

## Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 05 December, 2016 at 7.30 p.m.

Present: Cllr. P. Thomas – Chairman                      Cllr. R. Jones  
            Cllr Michael Themis                              Cllr. T Chettle  
            Cllr Stephen Lawson                              Cllr Bill Gardner  
            Cllr Helena Cox

Also present: Finn Casey, Parish Clerk; and eleven members of the public.

### **The floor was opened to the public.**

The Chair reminded members of the public of the new ruling that allows a total of five minutes per subject, applicable to both town and parish councils.

A member of the public asked if the speed sign was working. Cllr Thomas advised that it needed to be recharged and this would be done within the next fortnight. He also suggested that it might be moved to one of the two alternative locations at Salters Lane or the road from Wotton.

Mr Robinson from The Rosery spoke in relation to the planning application for Pennwood House. He stated this had previously been withdrawn for its dominant, overbearing design and detriment to residential amenity. He felt that the height of the dwelling was still significantly higher than the existing garage and would obscure light from the south to his bedrooms and living space. He also felt that the dwelling was too close to his property, and although the applicant has tried to address this with the use of boundary hedges, there is nothing to stop a future tenant from removing those. Finally the dwelling would be visible from the conservation area. On those bases he requested that the application be refused again.

Another member of the public queried the parish's decision not to object to the application for a change of use of Wotton End. Cllr Thomas explained that the parish felt it was an inappropriate development for that area and that it wouldn't be suitable for housing. He emphasised that each planning application is looked at individually and looked at on its merits.

Mrs Lawson also spoke in relation to Pennwood House. She wished to reassure the parish that the new proposal had taken previous concerns into account and that the ridge height of the dwelling had been significantly reduced. In discussions with the planning officer, the officer had recommended that the scale of the property was suitable for the plot. Cllr Lawson confirmed that the ridge height of the proposed dwelling had been dropped by 2.1 metres. The existing garage was 4.5 metres and Cllr Lawson's house was 7.6 metres, The Rosary was 6.5 metres and Rosedene was 5.9.

Cllr Thomas read out a letter from the residents at Laburnum Lodge. The letter referred a covenant on the site restricting it to three properties being served by the access drive. It also mentioned flooding issues and a reduction in privacy as a result of the proposed development.

Mr Costar asked again about how long it will take to fix the road surface on the Piddington Road.

**Action:** clerk to follow up with TFB and re-arrange a village walkabout with the LAT.

Mr Costar also asked if the parish could hold a special meeting about planning to work through some of the issues and identify sites for future development. Cllr Thomas explained that formal local plans are very expensive and cost more than the annual precept.

**Action:** clerk to contact AVDC to see if there is a planning toolkit available. Meeting to be arranged before next AGM.

**Meeting was closed to the public.**

89.0	<p><b>Apologies</b> No apologies were received.</p>												
90.0	<p><b>Declarations of Interest</b> Both Cllrs Lawson and Cox declared an interest in item 10.2 on the agenda relating to the planning application for Pennwood House.</p>												
91.0	<p><b>Minutes</b> <b>RESOLVED</b> to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:  Monday 07 November 2016 LPC/06/1617</p>												
92.0	<p><b>Finance</b></p>												
92.1	<p><u>Account Balances:</u> <b>RESOLVED</b> to note that the balances for the Lloyds Bank accounts are as follows:</p> <table> <tr> <td>Treasurers Account</td> <td>£7,231.10</td> <td>(as at 30 Nov 2016)</td> </tr> <tr> <td>Deposit Account</td> <td>£2,507.20</td> <td>(as at 30 Nov 2016)</td> </tr> <tr> <td>Village Green Account</td> <td>£26,333.79</td> <td>(as at 30 Nov 2016)</td> </tr> <tr> <td>Play Area Account</td> <td>£5,986.28</td> <td>(as at 30 Nov 2016)</td> </tr> </table>	Treasurers Account	£7,231.10	(as at 30 Nov 2016)	Deposit Account	£2,507.20	(as at 30 Nov 2016)	Village Green Account	£26,333.79	(as at 30 Nov 2016)	Play Area Account	£5,986.28	(as at 30 Nov 2016)
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92.2	<p><u>Payments:</u></p> <p><b><u>Treasurer's Account</u></b> Cheques cut in between meetings:</p> <ul style="list-style-type: none"> <li>Lesley Simpson – £509.82 – Fitness equipment cheque number 0109</li> </ul> <p><b>RESOLVED</b> to make the following payments from the Treasurer's Account:</p> <ul style="list-style-type: none"> <li>Ms F Casey – £87.40 – Nov Salary (net income tax) Cheque number 0110</li> <li>HMRC – £22.00 – PAYE for Ms Casey's Nov salary Cheque number 0111</li> <li>Henry C Bosley – £250.00 for tree felling Cheque number 0112</li> </ul> <p><b>Action:</b> clerk to check that the money for the fitness equipment has been received.</p>												
92.3	<p><b>Play Area Account</b> <b>RESOLVED</b> to make the following payments from the Play Area Account:</p> <p>December draw: 200 Club prizes – to be drawn later in the meeting</p> <ul style="list-style-type: none"> <li>1st place £50 cheque number 102</li> <li>2nd place £35 cheque number 103</li> <li>3rd place £25 cheque number 104</li> <li>4th place £20 cheque number 105</li> </ul>												
92.4	<p><b>Income</b> Members <b>RESOLVED</b> to note income: Village Green Account: interest for Oct: £1.03 Savings Account: interest for Oct: £0.10</p>												
92.5	<p><b>Income and Expenditure report</b> Members reviewed the Income and Expenditure Report as at 29<sup>th</sup> Nov 2016, which was tabled at the meeting, and <b>APPROVED</b> the report. Cllr Thomas signed the report.</p> <p>Cllr Cox advised that the outstanding cheque number 067 for Jenny Rothery is to be taken as a donation to the Play Area; and outstanding cheque number 073 for Rob French is to be taken as</p>												

