

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 4th December 2017 at 7.30 p.m.**

Present: Cllr. M. Themis – Chairman Cllr. P. Darvas
 Cllr. D. Jakeman Cllr. R. Jones
 Cllr. C. Lewin Cllr.S.Lawson

Also present: Parish Clerk: Bobs Damerell; 9 members of the public

The meeting was opened to the public:

- A member of the public said that in relation to the parking on the Village Green there needs to be parking on the Green as it would not be sustainable to have cars parked on the road.
- A Member of the public wanted to check if it would be acceptable to have a Christmas tree outside the pub
- Cllr Darvas responded that a written application should be sent to the Parish Council
- A resident stated that a comment was made in regards to his driveway at the last meeting, should the Parish Council send a letter asking for the stones to be swept then this must be done for all driveways in the same state.
- A resident raised an issue regarding the petition sent to the Parish Council. The petition was raised as there is a feeling that residents do not have a chance to raise their concerns over issues around the Parish, and in this instance the proposed easement at Pennwood.
- Cllr Themis responded stating that the Parish Council is trying to move forward to promote residents becoming more involved in Parish matters including sharing their views and ideas. Currently there is a platform for residents to voice their concerns and questions at Parish Council meetings and the Parish Council is also looking to modernise by sharing more information through notice boards and an updated website.

Meeting commenced at 7:55pm

91.0 Appointment of New Chairman

Cllr Themis was nominated and seconded as Chairman. RESOLVED the Council voted in Cllr Themis as the New Chairman

92.0 Apologies – None

93.0 Declarations of Interest

Cllr Lawson and Cllr Lewin made a Declaration of Interest in regards to **16/00168/APP: Land Adjacent to Pennwood House High Street**

Cllr Lawson also made a Declaration of interest in regards to the Letter and Petition from Mr & Mrs Pridgeon

Cllr Jakeman made a declaration of interest in relation to the item on Mr Costar's letter.

94.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 6th November 2017 – LPC/06/1718

95.0 Finance

95.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£13,590.83	(as of 31 st October 2017)
Deposit Account	£2,508.36	(as of 31 st October 2017)
Village Green Acct	£30,095.59	(as of 31 st October 2017)
Play Area Account	£4,037.69	(as of 31 st October 2017)

95.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid at meeting:

- Bobs Damerell - £276.35 (November Parish Clerk Salary) – Cheque 0179
- AVDC - £343.58 (£286.32 , VAT - £57.26) (Dog Bins maintenance and Sanitisation) Cheque 0180
- Peter Darvas (£40.32 Expenses relating to Neighbourhood plan) Cheque 0181
- Farol (£1,560 (£1,300 + VAT: £260) Cheque 0182

RESOLVED to make the following payments from the Play Area Account:

November draw:

- December Prize Draw - £250 cheque no 151
- Re-issue cheque 141 (October Draw 4th prize £20.00 Alison Wright. Cheque 141 has been cancelled. Cheque will be reissued) cheque 152

95.3 Income - RESOLVED to note income:

Village Green Account: Interest £1.05; Savings Account: Interest: £0.10.

95.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 31st October 2017.

95.5 Lloyds Bank Mandate

Members are advised that the current status of the Bank Mandate is: Cllr Darvas has been added as a full signatory, Bobs Damerell has been added as clerk as non-signatory. Clerk has also applied for telephone banking

96.0 Police Matters – nothing to report.

97.0 Parish Council Business

Letter from Ian Costar – Cllr Jakeman declared her interest and left the meeting. Cllr Lewin proposed a response to Mr Costar’s letter. The Parish Council voted in favour of continuing with the resolution of providing an answer in line with the VG Management Plan. Cllr Lewin wished to note that she was not in agreement with the decision.

Letter & Petition from Mr & Mrs Pridgeon

Discussion on the reclaiming of the cost of Pennwood advertisement from Parrot & Coales – Clerk confirmed that no costs have been reclaimed from Parrot & Coales as no fees have been requested.

Discussion on the distribution and feedback of links to website and Agenda – Clerk asked Parish Council to confirm the Council was aware of risk of possible Data Protection breach sending links to large numbers of email addresses. Parish Council resolved to continue with distribution list.

Public Meeting to discuss Neighbourhood Planning – Cllr Darvas stated that all responses to the questionnaire had been received and that an analysis of the results had been created and would be placed on the website. Cllr Darvas then confirmed that the next step was to decide what type of Neighbourhood Plan the Parish wanted to adopt whether formal or informal.

Village Green Management Plan 2nd discussion – Access – Cllr Darvas outlined that there are three different avenues the Parish could adopt in regards to Access on the VG in order to try and find the best solution for everyone. These were Draconian, Pragmatic and Libertarian. It was confirmed the document would be available on the website. Cllr Themis opened the discussion to the floor.

One resident suggested opted for a more libertarian approach allowing vehicles parking access universally on the VG.

One resident suggested that the idea of licenses would not be feasible as it would be impossible to implement from those outside the village coming to visit, the amenities including the pub, Village Hall or Church etc.

One resident commented that they were happy with the way things are currently.

