

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 6th November 2017 at 7.30 p.m.**

Present: Cllr. M. Themis – Chairman Cllr. P. Darvas
 Cllr. D. Jakeman Cllr. R. Jones
 Cllr. C. Lewin Cllr.S.Lawson

Also present: Parish Clerk: Bobs Damerell; 9 members of the public

The meeting was opened to the public:

- A member of the public asked around the cutting of the hedge on the Bicester road as this is expanding on to the verge. Cllr Themis responded that a member of the Parish Council would speak to the farmers to ask if they would cut the hedges back
- A resident asked about the stones from another residents driveway spilling on to the road. Cllr Themis responded stating that the Council can contact the resident if required to ensure that the road was swept and kept clean.
- A member of the public queried the need for the telephone box as there is no telephone. Clerk responded that the telephone box is the property of BT and that it is up to them to determine the outcome of the box. Cllr Themis suggested contacting BT to enquire as to the future of the box
- A resident enquired as to the status of the footpaths document. Clerk responded that the document had gone to Bucs CC and that Council were waiting for a response.

Meeting commenced at 7:45pm

76.0 Councillor Resignation

Members were advised that Cllr Chettle resigned from the Parish Council as of 11th October 2017 and as such a Casual Vacancy occurred. The Monitoring Officer at AVDC was been notified with notices placed on notice-boards & the website advertising the position. No by-election was called and as a result the position can be filled by co-option.

It was confirmed that Cllr Themis would Chair the meeting as he was vice-chair, however a new chair would have to be proposed and seconded at the December meeting.

77.0 Cllr Themis confirmed that he had recinded his resignation, to which the Parish Council agreed. As such no Casual vacancy was created.

78.0 Apologies – None

79.0 Declarations of Interest

Cllr Lawson made a Declaration of Interest in regards to **16/00168/APP: Land Adjacent to Pennwood House High Street**, Letter from Ian Costar and Discussion on the reclaiming of the cost of Pennwood advertisement from Parrot & Coales

Cllr Jakeman declared an interest in regards to the letter from Ian Costar

80.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 2nd October 2017 – LPC/05/1718

66.0 Finance

66.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£13,590.83	(as of 31 st October 2017)
Deposit Account	£2,508.36	(as of 31 st October 2017)
Village Green Acct	£30,095.59	(as of 31 st October 2017)
Play Area Account	£4,037.69	(as of 31 st October 2017)

Cllr Lewin enquired as to whether there is a breakdown of payments from Gigaclear.

66.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Cheques paid at meeting:

- Bobs Damerell - £276.35 (October Parish Clerk Salary) – Cheque 0172
- HMRC - £16.72 (PAYE DOB) – Cheque 0173
- Deborah O'Brien - £66.79 (10.5 hrs 09/10/2017 -23/10/2017 less PAYE) – Cheque 0174
- Mazars £120.00 (Ludgershall Audit £100.00, VAT £20.00) – Cheque 0175
- Jim Goss £22.96 (£19.13 + VAT £3.83 - Tractor Fuel) – Cheque 0177
- Ron Jones £5.99 (Garden Oil) – Cheque 0178

RESOLVED to make the following payments from the Play Area Account:

November draw:

- £50 cheque 142 – 200 Club prize –drawn later in meeting – Lewis Boyt
- £35 cheque 143 – 200 Club prize –drawn later in meeting – Ingrid Brown
- £25 cheque 144 – 200 Club prize –drawn later in meeting – Jane Groves
- £20 cheque 145 – 200 Club prize –drawn later in meeting – Monja Farquharson

66.3 Income - RESOLVED to note income:

Village Green Account: Interest £1.05; Savings Account: Interest: £0.10.

66.4 Income and Expenditure report

RESOLVED to approve both Income and Expenditure Reports dated 31st October 2017.

66.5 Lloyds Bank Mandate

Members noted that the current status of the Bank Mandate is: Mandate form for Parish Clerk to be added as a non-signatory, Cllr Darvas to be added as a signatory and former clerk and councillors to be removed from the mandate have all been sent to the bank for ratification. Once bank has advised this has been complete clerk will also then apply for telephone and internet banking. Clerk awaiting forms from Cllrs Lewin and Jakeman.

67.0 Police Matters – nothing to report.

68.0 Parish Council Business

Discussion regarding the implementation of a Parishioner email mailing list - There has also been debate over what information should be conveyed to the Parish through the contact list, particularly those from AVDC, Bucks CC or VG Management Plan. **RESOLVED** – Clerk to send out one email after the Meeting summarising items of interest discussed at the meeting and that further information will be available on the website.

Item from member of public regarding permissions and requests for Hoardings on the Village Green

– It was decided to discuss this item under the VG Management Plan

Letter from Ian Costar - It was decided to discuss this item under the VG Management Plan

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Letter from Mr & Mrs Parsons - It was decided to discuss this item under the VG Management Plan

Discussion on the reclaiming of the cost of Pennwood advertisement from Parrot & Coales –

RESOLVED – Clerk to contact Parrot & Coales initially via phone to enquire whether they would reconsider the charge to the PC over the incorrect post code.

Public Meeting to discuss Neighbourhood Planning & other options – Cllr Darvas confirmed that approximately 50 questionnaires had been returned and that the results are being collated. Cllr Darvas recommended working group push on to try to and get more returned. Cllr Lewin and Cllr Darvas also looking at the pdf form and the problems outlined by parishioners.

