

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 5th March 2018 at 7.30 p.m.**

Present: Cllr D. Jakeman Cllr. R. Jones
 Cllr P Darvas Cllr.S.Lawson

Also present: Parish Clerk: Bobs Damerell; 11 members of the public

The meeting was opened to the public:

- A resident asked when the Annual Village meeting would be held. The clerk responded that this would be arranged by the next PC meeting.
- A resident asked whether or not the Bull & Butcher Pub would be able to put benches on the Village Green. The Clerk confirmed that this would be covered in the item on VG Mgt Plan scheduled for the meeting.
- A resident raised concerns over the potholes and that action needed to be taken. It was agreed that the link at Highways in regards to reporting potholes to Village Plan mailing list.
- A resident raised concern over the lack of delivery of the new mower. Another resident confirmed that the delay was because there is no current need to cut the grass and not to have the new mower sitting around doing nothing.

Meeting commenced at 7:30pm

105.0 Nominations were put forward to become Vice-Chair. Cllr Jakeman volunteered and was voted in.

106.0 Apologies – Cllr Themis

107.0 Declarations of Interest

Cllr Lawson made a Declaration of Interest in regards to **16/00168/APP: Land Adjacent to Pennwood House High Street**. Cllr Jakeman declared in interest in the update of meeting with Landlord of the Bull & Butcher and in the item on Benches in the VG Magt Plan if specifically relating to the Bull and Butcher Pub.

108.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 5th February 2018 – LPC/09/1718

109.0 Finance

109.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£9,697.69	(as of 28 th February 2018)
Deposit Account	£2,508.79	(as of 28 th February 2018)
Village Green Acct	£30,742.36	(as of 28 th February 2018)
Play Area Account	£6,108.16	(as of 28 th February 2018)

109.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid at meeting:

- Bobs Damerell - £276.35 (October Parish Clerk Salary) – Cheque 194 (Correction from Agenda)
- Bobs Damerell £18.99 (Flowers for Cllr Lewin) Cheque 195 (Correction from Agenda)
- Deborah O'Brien £85.00 (website payment – Cheque Re-issue) – Cheque 196 (Correction from Agenda)
- Deborah O'Brien £12.00 (Anti-virus Protection) Cheque 197 (Correction from Agenda)
- Information Commissioner's Office £35.00 (Data Control Registration) Cheque 198 (Correction from Agenda)

RESOLVED to make the following payments from the Play Area Account:

March 2018 draw:

- 1st Prize Melanie Irons - £50 cheque no
- 2nd Prize Rachel Platz - £35 Cheque
- 3rd Prize Martin Parker - £25 Cheque
- 4th Prize Joy Cox - £20 Cheque

109.3 Income - RESOLVED to note income:

Village Green Account: Interest £1.28; Savings Account: Interest: £0.11.

109.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 28th February 2018.

110.0 Police Matters – nothing to report.

111.0 Parish Council Business

- Confirmation of Clerk's Probation Period – It was confirmed that the clerk has successfully passed his probation period
- Meeting with Landlord of the Bull & Butcher – Cllr Darvas updated that he attended a meeting with the landlord who confirmed and re-affirmed his concerns and requests which had been brought up at previous Parish Council meetings.
- Update on the LAF Meeting – Cllr Jones confirmed that the Freight strategy had been published. There are also currently 600 queries per week in regards to potholes. Bucks CC confirmed that they no longer have a jetting machine for drian clearance. Ashley Waite offered to come an talk to Parish Council on the Bernwode bus and that the current schedule would continue, though that the bus was available for private hire on Tuesdays and Thursdays though a driver would need to be provided.
- Update on Meetings offered to Mr & Mrs Costar and Mr & Mrs Lawson – It was confirmed that Mr Costar had accepted the Council's offer of a meeting and that Mr & Mrs Lawson had confirmed that they did not need a meeting.
- Lobby Day – Cllr Darvas updated that a lobby day with the Member for the Parish (the Speaker) had been arranged. He confirmed that he would like to attend in regards to housing split between AVDC and Bucks CC.
- Village Plan – Councillor Darvas provided an update on the current status of the proposed Village Plan stating that studying the results of the survey. Cllr Darvas also proposed the introduction of items to be discussed much like the VG Mgt plan. The PC agreed this course of action.
- Village Green Management Plan 4th discussion - Benches – Cllr Darvas updated stating that this item was again divided into two sections. Those benches owned by the Parish Council and those which 3rd parties wish to place on the Village Green. All PCs in Aylesbury Vale were contacted

