

**Minutes of a meeting of Ludgershall Parish Council held online via Zoom
on Thursday 30th July 2020 at 7.30 p.m.**

Present: Cllr P Thomas Cllr.S.Lawson
 Cllr. J. Goss Cllr. Lewin
 Cllr. Jones

Also present: Parish Clerk: Bobs Damerell and 3 members of the public

- A resident asked for clarification on the nature of the additional easements. The clerk confirmed that one residence has a right of access over the Village Green. The request was for the two additional properties being built on the site to be granted their own individual Right of Access Easements across the Village Green.
- The resident also asked if parishioners are able to listen in and attend the meeting during the Councillor session. It was agreed for the residents to join of the whole meeting so long as they mute and switch off their screen. If the number causes disruption to the internet connection then residents would be asked to leave in order for the meeting to continue.
- A resident enquired over the clearing of the Brook on Duck Lane. The clerk to contact the Environment Agency for an update on the Defra grant.
- One villager asked over whether Parish Council meetings could take place in the church. The clerk updated that the most recent government guidance is for meetings to continue remotely unless absolutely necessary and then there is also a full checklist that needs to be followed before the meeting can take place.

Meeting commenced at 8.00pm

10.0 Apologies – County Cllr Macpherson

11.0 Declarations of Interest – None

12.0 The Minutes from the meeting 24th June 2020 were approved

13.0 Finance

13.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£2,996.86	(as of 30 th June 2020)
Deposit Account	£2,511.64	(as of 30 th June 2020)
Village Green Acct	£32,985.45	(as of 30 th June 2020)
Play Area Account	£7,474.65	(as of 30 th June 2020)

13.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid between meeting:

- J Goss - £20.62 (Petrol) Cheque 337
- J Goss - £19.74 (Petrol) Cheque 338
- J Goss - £8.50 (Plastic blades) Cheque 339
- P Thomas - £4,813.37 (VG Posts) Cheque 340
- R Damerell - £276.35 (Clerk Salary) Cheque number 342
- Lars Iaj - £9,336 (Invoice 3 VAT) Cheque 343

- Lars Laj - £10,868 (Final payment) Cheque 344
- 200 Club 1st prize (July) (P) Cheque
- 200 Club 2nd prize (July) (P) Cheque
- 200 Club 3rd prize (July) (P) Cheque
- 200 Club 4th prize (July) (P) Cheque

13.3 Income - RESOLVED to note income:

Treasurers Account: Please see finance spreadsheet available on the website or by request from clerk

Village Green Account: Interest £1.66;

Savings Account: Interest: £0.11

Play Area Account: Please see finance spreadsheet available on the website or by request from clerk

13.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 30th June 2020.

14.0 Police Matters – nothing to report.

Parish Council Business

- Coronavirus meeting restrictions – Parishioners can view if mute and remove video Proposed by Cllr Thomas 2nd Cllr Lewin
- Friends of Ludgershall – Cllr Lewin updated that two grants had been applied for and received. Over the last few months, 222 hot meals have been provided. These are two courses with a £5 donation. There have also been 404 food parcels at £10 each with 1 at £14 (due to more items). The overall Deficit, which the Parish Council agreed to pay has reduced to £83.00. Thanks to Dawn and Stuart for the food parcels of top quality.
- Haddenham and Waddesdon Community Board – The Friends of Ludgershall were contacted by the Community Board to talk about what has been done in Ludgershall. It didn't seem to be well organised and is chaired by Cllr M Rand from Ashendon. Cllr Lewin to send the contact to clerk to ensure a Cllr is at the meeting.
- Review of Asset register – Clerk to review the asset register with the new items from the Play Area. Clerk also to check if there is a change to the insurance.
- Flooding on road near Church – Clerk updated that he had continued to chase Transport for Bucks, and that they allocate the cases on a priority basis and as this is not an issue currently then it has been placed lower on the case list.
- Parking area outside Bull & Butcher – Cllr Lewin has started filling in the stage 1 form for Viridor. They would need to know the rough costs of the verges on the side and potential start date. They deliver an answer of whether they can progress within a week. Cllr Lawson will need to send the quotes to Cllr Lewin for the costs. Need to progress due to increase of traffic due to opening of the play Area. This has also led to an increase of risk with more children near the road. This will also be named Ludgershall Village Community car park
- Travellers prevention – Oak has arrived. Can do a straight cut, double cut or a Quadracut. Cllr Thomas recommended the quadracut as this will be more in keeping with the village look. Request for Parish Council to have a party of people to help with the cutting of the posts. Cllr Thomas pay the costs and claim the expenses from the Parish Council. Potentially start week commencing 3 August 2020. Create a slip for residents to inform them that the work will be commencing on the VG. Put a gate over by the pond
- Bridge railings on Duck Lane – Cllr Thomas undid the bolts and attempted to slide the railings but couldn't slide them unless he has other couplings. Cllr Thomas suggested using the couplings from the fishing swims to see if that works to slide railings

