

LUDGERSHALL PARISH COUNCIL

4 Brae Hill • Brill • HP18 9TA

ludgershallpc@gmail.com • <http://ludgershallparishcouncil.org.uk>

16th May 2021

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held on Thursday 20th May 2021, at 7.30 p.m, at Ludgershall Memorial Hall. Due to the current Covid -19 situation the meeting will be conducted remotely for Parishioners following the Government and NALC guidelines.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The meeting agenda and minutes will be posted on the Ludgershall Parish council website in the normal manner

Bobs Damerell
Parish Clerk

AGENDA

1. **Apologies** - Members are asked to receive apologies from members.
2. **Signing of Declaration of Acceptance and Declaration of Interest Forms**
3. **Appointment of Chair / Vice Chair**
4. **Co-Option of possible Councillors**
5. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
6. **Minutes**
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Thursday 8th April 2021 Copy attached LPC/08/20-21.
7. **Finance**

7.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£14,179.84	(as of 30 th April 2021)
Deposit Account	£2,512.09	(as of 30 th April 2021)
Village Green Acct	£35,627.14	(as of 30 st April 2021)
Play Area Account	£6,289.65	(as of 30 th April 2021)

7.2 Payments:

Cheques paid between meetings:

- P Thomas – Posts for Village Green - £772.78
- Information Commissioner - £40.00
- R Damerell – Zoom Subscription – £14.39
- R Damerell – Clerk Salary – £221.15

- HMRC – PAYE - £55.20
- J Goss – Battery / Petrol - £98.60

4.3 Internal Audit

Members are advised that the Clerk met sent through Documentation to the Internal Auditor and between the agenda and Parish Council meeting will have supplied copies of her report should it become available.

- 4..3.1 Annual Return & External Audit - After review of the Internal Auditor’s report, members are required to review, Approve and make declarations on Section one of the Annual Return “Annual Governance Statement

4.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month up to ending 30th April 2021. Copies attached appendices A and B, together with the year to date budget analysis.

4.5 Income:

Treasurers Account: Please see PC finance spreadsheet available on the website

Village Green Account: Interest £0.30

Savings Account: Interest: £0.02

Play Area Account: Please see finance spreadsheet available on the website

5.0 **Police Matters** – nothing to report at time of agenda.

6.0 **Parish Council Business**

- Adoption of Standing Orders / Financial Regulations and Risk Review
- Easement Update / Policy
- Village Green update
- Insurance Renewal
- Object on verge opposite Minns Farm
- Parking area outside Bull & Butcher
- Posts on the Village Green
- Ditches, Culverts & Gulleys
- Brook on Duck Lane
- Flooding on road near Church
- Covid-19 – Community Support / Events
- Vehicle Management Sign
- Railway Bridge on Brill Road
- Pressure Washer
- Church Lane
- Marquee Hire
- Pond update
- Trees
- Update from Play Area Committee and 200 Club Results
- Clerk / Councillor Training

7.2 **Buckinghamshire County Council (BCC)**

8.0 Planning: www.aylesburyvaledc.gov.uk/planningapplications

8.1 Members are updated as to the status of the following applications:

Application number	Location	Description of Development	Current Status
21/01323/APP	Fairfield Salters Lane Ludgershall Buckinghamshire HP18 9NY	Garage extension	Awaiting decision

Correspondence

- **Bucks Council – Election notices**
- **Member of the Parish – Requesting co-option onto the Parish Council**
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- **Bucks Council – Road works update**
- **Bucks Council – Update from Martin Tett**
- **Member of the Parish in regards to Easement at Whitehaven**
- **Parrott & Coales in regards to the Easement at Whitehaven**
- **District Valuer in regards to the Easement at Whitehaven**
- **Member of the Parish in regards to the Hiring of the Marquee**
- **Bucks Council - Planning environment update**
- **Member of the Parish in regards to the Bull & Butcher Car Park**

9.0 Future Meetings:

Members are asked to note dates of the next meeting – Ludgershall Parish Council: In each case to commence at 7.30pm:

17 June 2021 (Budgetary Meeting)

1 July 2021