

LUDGERSHALL PARISH COUNCIL

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Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall on Thursday 18th May 2023 at 7.30 p.m.

Present: Cllr Lewin (chair)
Cllr Brown Cllr Goss

Questions from the public

A member of the public asked for a Section 137 grant for the Village Hall. The following points were made:

- The Village Hall is an extremely important asset
- Cllr Brown asked How the level of increase has been calculated?
- This was extrapolated using the cost of Oil and Electricity for the previous years bills and making an estimation of what the cost is likely to be for the coming year.
- A question was asked regarding the number of bookings on top of the Yoga, Parish Council Meetings and Coffee Mornings.

1. Appointment of Chair of the Parish Council

- Cllr Goss proposed Cllr Lewin as Chair of the Parish Council, seconded by Cllr Brown and unanimously agreed.
- Cllr Lewin proposed Cllr Goss as the Vice Chair, seconded by Cllr Brown and agreed unanimously

2. Signing of the Declarations of Acceptance

- Cllr Lewin signed the Declaration of Acceptance

3. Approval of the Standing Orders of the Parish Council

- Cllr Lewin proposed approving the Council's Standing Orders, seconded by Cllr Goss and approved unanimously

4. Approval of the Financial Regulations

- Cllr Lewin proposed approving the Council's Financial Regulations, seconded by Cllr Brown and unanimously approved

5. Approval of the Risk Assessment

- Cllr Brown proposed adopting the Risk Assessment as a Working Document, seconded by Cllr Lewin and unanimously approved.

6. Apologies

- Apologies were received for Cllr Lawson

7. Declarations of Interest: To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

- Cllr Goss declared an interest in the request for a Section 137 Grant.

8. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Thursday 6th April 2023 Copy attached LPC/09/22-23.

- The minutes were approved as true record of the meeting.

9. Finance

9.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£6,175.15	(as of 30 th April 2023)
Deposit Account	£443.32	(as of 30 th April 2023)
Village Green Acct	£74,274.21	(as of 30 th April 2023)
Play Area Account	£6833.29	(as of 30 th April 2023)

9.2 Payments:

Cheques to be paid at the meeting:

Payee	Reason	Amount
R Damerell	Clerk Salary	£279.16
HMRC	PAYE	£69.80
TBC	200 Club 1 st Prize	£50.00
TBC	200 Club 2 nd Prize	£35.00
TBC	200 Club 3 rd Prize	£25.00
TBC	200 Club 4 th Prize	£20.00

9.3 Income:

Treasurers Account: Please see PC finance spreadsheet available on the website

Village Green Account: Interest £46.98

Savings Account: Interest: £0.28

Play Area Account: Please see finance spreadsheet available on the website

- The Clerk to Change the Savings Heading to Charities Account
- The Clerk to continue to chase Gigaclear for the outstanding Wayleaves
- The Clerk and Cllr Lewin to review the Asset Register to match with the insurers

10.0 Police Matters.

- The Clerk updated that dates have been submitted to the PCSO. When a date is confirmed this will be shared to the Cllrs if they are able to attend.

11.0 Buckinghamshire County Council (BCC)

- Cllr Goss updated that the Road Closure TRO form has been completed and submitted to Bucks Council by the Bike Night committee.

- Cllr Rand updated that the new contractor is in place with 12 new crews carrying out repair work on the roads and potholes.
- The Parish Council extended its thanks to Cllr Rand for all his help and work regarding the roads in the Parish.

12.0 Parish Council Business

Insurance

- The Clerk to forward the Liability certificate to the resident in regards to the fete.
- The Clerk to continue to chase for an updated quote.

Village Events & Coronation

- The Coins, bench and teas were a great success. The produce and paraphernalia for the Teas was paid for by the proceeds from the ticket sale.
- Cllr Lewin updated that £170 was made from the Coins

Easements, Policy & Practice

- The Clerk to contact Parrot & Coales to establish an update on the current situation

Village Green

- A planter has been placed on the Village Green. Cllr Lewin and Cllr Goss to visit the resident to ask them to remove it as it is on Village Green.
- Cllr Lewin proposed drafting a letter to be sent out to all residents whose residents are adjacent to the Village Green outlining the expectations the Parish Council have towards the Village Green, seconded by Cllr Goss and unanimously approved
- The Parish Council resolved to reply to the request to UK Power Network to refer to the map on the plan attached to the signed document.

Update from Play Area Committee and 200 Club Results

- 1st 84 Teresa Butler
- 2nd 40 Clare Muldoon
- 3rd 119 C Lewin
- 4th 138 Kathleen Pratt
- The zip wire has been fixed and a minor inspection from Lars Laj carried out. The wires have been repaired and the two wires have been put to the correct height from the ground.

Section 137 Grant – Village Hall

- The Village Hall is an extremely important asset
- How has the level increase been calculated?
- This was extrapolated using the cost of Oil and Electricity for the previous years bills and making a estimation of what the cost is likely to be for the coming year.
- Are there a number of bookings on top of the Yoga, Parish Council Meetings and Coffee Mornings.
- Cllr Lewin proposed granting £500 towards the request from the Village Hall Committee towards the cost of electricity and oil for the coming year. This item was then carried forward

to the June Meeting in order for the Council to be Quorate as Cllr Goss had removed himself from the discussion.

Ludgershall United Charities

- No update to report

Land Registry

- Cllr Lewin and the Clerk to meet to complete the request form again for the Land Registry to obtain the Easement Documents associated with the Village Green

Lloyds Banking

- The Clerk has been added to the online payments, but needs to contact Lloyds as the two stage signatory authorisation has been removed from the payment requirements

Road Safety inc Speed Indicator signs/poles / A41 update

- The Clerk to provide details so that Cllr Brown can contact the Councils in Ashendon and Chearsley to discuss the MVAS each Parish has purchased to enable this item to move forward.

Ditches, Culverts, Gulleys and Drainage

- No update to report

Brook on Duck Lane

- No update to report.

Pond update

- The Parish Council to monitor the situation at the Fishing Club.
- Cllr Goss is preparing to carry out the tree work at the pond

Trees / Tree Inspection

- Cllr Goss to carry out a review and low level tree work in the village

Village Noticeboards

- Cllr Lewin to update at the next meeting

Clerk / Cllrs Professional Development

- The Clerk to update at the next meeting

Footpaths

- It was agreed to send the draft letter to the residents adjacent to the footpath.

Community Board

- No update to report

82.0 Planning: www.aylesburyvaldc.gov.uk/planningapplications

82.1 Members are updated as to the status of the following applications:

New Applications

Application number	Location	Description of Development	Current Status

Decisions

Application number	Location	Description of Development	Current Status

Appeals

Application number	Location	Description of Development	Current Status
None			

83.0 Correspondence

- Bucks Council – Road updates
- Bridget Knight – Internal Audit correspondence
- Came & Company – Pre-Renewal Questionnaire
- Parrot & Coales – Update on Easement
- Lucy Developments – New Wayleave route
- Turtle Engineering – Defibrillator Service
- Village Hall committee – Request for Section 137 Funding
- 2x Applicants for Fishing License
- Lloyds Confirmation of Bank Mandate
- The Clerk to send the original letter sent to the land owner expressing the Council’s

84.0 Future Meetings:

Members are asked to note dates of the next meeting – Ludgershall Parish Council: In each case to commence at 7.30pm:

29 June 2023

Meeting closed at 9:43