Village Green Management Plan – Cllr Darvas shared the report that he had compiled in regards to the trees in the Parish. He proposed that the Parish Council would need to have a clear strategy in regards to the number of trees, types of trees, removal of dead trees and replacements. It was proposed that the council employ an expert to carry out an initial audit (and the subsequently annually) on the trees within the parish and provide advice on the issues above. The Clerk updated that one quote is yet to be received in regards to the removal of the dead chestnut tree. Cllr Themis proposed to enquire with the three quotes if they were willing or able to quote for carrying out the audit.

Cllr Darvas then proposed the list of subjects that need to be covered by the plan and that the letters that had been received by Parishioners, Mr Costar and Mr & Mrs Parsons will be answered when each subject was addressed. Cllr Themis asked whether the list was flexible in terms of order in which they were addressed and that it would be beneficial to focus on access as the next topic. Parish Council agreed and resolved to adopt the plan and add the plan to the website.

Replacement memorial picnic bench on Play Area – Cllr Themis confirmed that the bench had been built and the new plaque transferred.

The Play Area – Cllr Jakeman confirmed that she and Cllr Lewin had been investigating potential grants to be used to replace the current equipment in the play area. The current round of grants has closed but the Council should be looking to apply for a grant early in 2018. Cllr Jakeman wanted to create a Play Area subgroup to start planning the process.

Play Area Pressure Washer – Cllr Themis confirmed that he was imminently purchasing the pressure washer and would then invoice the Parish Council.

Notice Boards – Cllr Themis confirmed that he is working on obtaining the three quotes for the new glass.

Speed Watch – Cllr Themis confirmed that he had spoken to Paul Thomas regarding the speed sign and had agreed to assist with re-erecting the sign

Rails outside Ramblers – Cllr Jones advised members that he has had a conversation with Dave Smith who confirmed that he had received one quote for the repairs and is currently waiting for two further quotes.

Council Document Storage – Cllr Lewin confirmed that the first boxes had been taken for storage and that there was scope for more boxes if required.

Tractor Mowing attachment – Tractor Mowing attachment ordered and awaiting invoice.

Waddesdon Community Bus – Bucks County Cllr MacPherson confirmed that the Bernwood bus was in operation and that in order to register an interest and find out further details the clerk should contact Ashley Waite. It was also suggested to place the bus schedules on the notice boards and website.

Waddesdon LAF Village Activity projects – Cllr Jakeman confirmed that the projects had been a success and that she has enquired as to whether there will be funding for next year.

69.1 Aylesbury Vale District Council (AVDC) – no update

69.2 Buckinghamshire County Council - Cllr Macpherson email – available from clerk for interested residents.

70.0 Circulated in between meetings

Members noted that the following were circulated:

- AVDC Parish Newsletter

- BMKALC – Weekly Update
- Countryside Alliance – Rural Oscars
- Community Impact Bucks – Advice Surgeries
- Buck CC – Chariman’s reception Invitation
- AVDC - Parishes Presentation
- BMKALC – Training Update
- BALC – Recycling Centres
- Play Around the Parishes – Summer 2018
- Community Impact Bucks – Brag Annual Conference
- Community Impact Bucks – October 2017 Newsletter
- AVDC - 2018 Boundary Review
- Came and Company Local Council Insurance – Council Matters Autumn 2017
- Community Impact Bucks – Training Updates
- Democracy Mailbox – Budget Consultation
- Bucks CC – Budget Consultation
- IIMC November 2017 – e-news digest
- IIMC – e-briefing
- IIMC – Salary Survey
- BALC – Training Announcement

71.0 Footpaths .

- Final footpaths report forwarded on to Bucks CC and awaiting response.

72.0 Planning www.aylesburyvaledc.gov.uk/planningapplications

72.1 Planning Applications –

- 17/03152/COUAR – Hay Barn Land off Piddington Road – Determination as to whether prior approval is required in respect of transport & Highway impact, noise, contamination risk, flooding and locational considerations for the change of use of a barn into one dwelling with associated parking and in relation to design and external appearance of the building. RESOLVED – Parish Council has no objection to the planned conversion.

72.2 Members noted the status of the following previous applications:

Application number	Location	Description of Development	Current Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Awaiting decision
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision

- 72.3 16/00168/APP: Land Adjacent to Pennwood House High Street** – Advertisement for Easement has been placed in Bucks Herald for two further weeks due to post code error and communication error between Parrot & Coales. The cost of this will be split between the Parish Council and Parrott & Coales.

73.0 Play Area - 200 Club – Members noted that the following winners were drawn:

October - 1st – Lewis Boyt £50.00; 2nd – Ingrid Brown £35.00; 3rd – Jane Groves £25.00; 4th – Monja Farquharson £20.00

74.0 Highways

- Drainage gullies on Bicester Road – Cllr Jones to chase Dave Smith, and will update at the next meeting. Clerk to also contact Cllr Macpherson
- Blocked drain at Salters lane and Church Lane – Cllr Jones to chase Dave Smith.

75.0 Date of next meetings:

- 4th December 2017
- 8th January 2017
- 5 February 2017
- 5 March 2017

Meeting closed at 9:30 pm. The following remarks were then received from the floor:

- A member of the public raised concern over the conversion of the Hay Barn Land off Piddington Road and the original structure. Cllr Themis directed the membe of the public to contact AVDC directly around these concenrs as the Parish Council could only decide on the current planning applicarion and as to whether there was any objection to the conversion which there wasn't.
- A resident commented on the VG Management Plan for trees stating that legal requirements must be applied in regards to potentially replacing dead trees. Cllr Themis responded saying that this would be covered by the use of a specialist when carrying out a tree audit.
- A member of the public commented that it was unacceptable for a response to a letter to take potentially four months. Cllr Themis confirmed as above that these points would be covered in the Village Green Management Plan and that the queries would be answered at the time when these topics were covered.

Signed Date

Chairman