	<p>payment for this year's subs.</p> <p>Cllr Thomas agreed to sort out the outstanding £55 cheque for DVLA for the registration of the tractor.</p>
92.6	<p><b>2016/17 Budget and Precept</b></p> <p>The budget precept calculator is not fit for purpose and needs to be looked at before the parish can use it.</p> <p><b>Action:</b> Clerk and Chair to meet to discuss draft budget.</p>
93	<p><b>Police Matters</b></p> <p>Nothing to update.</p>
94	<p><b>Parish Council Business</b></p>
94.1	<p><b>Swims at Fishing Pond</b></p> <p>There was no change from the previous update from Cllr Jones. The cracks in the soil are still present but they will continue to be monitored.</p>
94.2	<p><b>Village Green</b></p> <p>Thames Water is planning to replace a water main in the High Street due to a number of bursts over the last five years. Consent is required from both the adjacent landowners and the parish with regard to the village green. Thames Water is now aware that the road has been recently resurfaced so they may be required to tunnel rather than dig up the new surface. Representatives from Thames Water would like to meet with the affected landowners prior to work commencing however there is no timescale for these works currently.</p>
94.3	<p><b>Local Transport Solutions</b></p> <p>Cllr Thomas gave a brief update on the progress of the community bus. There is a delay due to the bus requiring specialist seat belts for the disabled.</p>
94.4	<p><b>Roadside Erosion and Kerbing</b></p> <p>Members agreed to put the decision on the agenda for the Annual General Meeting in May.</p> <p><b>ACTION:</b> Cllr Chettle to obtain one more quote for the kerbing work and bring it to the next meeting.</p>
94.5	<p><b>Parish Council Website</b></p> <p>Members resolved to purchase the necessary equipment in the coming months.</p>
94.6	<p><b>PA System</b></p> <p>Cllr Thomas advised that the village hall was not interested in shared usage of a PA system. Members discussed the pros and cons of purchasing a system at a cost of £300-£500. Members resolved to project their voices more and look into using PowerPoint or an overhead projector to help them communicate more clearly before considering spending a large sum of money on a PA system.</p>
94.7	<p><b>Play Area</b></p> <p>The shrinkage of the wet pour surface has been identified as medium risk on the ROSPA report. Wet pour can't be repaired with patching so Cllr Thomas suggested that extra shuttering is screwed in to fill the gaps at the edges. The area would need to be measured in order to get an estimated cost.</p> <p><b>Action:</b> Cllr Thomas to fix and grease the witch's hat.</p>
94.8	<p><b>Gigaclear</b></p> <p>The final measure for the installation has been carried out by Gigaclear so the final details for the wayleaves should be sent to the parish shortly.</p>
94.9	<p><b>Surface Water Flooding on High Street</b></p> <p>Following several reports of flooding on the resurfaced area of the High Street, TfB has agreed to raise the kerblines to prevent surface water run-off in future.</p> <p>The kerbs have been marked up however the blocked drain outside The Chapel has not.</p> <p><b>Action:</b> Clerk to contact Jonathan Dickens at TfB regarding the blocked drain to ensure that it is included in the works' programme.</p>

