

LUDGERSHALL PARISH COUNCIL

Elder Cottage • Station Road • Blackthorn OX25 1TA
ludgershallpc@outlook.com • <http://ludgershallparishcouncil.org.uk>

1st November 2017

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 6th November 2017, at 7.30 p.m. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder. Before and after the Parish Council Meeting there will be a period of public questions.

Bobs Damerell
Parish Clerk

Amendment to the Order of Business

AGENDA

1. Members are advised that Cllr Chettle has resigned from the Parish Council as of 11th October 2017 and as such a Casual Vacancy has occurred. The Monitoring Officer at AVDC has been notified with notices placed on notice-boards & the website advertising the position. If there has not been a call for a by-election by the 3rd November 2017, the position may be filled by co-option. Vice-Chairman Michael Themis will chair this meeting.
2. Members are advised that Cllr Michael Themis has submitted his resignation from the Parish Council as of tomorrow, 7th November and as such a second Casual Vacancy will occur. The Clerk will notify the Monitoring Officer and place notices on the website and notice boards advertising the position. If there has not been a call for a by-election by the 29th November 2017, the position may be filled by co-option. A new Chairman and Vice Chairman will need to be nominated and agreed as the first order of business at the December meeting with acceptances of office signed at that time.
3. **Apologies** - Members are asked to receive apologies from members.
4. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
5. **Minutes**
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Monday 2nd October 2017 Copy attached LPC/05/1718.
6. **Finance**
 - 6.1 Discussion to establish draft budget for presentation at the December Parish Council Meeting
 - 6.2 Account Balances:
The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£13,590.83	(as of 31 th October 2017)
Deposit Account	£2,508.36	(as of 31 st October 2017)
Village Green Acct	£30,095.59	(as of 31 st October 2017)
Play Area Account	£4,037.69	(as of 31 st October 2017)

6.3 Payments:

Treasurers Account:

Cheques to be paid at meeting:

- Bobs Damerell - £276.35 (October Parish Clerk Salary) – Cheque 0172
- HMRC - £16.62 (PAYE DOB) – Cheque 0173
- Deborah O'Brien - £66.89 (10.5 hrs 09/10/2017 -23/10/2017 less PAYE) – Cheque 0174
- Mazars £120.00 (Ludgershall Audit £100.00, VAT £20.00) – Cheque 0175
- Parrot & Coales £275.00 (Bucks Herald Advertisement) – Cheque 0176

Play Area Account

200 Club prizes:

To be drawn later in the meeting: (13th (October) drawing of the year)

- 1st Place £50 cheque no 147
- 2nd place £35 cheque no 148
- 3rd Place £25 cheque no 149
- 4th place £20 cheque no 150

4.3 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month up to ending 31st August 2017. Copies attached appendices A and B, together with the year to date budget analysis.

4.4 Income: Treasurers Account:

Village Green Account: Interest £1.05.; Savings Account: Interest: £0.10.

4.5 Lloyds Bank Mandate

Members are advised that the current status of the Bank Mandate is: As at October's Meeting, currently waiting for confirmation from bank regarding mandates. As soon as confirmation is received clerk will apply for online and telephone banking.

5.0 **Police Matters** – nothing to report at time of agenda.

6.0 **Parish Council Business**

- Discussion regarding the implementation of a Parishioner email mailing list
- Item from member of public regarding permissions and requests for Hoardings on the Village Green
- Letter from Ian Costar
- Letter from Ian Costar
- Letter from Mr & Mrs Parsons
- Discussion on the reclaiming of the cost of Pennwood advertisement from Parrot & Coales
- Proposal to use Parish Distribution list for Parish Council notifications and guidance for Parishioners – Cllr Darvas
- Public Meeting to discuss Neighbourhood Planning – Councillor Darvas to provide an update on the current status of the Neighbourhood Plan following working group meeting
- Village Green Management Plan 1st discussion - Trees – Discussion on the management of trees on the village green including removal and replacement of the dead chestnut tree at the end of Old Post office drive
- Replacement Memorial picnic bench on Play Area – Update on status of Picnic Bench.
- Play Area – Cllr Jakeman to update
- Play Area Grant
- Play Area Pressure Washer – Cllr Themis to update.
- Conditions of the Village notice Boards – Cllr Lewin to update

- Speed Watch – Cllr Jones proposed to be Speed watch monitor and inform Simon Garwood
- Rails outside Ramblers – TfB are to replace the rusted railing. Further response is awaited regarding the brick drain – Cllr Jones to update
- Council Document Storage – Cllr Lewin to update
- Tractor Mowing attachment – Clerk to update
- Waddesdon Community bus – Clerk to update
- Waddesdon LAF Village Activity Projects – Cllr Darvas to update

7.1 Aylesbury Vale District Council (AVDC)

Link to the proposed VALP: <https://aylesburyvaledc.jdi-consult.net/localplan/>

7.2 Buckinghamshire County Council (BCC)

Link to the Draft BCC Budget Consultation: <https://www.buckscc.gov.uk/services/council-and-democracy/finance/budget/budget-consultation-201819/>

8.0 Circulated in between meetings:

- AVDC Parish Newsletter
- BMKALC – Weekly Update
- Countryside Alliance – Rural Oscars
- Community Impact Bucks – Advice Surgeries
- Buck CC – Chariman’s reception Invitation
- AVDC - Parishes Presentation
- BMKALC – Training Update
- BALC – Recycling Centres
- Play Around the Parishes – Summer 2018
- Community Impact Bucks – Brag Annual Conference
- Community Impact Bucks – October 2017 Newsletter
- AVDC - 2018 Boundary Review
- Came and Company Local Council Insurance – Council Matters Autumn 2017
- Community Impact Bucks – Training Updates
- Democracy Mailbox – Budget Consultation
- Bucks CC – Budget Consultation
- IIMC November 2017 – e-news digest
- IIMC – e-briefing
- IIMC – Salary Survey
- BALC – Training Announcement

9.0 Footpaths

- Footpath Report – Members have been forwarded report from Alan Turner-Smith regarding footpaths.

10.0 Planning: www.aylesburyvaledc.gov.uk/planningapplications

10.1 Members are advised of the following New Planning Applications:

17/03152/COUAR – Hay Barn Land off Piddington Road – Determination as to whether prior approval is required in respect of transport & Highway impact, noise, contamination risk, flooding and locational considerations for the change of use of a barn into one dwelling with associated parking and in relation to design and external appearance of the building.

10.2 Members are updated as to the status of the following applications:

Application	Location	Description of Development	Current
-------------	----------	----------------------------	---------

number			Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Awaiting decision
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision

10.3 16/00168/APP: Land Adjacent to Pennwood House High Street – Granting of easement for access
Advertisement for Easement has been placed in Bucks Herald for two further weeks due to post code error and communication error between Parrot & Coales. The cost of this will be split between the Parish Council and Parrott & Coales.

11.0 Play Area

- 200 Club – 2nd drawing (November) of the subscription year to take place.

12.0 Highways

- Blocked drain at Salters lane and Church Lane – Cllr Jones to update.

13.0 Future Meetings:

Members are asked to note dates of next meetings – Ludgershall Parish Council: In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall:

- 4th December 2017
- 8th January 2017
- 5 February 2017
- 5 March 2017