

**Minutes of a meeting of Ludgershall Parish Council held online via Zoom
on Thursday 18th June 2020 at 7.30 p.m.**

Present: Cllr P Thomas Cllr.S.Lawson
 Cllr. J. Goss Cllr. Lewin
 Cllr. Jones

Also present: Parish Clerk: Bobs Damerell and 10 members of the public

The clerk read out correspondence from three members of the public in regards to the request for additional easements at Whitehaven

Meeting commenced at 8.00pm

10.0 Apologies – County Cllr Macpherson

11.0 Declarations of Interest – Cllr Lewin declared and Interest pending further information on the item Request for additional easements at Whitehaven

12.0 The Minutes from the meeting 7th May 2020 were approved

13.0 Finance

13.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£12,328.45	(as of 31 st May 2020)
Deposit Account	£2,511.64	(as of 31 st May 2020)
Village Green Acct	£37,797.32	(as of 31 st May 2020)
Play Area Account	£7,754.65	(as of 31 st May 2020)

13.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid between meeting:

- R Damerell - £276.35 (Clerk Salary) Cheque number 321
- R Damerell - £11.18 (clerk expenses) Cheque number 322
- D Cartwright - £650.00 (Tractor Storage) Cheque number 323
- D Cartwright - £350 (Tractor storage) Cheque number 324
- Jim Goss - £78.00 (Expenses for Trees) Cheque number 325
- Came & Company - £899.52 (Insurance) Cheque number 326
- D Jakeman - £2,385.00 (Meals for residents) Cheque number 327
- R Jones - £35.00 (Plaque for Cartwright's) Cheque number 328
- R Jones - £15.00 (Plaque for Memorial Bench) Cheque number 329
- R Damerell - £69.99 (PC Anti-virus) Cheque number 330
- R Damerell - £79.99 (PC Office 365) Cheque number 331
- R Damerell – 85.00 (PC Website subscription) Cheque number 332
- Came & Company - £589.95 (Tractor insurance) Cheque number 333
- R Damerell – £276.35 (Clerk Salary) Cheque number 334
- R Damerell - £9.12 (clerk expenses) Cheque number 335
- D Cartwright - £425.00 (Tractor Storage) Cheque number 336
- Barry Kirwan - £50.00 (200 club reissue for cheque 257) Cheque number 267 (P)

13.3 Income - RESOLVED to note income:

Treasurers Account: Please see finance spreadsheet available on the website or by request from clerk

Village Green Account: Interest £1.66;

Savings Account: Interest: £0.11

Play Area Account: Please see finance spreadsheet available on the website or by request from clerk

13.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 31st May 2020.

14.0 Police Matters – nothing to report.

- **Parish Council Business**

- Coronavirus meeting restrictions – Cllr Lewin originally was looking for clarification over future meetings which was confirmed that the format carried out on 18 June 2020 will be the format going forward. Clerk confirmed that the video file will be placed on the website and that there is no time constraint on how long the video can be on the website for. The clerk also updated that the current guidance is for Councils to continue with online meetings for the foreseeable future. Once further guidance is published the Parish Council will then need to put in place a plan to safely return meetings to the Village Hall.
- Friends of Ludgershall – Cllr Lewin updated that there was no less of a focus on the red and Green cards as due to numbers on the Whatsapp Group this should be the primary method for residents to make requests and the card system will be focussed on those who do not have online access. Shopping buddies are still in action in most cases. The first grant for meals helped provide 21 residents and then subsequently up to 22 with hot meals and 27 food parcels for 4 weeks. Payment for these was £2,385. This was paid for by the grant of £1,920 and £350 from residents and then £115 delayed. The group has also received a second grant from Heart of Bucks charity for £4,500. 42 fruit and veg packs and 23 hot meals for 6 weeks. Managed to get all over 70's a food parcel. A weekly hot meal was offered to couples over 78 and an offer to all singles over 70's. The idea is not charity but to help so that they do not have to go out and then help stem the spread of the virus. Want to say thank you to the teams who are helping, especially to Clare Brown for all her help and to Estelle Fisher and Steph Chettle for their help in organising the meal orders
- Request for additional Easements at Whitehaven – Cllr Goss proposed that the Parish Council obtain written legal advice to enquire as to whether the Parish Council can legally grant the easements. Cllr Jones seconded and the PC resolved to do so. In addition to ask what the consequences are from a financial point of view if the PC do not grant the easement particularly with the precedent set with previous easements granted. The PC would also need to take legal advice on the legally binding nature of a public vote to make the decision to grant or refuse the easement. Cllr Goss also asked for a detail of plans to confirm what surface would be used once the utilities for the properties had been laid. Cllr Goss also stated that he felt that as the Village Green is owned by the residents, there should be a public meeting where there is a show of hands as to whether an easement should be granted. Cllr Goss also stated he would like to give each household in the parish a copy of the registration papers so they can all be aware of the history of the Village Green and that they are owners as well. The clerk also answered the question raised by Mr Williams in regards to what is an additional easement. This is that the resident currently has a 3m easement for one dwelling. The additional easements would be for two further dwellings without increasing the 3m width.
- Dog poo on Church Lane – An email was sent by the clerk asking residents to pick up their dog poo. Cllr Lewin also updated signs had been put up reinforcing the message.
- Tractor Storage – Cllr Goss updated that Brian Cartwright had agreed for the tractor to remain where it is currently stored. Cllr Goss also said that Brian Cartwright was also willing for the Parish Council to

use the red diesel from his tank and would charge the PC at cost. The PC would need to ensure they were abiding by legal process in purchasing the red diesel.