Cllr Themis asked if there was anyone member of the floor who was not happy with the current situation. There was no response. The General consensus was to look to a more Pragmatic approach with further details to be discussed at the upcoming meeting

Update on the Trees and Shrubs working party and quotes for removal of Chestnut tree – Clerk updated with three quotes. Parish Council resolved to use Henry Bosley to remove the dead Chestnut tree. Clerk also confirmed that Henry Bosley was willing to assist with the tree audit around the village.

Willow Trees near Dr Turner-Smith residence – It was decided to defer this item until more information could be obtained from Dr Turner-Smith.

Play Area – Cllr Jakeman updated that the Play Area checks have been completed this month. Cllrs Jakeman and Lewin are still also working to put together a Play Area Working Group in regards to the possibility of redeveloping the Play Area

Play Area Pressure Washer – Cllr Themis has purchased the pressure washer and has invoiced given the invoice to the Parish Council.

Conditions of the Village notice Boards – Cllr Themis has sourced one quote for the glass and is actively looking for two further quotes

Speed Watch – Cllr Jones confirmed that he was still waiting to do the training with the speed gun. Cllr Themis also confirmed that the MVAS was now up and operational. Cllr Themis with the assistance of one resident is currently checking where the other base plates for the sign are located in the village.

Rails outside Ramblers – Cllr Jones updated that Dave Smith has been off sick which has further delayed the process but has confirmed that two quotes have now been received with one more now outstanding.

Tractor Mowing attachment – Clerk updated that Parish Council has received the invoice for the mower has been received and payment authorised. Clerk also confirmed that Farol have been instructed to liaise with Cllr Jones in regards to delivery of the attachment.

Document Archiving – Clerk confirmed that forms from the Archive Centre have been received and have now been signed by the Chairman to formally agree the storage of boxes.

Parish Council website – Cllr Darvas that in agreement with the clerk that Helena Cox will assist with updating and modernising the website to make it more current to act not only as an archive and storage but as a method of communication and information with the village to keep residents updated not just on Parish Council matters but other events happening within the parish.

Waddesdon Community bus (Bernwode bus) – Clerk updated that the bus is available to Ludgershall residents and that it is a first come first serve operation, however if the demand is great enough there has been a discussion of a second bus. The clerk is also due to receive a copy of the timetable which will be published on the website and notice boards.

Waddesdon LAF Village Activity Projects – Cllr Jakeman confirmed that she had made contact with the organisers who confirmed that they were due to know if they would have funding to run the projects. Cllr Jakeman confirmed that she had registered her interest for funding to host the events.

98.1 Buckinghamshire County Council -**99.0 Circulated in between meetings**

Members noted that the following were circulated:

- IIMC e-briefing
- Planning Policy – Notifications of Planning Policy Consultations
- Heather Gregg – Key Learning for Local Authorities
- Community Impact Bucks – Training for You
- BALC – Parish Council Lighting
- BMKALC – Weekly Update
- Local Council Public Advisory Service – General Data Protection Regulations
- Bucks CC – November My Bucks
- Smaller Authorities Audit Appointments – Notification of External Auditor Appointments for the 2017/18 Financial Year
- Lauren Hudson – Advertising in your Parish Magazine
- Melinda Woolf – Bucks Parish Liaison Meeting
- Parish Support – Consultation emails finding / solution
- Cllr MacPherson – Letter from Paul Maynard
- 2018 IIMC Member Salary Survey

100.0 Footpaths .

- Clerk confirmed that updated footpaths document was forwarded to Bucks CC and that a response has been received for receipt of the document. Clerk will contact Bucks CC again this month to chase that action will be taken.

101.0 Planning www.aylesburyvaledc.gov.uk/planningapplications

101.1 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Refused by AVDC
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision
17/03152/COUAR	Hay Barn Land off Piddington Road, Ludgershall	Change of use of Barn into one dwelling	Refused by AVDC

101.2 16/00168/APP: Land Adjacent to Pennwood House High Street – It was confirmed that the advert in the Bucks Herald was placed correctly for two consecutive weeks. RESOLVED Parish Council to instruct District Valuer.

102.0 Play Area - 200 Club – Members noted that the following winners were drawn:
December - 1st – Liz Williams £250

103.0 Highways

- Drainage gullies on Bicester Road – Cllr Jones to chase Dave Smith, and will update at the next meeting.
- Blocked drain at Salters lane and Church Lane – Cllr Jones to chase Dave Smith.

104.0 Date of next meetings:

- 8th January 2017
- 5 February 2017
- 5 March 2017

Meeting closed at 9:20 pm. The following remarks were then received from the floor:

- A resident asked why the Parish Council is paying for a tree to be removed, when this in the past has been done by residents.
- A resident also pointed out that there are other trees within the Parish which need attention. Cllr Darvas pointed out that this was the reason that the Trees Working Group was being put together and also why it is important to bring in members of the parish for their knowledge and expertise.
- A resident registered his disappointment that Cllr Lewin did not acknowledge his son whilst out in the parish on a previous morning.
- A member of the public asked if the quotes for the mower were vastly different. Clerk stated that while the quotes were not readily available there was not a great deal of difference and that should anyone wish to know the exact figures these are available by contacting the clerk.

Signed Date

Chairman