

**Minutes of a meeting of Ludgershall Parish Council held online via Zoom
on Thursday 3rd December 2020 at 7.30 p.m.**

Present: Cllr P Thomas Cllr.S.Lawson
 Cllr. J. Goss Cllr. Lewin

Also present: Parish Clerk: Bobs Damerell and 10 members of the public

- A resident made a query in regards to the Request for additional easement at Whitehaven- as to what the applications consist of whether this is vehicular and how many properties these service. Is there an application for digging up the Village Green for services for these properties.
- Another resident asked for a copy of the legal advice in regards to Cllr Goss query over visibility splays
- A resident asked if correspondence was shared with the Parish Council by the clerk over the notices advertising the easement and if these would be discussed at the meeting
- A parishioner asked to correct the minutes in regards to a query. This was clarified by the parishioner that they wanted confirmation if The Parish Council's solicitors confirmed that only two additional easements would be required for the three properties and if an easement can be transferred from one residence to another.
- A resident asked if the petition that has been circulated has been received and will be considered by the Parish Council

Meeting commenced at 8.00pm

10.0 Apologies – Cllr Jones

11.0 Declarations of Interest –

Cllr Lewin on Item 15 Parish Council Business – Request for additional easement at Whitehaven

Cllr Lawson gave a declaration of acquaintance

Cllr Thomas gave a declaration of acquaintance

12.0 The Minutes from the meeting 22nd October 2020 were approved

13.0 Finance

13.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£11,903.32	(as of 31 st October 2020)
Deposit Account	£2,511.97	(as of 31 st October 2020)
Village Green Acct	£32,988.63	(as of 31 st October 2020)
Play Area Account	£5,104.65	(as of 31 st October 2020)

13.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid between meeting:

- 200 Club 1st Prize - £50.00 (P)
- 200 Club 2nd Prize - £35.00 (P)
- 200 Club 3rd Prize - £25.00 (P)

- 200 Club 4th Prize - £20.00 (P)
- Mel Rose - £35.00 – Internal Audit (Cheque 362)
- J Goss Petrol - £21.94 – Petrol (Cheque 364)
- J Goss Petrol - £21.82 – Petrol (Cheque 365)
- C Lewin - £78.00 – Village Green Expenses – (Cheque 366)
- R Damerell - £276.35 – Clerk Salary – (Cheque 367)
- Came & Company - £365.28 – Addition to Insurance Asset Register (Cheque 368)
- H Cox – 21.46 – Pre-planning expenses (Cheque 369)
- Turtle Engineering – £90.00 - Defib inspection (Cheque 370)
- R Damerell – £45.00 - Small Lottery License (Cheque 371)
- R Damerell - £9.12 – Stamps (Cheque 372)

13.3 Income - RESOLVED to note income:

Treasurers Account: Please see finance spreadsheet available on the website or by request from clerk

Village Green Account: Interest £0.27;

Savings Account: Interest: £0.02

Play Area Account: Please see finance spreadsheet available on the website or by request from clerk

13.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 31st October 2020.

4.5 Adoption of Budget 2021/22 – It was resolved to have a separate meeting to discuss the budget in more detail

4.6 Decision to set Precept for 2021/22 - It was resolved to have a separate meeting to discuss the budget in more detail

14.0 Police Matters – nothing to report.

15.0 Parish Council Business

- Friends of Ludgershall – This hasn't been as active though there is still informal support happening and a phone number for residents to call if in need. It was suggested to change the item to Covid- update. Bernie the Bus is collecting presents and food in time for Christmas.
- Haddenham and Waddesdon Community Board – Both Cllrs Lewin and Thomas confirmed that they were unable to attend the last meeting.
- Review of Asset register – Ensure new play area, check with insurance – The clerk confirmed that the posts have been added to the asset register at no cost from Came & Company
- Flooding on road near Church - Clerk confirmed with Cllr Goss the owner of the ditch. The clerk has contacted the owner and is still awaiting a response. It was suggested allowing another two weeks and then attempt again to contact the owner.
- Parking area outside Bull & Butcher – The application has gone in to the Bucks Council. Cllr Lewin has been in contact with PC community link. Cllrs Lewin and Goss have researched different surfaces. They have been in contact with contractors who have stated that grasscrete matting which would cost between £13-£15 /sq metre depending on the coverage needed. Cllr Lewin and Cllr Goss agreed to find some examples of this and provide photos for the Council. It was also agreed to ascertain quotes for both shingle and grass for the Council as well.
- Village Marquee – It was agreed for the Bull & Butcher to use the Marquee so long as the Liability Insurance was provided to the Parish Council for confirmation that it is in place.