- Parish emailing list – Cllr Lewin drafted the notice for the noticeboard asking if any resident wanted to be part of the mailing list. Cllr Lewin also redrafted the notices for the noticeboard and if resolved will put them on the noticeboard. The notice will need to ensure that there is an option for residents to opt out of being on the mailing list and have their email addressed removed.
- Village Green update / VG policy and practices used by other Parishes – Cllr Lewin and Jones to visit resident at Rosedene in regards to the damage to the Village Green. Cllr Thomas suggested amending point 9 on the document to a resident informing the Parish Council of an intention of repairing an existing easement unless specifically dictated by the specific legal easement to that property. Residents are able to repair easements with like for like materials, however if there a desire from a resident to change the surface of their easement then there needs to be a request to the Parish Council to request this change. Cllr Thomas updated that the resident at the Hovel had contacted the Parish Council on the old email address. Cllr Thomas apologised on behalf of the Parish Council. The policy needs also to include an item stating that only village green clippings can be put onto the Village Green but resident should not include personal residential garden waste. The clerk to also look to change the registry of the Village green on the Land registry to the clerk.
- Pond update – Cllr Jones asked about the trees at the pond, that two were nearly touching the pond. Parish Council met at the end of 2019 to look at the trees and agreed that they could be removed. It was suggested to book these in to be removed from mid September.
- Ash tree on the Village Green outside Brookside – Estelle Fisher contacted the Parish Council asking about the reduction of the Ash Tree on the Village Green. The PC agreed to the reduction and clerk to ask Estelle to send the quote from the contractor when it comes through.
- Defibrillator – Clerk confirmed that the original company had been contacted to come and service the defibrillator.
- Litter bin – Clerk to chase the bin to come prior to the next meeting.
- Update from Play Area Committee and 200 Club Results – The play area committee has met once since last meeting to discuss covid assessment of the play area. The play area will be cleaned three times a week and a rota has been drawn up for members to clean the equipment. There have been one or two little snags such as bolt caps not present. Lars Laj have been very good at resolving these. Cllr Goss to fit the chains on the toddler swings and looking for any additional volunteers to help in the village.
- Play Area Signage – It was suggested having both a board which stated the rules of the Play Area including the no horses etc on the edge of the play are for visitors to see as they arrive. It was also suggested having a history board about the Play Area, Village Green in the middle of the play area showing the history of the play area and those who have volunteered and contributed their time to its creation and refurbishment.

15.0 Buckinghamshire County Council –

16.0 Planning <https://www.buckscc.gov.uk/services/environment/planning/view-planning-applications/>

16.1 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
20/02193/COUAR	Ruby Farm Piddington Road Ludgershall Buckinghamshire HP18 9PJ	Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational	Awaiting decision

		considerations for the conversion of agricultural barn into one dwellinghouse (Class Q(a) and in relation to design and external appearance of the building	
20/02044/ALB	Sharps Hill Farm Bicester Road Kingswood Buckinghamshire HP18 0RA	Erection of a Victorian style greenhouse consisting of metal frame with glass panels / windows built off a double skin dwarf wall (retrospective)	Awaiting decision
20/00370/APP	Land South Of Hillview Cottages Brill Road Ludgershall Buckinghamshire	Change of use of land from agricultural land for development of 5 affordable housing units.	Awaiting decision

17.0 Date of next meetings:

10 September 2020

Meeting closed at 10:00 pm.

Signed Date

Chairman