- Burning of Garden Waste – Cllr Lawson stated that a resident had been burning garden waste on the village green and that a letter should be sent asking the resident to desist in doing so and also to repair the damaged Green. The clerk also to check the regulations post covid-19 for burning garden waste.
- Flooding on road near Church – Cllr Goss updated that the drains had been cleaned. The next step would be for the ditch to be cleared and the drains under the road to be cleared out. Clerk to continue to chase Transport for Bucks.
- Re-opening of the Bull and Butcher – The Parish Council resolved to agree for the Bull & Butcher to put benches on the Village Green as long as the pub accepts the responsibility and liability for these tables and that all equipment meets all Health & Safety standards.
- Parking area outside Bull & Butcher – Cllr Lawson updated that the owner confirmed that they would not contribute to any costs for the improvement of the safety of the driveway. Cllr Lewin confirmed that she had investigated the possibility of a grant and that the Parish Council would probably meet the criteria for a grant from Viridor provided it met certain criteria. Cllr Lawson confirmed he had been in contact with the pre-planning team to establish what was needed by the Parish Council. Cllr Lewin agreed to start the process for completing the application for the grant and Cllr Lawson to establish what was the next step regarding the preplanning. It was also established that communication on this subject could be continued between meetings in order to keep the process moving.
- Travellers prevention – Cllr Thomas confirmed that the posts were going to be delivered and that he will cut them down to the correct size. Cllr Goss suggested these could be stored on his truck so that they were mobile. Once cut down a working party could be put together to start the with Henry Bosley to put the posts in the ground.
- Bridge railings on Duck Lane – Cllr Thomas apologised for not completing as other commitments had meant that he had not had the time. He said he would look to do so before the next meeting. Cllr Lawson offered to help if needed.
- VALP – The clerk confirmed that the document was still with parliament to be signed off
- Parish emailing list – Clerk to look to update the list. Either by placing notice on the noticeboard asking if any one wished to be on the mailing list and also if they wish to be removed. Clerk to also add to website as well. Cllr Lewin offered to alter the original notice board sign.
- Village Green update / VG policy and practices used by other Parishes – Cllr Lewin updated that she has obtained three documents in researching the history of the Village Green, registration dates and details of ownership where there was some conflicting information, which will be outlined in the policy. Cllr Goss wanted to specify what surface can be used for easements. This would be specified for new easements. These specifications would not apply to current easements and for repair work to existing easements. If a current easement is to change the entire surface, permission would need to be obtained from the Parish Council. It was raised that there was a skip on the Village Green adjacent to the Hovel. Cllr Thomas agreed to approach the new owner and have a polite conversation to let them know about the rules of the Village Green.
- Pond update – Cllr Jones, updated that the strimming had been done and that he no longer needed to feed the fish.
- Trees update – Cllr Jones again updated that the trees had been watered and were looking healthy and that they would continue to be watered while if there was no rain.
- Brass commemorative plaques – The commemorative plaques have been placed on the benches. There was a small service attended by the Cartwright family for the commemorative plaque in memory of the Cartwrights
- Defibrillator – The clerk is to contact a firm to establish the defibrillator number and have the defibrillator serviced.
- Litter bin – The litter bin is still on order
- Update from Play Area Committee and 200 Club Results – The adding of the rubber was delayed due to the wet weather but this is being rescheduled. There is a date for July for the completion

of the work. Thank you's to Alan Brown for pressure washing and Cllr Goss for keeping the area clear and grass cut. Harmon for repairing the old bench. There was a problem with the seat on the zip wire. It seems it was faulty and a replacement has been ordered free of charge to be fitted. There is still a need to pay for signage stating about grants received etc. It was suggested thinking about how signs could be incorporated to include the names of the grants, rules of the play area and history of the play area and bringing to the next meeting.

15.0 Buckinghamshire County Council –

16.0 Planning <https://www.buckscc.gov.uk/services/environment/planning/view-planning-applications/>

16.1 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
19/04081/APP	Land At Westhaven And Green View The Green	Erection of three detached dwellings with garaging, parking and amenity space.	Approved
20/00370/APP	Land South Of Hillview Cottages Brill Road Ludgershall Buckinghamshire	Change of use of land from agricultural land for development of 5 affordable housing units.	Awaiting decision

17.0 Date of next meetings:

30 July 2020

Meeting closed at 9:55 pm.

Signed Date

Chairman