- Travellers prevention – It was resolved the entrance access on the Village Green to the Centre fields should continue with the current existing route.
- Request for additional easement at Whitehaven – The Clerk confirmed that correspondence from residents over the advertisements had been forwarded to the Councillors. The clerk also confirmed in relation to a Freedom of Information request that the information requested could not at this time be shared as this is currently 'Privileged Information' and the advice from the Monitoring Officer was to not share this information. The meeting was suspended whilst the applicant confirmed that the application was for two new easements for pedestrian and vehicle access and all associated services. The clerk confirmed that he had spoken to Cllr Goss and agreed that all questions and comments raised in regards to the notices will be collated and sent to the solicitor together. Cllr Goss confirmed he was happy with this, and the answer on the visibility sight lines will be clarified at this time. The clerk also confirmed that the solicitor has been contacted for clarification on the notices and was informed these were deemed legal. The resident confirmed he had received an answer. A resident requested the legal advice from the solicitor be released as has been done in the past. The resident also stated his disagreement with the advice from the solicitor in regards to the legality of the notices and confirmed his intention to contact the monitoring officer on this matter. The clerk confirmed that he had spoken to the Monitoring Officer and informed them of the steps taken by the Parish Council to inform the Parish of the easements. The applicant also stated that his solicitor and the Parish Council solicitor have been in contact and have agreed that in this case two additional easements are required. The clerk agreed to contact the solicitor to confirm this. The clerk also confirmed that the petition had been received, distributed to Cllrs and will form part of the final decision. The Chair summed up that the Parish Council, have had this item on the Parish Council Agenda for almost a year, Notices were placed in the Bucks Herald, three separate notices have been placed on the noticeboard and also placed in the Bernwode News. A resident asked who instructed the Parish Council's solicitor to contact Mr Harris's solicitor. The clerk responded that the Parish Council's solicitor had contacted Mr Harris's solicitor to clarify a query which has been raised and also for the payment of the notices to be placed in the Bucks Herald.
- Bridge railings on Duck Lane – Cllr Thomas confirmed that he has moved the railings and has managed to gain an extra foot or so of room. He confirmed there will need to be a couple more pieces needed in order to extend them. He also stated that one of the tractors had come over the bridge and driven over the Village Green again destroying the seed that a resident has sown.
- Brook on Duck Lane – The clerk updated that he had contacted the landowners to inform them that they must keep the watercourse on their land clear in order for the water to keep moving. It was suggested by a resident for the Parish Council to pay to remove some of the blockage on the private land. It was decided against this to avoid setting a future precedent though it could should it be come necessary be an option for the Parish Council to clear the blockage and then send the invoice to the land owner.
- Village Green update – It was agreed to add trees to the next agenda. Cllr Goss to chase Chris Rand to carry out the pollarding around the village particularly at Wayside. Cllr Goss confirmed there are about five trees which need planting, It was resolved for Cllr Goss to plant the trees to replace the two removed by the Brook and wanted suggestions for places for these to be placed. Cllr Lewin and Thomas confirmed they attempted to visit the Warrens, but there was no response. Cllr Thomas has taken a number of photos of the damage to the Village Green. There is space for parking on the driveway but due to this being converted into a parking area the cars are being parked on the Green. It was agreed to contact the rental agent and the owner instructing them that they should not be parking on the Green and should also bring in their bins. The clerk confirmed he had written a letter to the residents at The Kya about burning leaves on the Green. The clerk has had no response and will write again. Cllr Lewin confirmed the resident at Rosedene has kept to the conditions outlined by the Parish Council in relation to his easement. Cllr Thomas to contact the residents on the Village Green in order to tidy up the mess on Church Lane.

- Pond update – Cllr Jones has closed the Pond until March 2021, due to the volume of rain and mud. It is not suitable for fisherman at the moment especially for cars.
- Litter bin – The clerk confirmed that the bin had been ordered and was in transit and that when it arrives he will bring it down to the village.
- Update from Play Area Committee and 200 Club Results
- Play Area Signage – It was agreed to order the Play Area signs as suggested by Cllr Lewin
- Christmas Tree – The Parish Council agreed to a request from the Church to place a Christmas tree on the Village Green.
- Clerk Training – The Parish Council agreed to consider training opportunities for clerk training.

16.0 Buckinghamshire County Council – Cllr Macpherson

- None

17.0 Planning <https://www.buckscc.gov.uk/services/environment/planning/view-planning-applications/>

17.1 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
20/03948/APP	Ludgershall Farm Wotton End	Replace Utility room with extension to house. Replace Garage/Store with a Garden Store and Workroom. Convert cow barn into granny flat. Ludgershall Farm Wotton End Ludgershall Buckinghamshire HP18 9NT	Awaiting Decision
19/A1041/NON	Bridge End Salters Lane	Non Material Amendment sought on planning permission 19/01041/APP relating to roof to approved garage to be pitched without end hips and 2 garage doors to replace openings as shown	Refused

18.0 Date of next meetings:

14 January 2020

Meeting closed at 9:45 pm.

Signed Date

Chairman