

# LUDGERSHALL PARISH COUNCIL

Elder Cottage • Station Road • Blackthorn OX25 1TA  
[ludgershallpc@outlook.com](mailto:ludgershallpc@outlook.com) • <http://ludgershallparishcouncil.org.uk>

29<sup>th</sup> November 2017

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 4<sup>th</sup> December 2017, at 7.30 p.m. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder. Before and after the Parish Council Meeting there will be a period of public questions.

Bobs Damerell  
Parish Clerk

## AGENDA

1. Members are advised that a new Chairman needs to be proposed, seconded and voted in.
2. **Apologies** - Members are asked to receive apologies from members.
3. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
4. **Minutes**  
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Monday 6<sup>th</sup> November 2017 Copy attached LPC/06/1718.

## 5. **Finance**

5.1 Discussion to establish draft budget for presentation at the January Parish Council Meeting including setting finance committee meeting date.

5.2 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£13,590.83	(as of 31 <sup>st</sup> October 2017)
Deposit Account	£2,508.36	(as of 31 <sup>st</sup> October 2017)
Village Green Acct	£30,095.59	(as of 31 <sup>st</sup> October 2017)
Play Area Account	£4,037.69	(as of 31 <sup>st</sup> October 2017)

5.3 Payments:

### Treasurers Account:

Cheques to be paid at meeting:

- Bobs Damerell - £276.35 (October Parish Clerk Salary) – Cheque 0179
- AVDC - £343.58 (£286.32 , VAT - £57.26) (Dog Bins maintenance and Sanitisation) Cheque 0180
- Peter Darvas (£40.32 Expenses relating to Neighbourhood plan) Cheque 0181
- Farol (£1,560 (£1,300 + VAT: £260) Cheque 0182

### Play Area Account

200 Club prizes:

To be drawn later in the meeting: (3<sup>rd</sup> (December) drawing of the year)

- December Prize Draw - £250 cheque no 151
- Re-issue cheque 141 (October Draw 4<sup>th</sup> prize £20.00 Alison Wright. Cheque 141 has been cancelled. Cheque will be reissued) cheque 152

#### 5.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month up to ending 31<sup>st</sup> October 2017. Copies attached appendices A and B, together with the year to date budget analysis.

#### 5.5 Income: Treasurers Account:

Village Green Account: Interest £1.05.; Savings Account: Interest: £0.10.

#### 5.6 Lloyds Bank Mandate

Members are advised that the current status of the Bank Mandate is: Cllr Darvas has been added as a full signatory, Bobs Damerell has been added as clerk as non-signatory. Clerk has also applied for telephone banking

#### 6.0 **Police Matters** – nothing to report at time of agenda.

#### 7.0 **Parish Council Business**

- Letter from Ian Costar
- Letter & Petition from Mr & Mrs Pridgeon
- Discussion on the reclaiming of the cost of Pennwood advertisement from Parrot & Coales
- Discussion on the distribution and feedback of links to website and Agenda
- Public Meeting to discuss Neighbourhood Planning – Councillor Darvas to provide an update on the current status of the Neighbourhood Plan following working group meeting
- Village Green Management Plan 2<sup>nd</sup> discussion - Access – Discussion on the management of Access for vehicles on the village green
- Update on the Trees and Shrubs working party and quotes for removal of Chestnut tree.
- Willow Trees near Dr Turner-Smith residence
- Play Area – Cllr Jakeman to update
- Play Area Pressure Washer – Cllr Themis to update.
- Conditions of the Village notice Boards – Cllr Themis to update on quotes for new glass
- Speed Watch – Cllr Jones proposed to be Speed watch monitor and inform Simon Garwood
- Rails outside Ramblers – TfB are to replace the rusted railing. Further response is awaited regarding the brick drain – Cllr Jones to update
- Tractor Mowing attachment – Clerk to update
- Document Archiving – Form received by clerk and to be signed by Chairman
- Parish Council website
- Waddesdon Community bus (Bernwode bus) – Clerk to update
- Waddesdon LAF Village Activity Projects – Cllr Jakeman to update

#### 7.1 **Aylesbury Vale District Council (AVDC)**

Link to the proposed VALP: <https://aylesburyvaledc.idi-consult.net/localplan/>

#### 7.2 **Buckinghamshire County Council (BCC)**

#### 8.0 **Circulated in between meetings:**

- IIMC e-briefing
- Planning Policy – Notifications of Planning Policy Consultations
- Heather Gregg – Key Learning for Local Authorities
- Community Impact Bucks – Training for You

- BALC – Parish Council Lighting
- BMKALC – Weekly Update
- Local Council Public Advisory Service – General Data Protection Regulations
- Bucks CC – November My Bucks
- Smaller Authorities Audit Appointments – Notification of External Auditor Appointments for the 2017/18 Financial Year
- Lauren Hudson – Advertising in your Parish Magazine
- Melinda Woolf – Bucks Parish Liaison Meeting
- Parish Support – Consultation emails finding / solution
- Cllr MacPherson – Letter from Paul Maynard
- 2018 IIMC Member Salary Survey

## 9.0 Footpaths

- Footpath Report – Footpath report has been sent to Bucks CC and Parish Council is awaiting a response.

## 10.0 Planning: [www.aylesburyvaldc.gov.uk/planningapplications](http://www.aylesburyvaldc.gov.uk/planningapplications)

### 10.1 Members are advised of the following New Planning Applications:

### 10.2 Members are updated as to the status of the following applications:

Application number	Location	Description of Development	Current Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Refused by AVDC
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision
17/03152/COUAR	Hay Barn Land off Piddington Road, Ludgershall	Change of use of Barn into one dwelling	Refused by AVDC

### 10.2 [16/00168/APP: Land Adjacent to Pennwood House High Street – Granting of easement for access](#)

- Clarification in regards to whether the advertisement was placed for two consecutive weeks and confirmation as to what the next steps in the process will be

## 11.0 Play Area

- 200 Club – 3rd drawing (December) of the subscription year to take place.

## 12.0 Highways

- [Blocked drain at Salters lane and Church Lane](#) – Cllr Jones to update.

## 13.0 Future Meetings:

Members are asked to note dates of next meetings – Ludgershall Parish Council: In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall:

- 8<sup>th</sup> January 2017
- 5 February 2017
- 5 March 2017
- 2 April 2017