

# LUDGERSHALL PARISH COUNCIL

Swallows Barn • Wotton End • Ludgershall HP18 9NT

[ludgershallpc@outlook.com](mailto:ludgershallpc@outlook.com) • <http://ludgershallparishcouncil.org.uk>

27<sup>th</sup> September 2017

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 2<sup>nd</sup> October 2017, at 7.30 p.m. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder. Before and after the Parish Council Meeting there will be a period of public questions.

Bobs Damerell  
Parish Clerk

## AGENDA

1. **Apologies** - Members are asked to receive apologies from members.
2. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. **Minutes**  
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Monday 4<sup>th</sup> September 2017 Copy attached LPC/04/1718.
4. **Finance**
  - 4.1 Account Balances:  
The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£10123.40	(as of 31 <sup>st</sup> August 2017)
Deposit Account	£2508.15	(as of 31 <sup>st</sup> August 2017)
Village Green Acct	£27466.54	(as of 31 <sup>st</sup> August 2017)
Play Area Account	£4776.69	(as of 31 <sup>st</sup> August 2017)
  - 4.2 Payments:  
Treasurers Account:  
Cheques to be paid at meeting:
    - Ron Jones - £3.95 (Post Fix for Dog Bin) – Cheque 0165
    - Bobs Damerell - £276.35 (September Parish Clerk Salary) – Cheque 0168
    - HMRC - £26.98 (PAYE DOB) – Cheque 0169
    - Deborah O'Brien - £125.46 (10.5 hrs 09/08/2017 -09/09/2017 less PAYE; Mileage £17.55) – Cheque 0170
    - Eventbrite - £37.06 (Clerk Training – Setting Budgets and Reserves for Local Councils) – Cheque 0171  
Play Area Account  
200 Club prizes:  
To be drawn later in the meeting: (13<sup>th</sup> (October) drawing of the year)
    - 1<sup>st</sup> Place £50 cheque no 142
    - 2<sup>nd</sup> place £35 cheque no 143
    - 3<sup>rd</sup> Place £25 cheque no 144
    - 4<sup>th</sup> place £20 cheque no 145
    - Venture Play Limited £594 (Picnic Table) – cheque no 146

- 4.3 Income and Expenditure report(s)  
Members are asked to review and approve the Income & Expenditure reports for year and month up to ending 31<sup>st</sup> August 2017. Copies attached appendices A and B, together with the year to date budget analysis.
- 4.4 Income: Treasurers Account:  
Village Green Account: Interest £1.17; Savings Account: Interest: £0.11  
Clerk to update on the instalments of the Precept.  
Clerk to update on Parish Council finance guidance.
- 4.5 Lloyds Bank Mandate  
Members are advised that the current status of the Bank Mandate is: Mandate form for Parish Clerk to be added as a non signatory, Cllr Darvas to be added as a signatory and former clerk and councillors to be removed from the mandate have all been sent to the bank for ratification. Once bank has advised this has been complete clerk will also then apply for telephone and internet banking. Clerk awaiting forms from Cllrs Lewin and Jakeman.
- 5.0 **Police Matters** – nothing to report at time of agenda.
- 6.0 **Parish Council Business**
- Public Meeting to discuss Neighbourhood Planning – Councillor Darvas to provide an update on the current status of the Neighbourhood Plan following working group meeting
  - Village Green Management Plan – Cllr Darvas to update
  - Replacement Memorial picnic bench on Play Area – Clerk to update on status of Picnic Bench
  - Play Area – Cllrs Lewin & Jakeman to update on proposals for new equipment & wetpour repairs (quotes received);
  - Play Area Pressure Washer – Carried over from previous meeting. Cllr Themis to outline request for proposed new pressure washer for the play area.
  - Conditions of the Village notice Boards – Cllr Lewin to update
  - Speed Watch – Cllr Jones proposed to be Speed watch monitor and inform Simon Garwood
  - Rails outside Ramblers – TfB are to replace the rusted railing. Further response is awaited regarding the brick drain – Cllr Chettle to update
  - Chestnut Tree at end of Old Post Office Drive – Clerk to update on quotes for removal.
  - Replacement trees for the Chestnut and the Clifford East Memorial Oak – members are asked to approve expenditure for possible replacements for the Chestnut Tree.
  - Swims – Cllr Themis to update regarding contacting Stillwater, length of warranty and provide quotes for railing/platform work.
  - Council Document Storage – Cllr Lewin to update
  - Tractor Mowing attachment – Members are asked to consider the purchase of a new mower attachment. The original mower attachment was purchased in 2013 at a cost of £1893.00. A grease gun is also required. Cllrs Chettle & Jones to update regarding sourcing and costs.
  - Waddesdon Community bus – share proposal with Oakley to Bicester – Councillor Chettle to update following advert placed in Bernwode News.
  - Waddesdon LAF Village Activity Projects – Cllr Darvas to update
  - Waddesdon Police Community Forum – Cllr Darvas update on possible cyber crime talk.
- 7.1 **Aylesbury Vale District Council (AVDC)**  
No update
- 7.2 **Buckinghamshire County Council (BCC)**  
No update
- 8.0 **Circulated in between meetings:**

- Play Around the Parishes – Play Around the Parishes 2018
- Lydia Fowler – Parish Liaison Group Updates
- BALC - Tour of Britain Cycling Event
- BALC – TFB Stakeholders Conference
- Buckinghamshire Libraries – My Bucks
- Bucks CC – Agenda for Waddesdon Local Area Forum
- AVDC – Parish Liaison Officers
- BMKALC – Annual General Meeting
- Alan Turner-Smith – Footpaths, Trees and Ludgershall Plan
- BMKALC – Weekly Update
- BALC – Transparency Code and Transparency Funding
- Community Impact Bucks – September 2017 Newsletter
- Community Impact Bucks – Training Update
- SLCC – Branch Meeting Minutes
- Community Impact Bucks – CIB Annual Conference

## 9.0 Footpaths

- Footpath Report – Members have been forwarded report from Alan Turner-Smith regarding footpaths.

## 10.0 Planning: [www.aylesburyvaldc.gov.uk/planningapplications](http://www.aylesburyvaldc.gov.uk/planningapplications)

### 10.1 Members are advised of the following New Planning Applications:

17/00037/REF - Land adjacent to 6 Wotton End; Appeal relating to 16/03597/COUAR, Planning Insp: APP/J0405/W/17/3170754 – Appeal Dismissed

### 10.2 Members are updated as to the status of the following applications:

Application number	Location	Description of Development	Current Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Awaiting decision
17/02971/APP	Yew Tree Farm – Duck Lane, Ludgershall	Change of use of dwelling to form residential care home including associated works to outbuildings	Awaiting decision

**10.3** 16/00168/APP: Land Adjacent to Pennwood House High Street – Granting of easement for access  
Advertisement for Easement has been agreed by Councillors between meetings and Solicitor has been instructed to place the advertisement in the Bucks Herald.

## 11.0 Play Area

- 200 Club – 13th drawing (October) of the subscription year to take place.
- Quarterly Small Lotteries statement signed between meetings and sent for submission to AVDC.

## 12.0 Highways

- Blocked drain at Salters lane and Church Lane – Cllr Jones to update.

## 13.0 Future Meetings:

Members are asked to note dates of next meetings – Ludgershall Parish Council: In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall:

- 6th November 2017

- 4th December 2017