and only 4-5 have a Registered Village Green and all either have Plans/Policies or are in the process of creating them. It was confirmed which current benches on the Village Green are owned by the Parish Council. It was also confirmed that the Parish Council will provide, insure & maintain an appropriate number of benches (currently 4)/picnic tables (currently 2) at suitable locations for the lawful use & enjoyment of Village Green users; with insurance and annual inspection. Cllr Jakeman confirmed the two picnic tables in the Play Area are monitored by the Working Party; the Memorial picnic table has been renewed but the other picnic table needs to be replaced. For benches owned by third parties it was outlined and proposed for the Parish Council to accept applications for requests to place benches on the Village Green so long as the applicant is willing to confirm an undertaking that they adhere to legal statutes. There would be 2 types of revocable time-limited licences for placement of 3rd party benches/picnic tables providing enjoyment of, and recreation on the Village Green but with no rights over it & mustn't interfere with others' rightful use. The first type is for a Single Memorial bench or picnic table of appropriate size / capacity / material; usual rules relating to Village Green apply such as lawful use, mustn't damage the grass. Licensee responsible for (can be re-billed by PC) periodic inspection, safety & maintenance, 3rd party liability insurance, timely removal of litter especially glass, mowing around. The second type is Seating at Village meeting places - Revocable non-transferrable, auto-renewing annual licence; same conditions as the first type plus defined bounding area where placed, how many, seasonal validity, no ancillary equipment and undertaking that all licensing, planning & conservation area requirements have been and will continue to be complied with. Cllr Lawson confirmed there are enough dog bins so no new ones are anticipated as a consequence of either type of licence. Acknowledged may need to review later when Parking Policy is discussed. It was decided to attempt to create & issue licences ourselves rather than incur Solicitors' costs; and when the parking item is discussed the PC will review whether a small annual licence fee of £10 would be acceptable. The duration of licences to be such as to avoid rights by prescription. The Policy included the Application Form that must be used to initiate a licence application for any 3rd party benches. Cllr Darvas also confirmed that the proposed details would be drafted for Parish Council approval. Clerk then suggested that due to the previous supposed permission granted to the pub to place benches on the Village Green, the pub should then be granted a period of two months grace in which to complete the application form so as not to unduly penalise and stop them from placing benches on the Village Green in time for Easter. By the end of this two months the application will need to have been completed and approved by the PC in order for the benches to continue to be placed on the VG. It was also agreed for the VG Mgt Plan policies on Trees and Signs were signed off. The policy on Access was to be carried over to the following meeting.

- Introduction of GDPR – Clerk confirmed he has spoken with Information Commission Office for update on new GDPR
- Proposed New Task List – This was to be carried forward in the absence of Cllr Themis
- Update on noticeboard Glass – Clerk to confirm with Cllr Themis whether he had a contact in regards to a quote as discussed at a previous meeting
- Update from Tree / Shrubs Working Party – The tree working Group stated that they would be able to pollard the trees. They also asked for permission to purchase and replace the dead chestnut tree once it has been removed and invoice the Parish Council for the cost. The Parish Council agreed.
- Play Area – Cllr Jakeman updated that the checks had been complete and the working party had met and were currently working on fund raising ideas and have arranged meetings in regards to prices.
- Play Area Pressure Washer – This was to be carried forward in the absence of Cllr Themis.
- Speed Watch – Cllr Jones confirmed that his training was scheduled for sometime during March.
- Rails outside Ramblers – Cllr Jones confirmed he was still chasing Dave Smith.

- Tractor Mowing attachment – It was agreed that the old mower would be taken to the auction with a reserve price of £300..

112.0 Aylesbury Vale District Council (AVDC) – No Update

112.1 Buckinghamshire County Council – No update

113.0 Circulated in between meetings

Members noted that the following were circulated:

- Community Impact Bucks – Training for You
- Community Impact Bucks – Looking for Volunteers
- Community Impact Bucks – February 2018 Newsletter
- My Bucks February 2018
- Bucks CC – Local Newsletter
- BALC – BCC Newsletter
- Melinda Woolf – NALC briefing Notes
- Carole Burslem – Lobby Day
- AVDC – New Homes Bonus Project Grant
- BMKALC – Weekly Update
- Parish Support – Parish Access Upgrade Reminder

114.0 Footpaths

- Clerk updated that the highest priority Footpaths, (Footpaths - 4/12/16/17/27 on Dr Turner-Smith's report) have been added to the Bucks CC system and clerk waiting for response.

115.0 Planning www.aylesburyvaledc.gov.uk/planningapplications

115.1 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision

18/00404/APP - Land Adjacent Piddington Road – The Parish Council has no objections, however has the following comments. There would need to be clarification over the amount of increased traffic through the parish, particularly Heavy Goods Vehicles, The times that these would be coming through the Parish and an undertaking that any damage that this done the to the Parish is returned to it's original state.

18/00271/APP - Petty's Farm, The Green – The Parish Council has no objections to the development, but does however have the following comments. That the materials used are considered in relation to the other properties as well as the scale of development is considered in relation to the adjacent properties.

115.2 16/00168/APP: Land Adjacent to Pennwood House High Street – Clerk confirmed that the Parish Council had received the report from the District Valuer, but due to the confidentiality of the report it will need to be discussed at a private Council meeting.

116.0 Play Area - 200 Club – Members noted that the following winners were drawn:

- January –
- 1st – Melanie Irons £50
- 2nd– Rachel Platz £35
- 3rd– Martin Parker £25
- 4th – Joy Cox £20

117.0 Highways

- Blocked drain at Salters lane and Church Lane – Cllr Jones confirmed that he had continued to chase Dave Smith.

118.0 Date of next meetings:

- 9 April 2018
- 7 May 2018
- 4 June 2018

Meeting closed at 9:40 pm. The following remarks were then received from the floor:

- A resident asked why preference for AVDC Unitary proposals was being used as the topic to lobby the speaker at the Lobby Day. Another resident suggested that this could be a topic for the Annual meeting
- A resident asked for clarification and confirmation that the Pub could place benches on the VG. The clerk confirmed that the benches could be placed on the VG until May to give the landlord time to submit and for the Parish Council to consider the new application form to continue to have them on the VGA resident asked why the easement for Pennwood has taken so long to be resolved. The clerk confirmed that it had taken longer than planned and this was down to a number of factors, namely changes within the Parish Council, Cllrs and clerk inexperienced in easement matters and therefore has taken longer. It is anticipated that any future easements would not take so long to complete.

Signed Date

Chairman