95	<b>Aylesbury Vale District Council (AVDC)</b>
95.1	<b>Vale of Aylesbury Local Plan</b> Vale of Aylesbury Local Plan VALP Update – the housing requirement for Aylesbury Vale has reduced to below 27,000, which is 6,000 fewer than in the previous draft VALP. This reduction requires the plan to be significantly revised before the next stage. This means the consultation period of the final VALP is likely to commence in April 2017.
96	<b>Buckinghamshire County Council (BCC)</b>
96.1	<b>Joint Members Surgery</b> There will be a joint County and District surgery at Grendon Underwood Village Hall on Saturday 10 December from 12 -2pm. All are welcome.
96.2	<b>Government’s Collective Switching Scheme</b> Residents are invited to see if they can make savings on their energy bills through this national scheme by joining with other people from around the country in a large pool. Energy suppliers then bid in an auction to provide energy to this pool of people at a preferential lower rate. More details can be found on the website <a href="http://www.buckscc.gov.uk/switchedon">www.buckscc.gov.uk/switchedon</a>
96.3	<b>Proposals for Streamlining Local Government in Buckinghamshire</b> Cllr Chettle attended the meeting at Waddesdon on 23 November to discuss the unitary proposals for local government in Bucks. BCC estimates that one single unitary would make savings of £18.2M per year. A north / south split had been looked at but the savings were not as good. £35k is wasted per year on people phoning the wrong authority, money which could be saved with a single unitary. There would be a reduction in the overall number of councillors but the introduction of community hubs would help to engage local communities. The districts are working on their own proposals but there doesn’t seem to be much change from the current arrangements. There will be further engagement and consultations.
97	<b><u>Circulated between Meetings</u></b> Members noted the correspondence circulated between meetings. <ul style="list-style-type: none"> <li>• Thames Water Mains Replacement</li> <li>• Vale Aylesbury Plan Update</li> <li>• Agenda for Waddesdon Local Area Forum, Wednesday 16th November 2016</li> <li>• Budget consultation 2017/18</li> <li>• Buckinghamshire County Council local newsletter: Haddenham, Waddesdon and Grendon Underwood</li> <li>• VALP/Modernising Local Government Briefing to Parish and Town Councils 14.11.16</li> <li>• November news bulletin: Funding Opportunities, Volunteering, Dates for your diary</li> <li>• Subscription rate 2017-18</li> <li>• Formal consultation - Revised Highway Safety Inspection Policy</li> <li>• MyBucks - December 2016</li> <li>• Winter Training and Events - dates for your diary</li> <li>• Vale of Aylesbury Local Plan (VALP) update</li> </ul>
98	<b>Footpaths</b> Cllr Themis has five footpaths remaining and will update future meetings as and when those checks are completed.  <b>ACTION:</b> Cllr Themis to continue to re-check the footways which had issues as and when time and weather allows.
99	<b>Planning</b> Cllr Thomas suspended standing orders at this point of the meeting in order to discuss two applications that had been received after the agenda was published. He explained that in order to meet the response deadlines for these applications, they would need to be discussed at the

	<p>meeting of 05 December 2016. He confirmed that advice had been taken on the matter and that he was happy to discuss the two items while standing orders were suspended.</p> <p><b>Tetchwick Farm 15/00107/APP Change of use of agricultural building to B1 use (Light industrial) and B8 (storage) Retrospective.</b></p> <p>The original application was refused on highway safety grounds. The applicant has appealed to the Planning Inspectorate and the deadline for responding is 04 January 2017. Members agreed that as there had been no material changes since the original application was submitted, the parish's original comments were still applicable and the appeal should be refused for the same reasons.</p> <p><b>Action:</b> clerk to send the members' response to the Planning Inspectorate.</p> <p><b>The Old School House Church Lane Ludgershall HP18 9PD</b>  <b>16/04203/APP Proposed Demolition of the Existing Rear Conservatory and Replacement with New Rear Conservatory, New Dormer Roof Light to the Front Elevation and First Floor Internal Re-Modelling.</b></p> <p>In answer to a question from the floor, Cllr Thomas said that he was aware that affected neighbours were not present at the meeting but that the application needed to be discussed at this meeting due to the timescales for responding and the fact that it would be very difficult to call an extraordinary meeting over the Christmas period. He also said that the parish council's role in planning matters is advisory only. The parish council does not make planning decisions – that is done by AVDC. The parish is asked for its view and part of the role of the parish council is to have these discussions. In view of this, members agreed to ask AVDC for an extension on responding to this application and to raise the issue of timescales with AVDC.</p> <p><b>Action:</b> clerk to ask the planning officer at AVDC for an extension to this application.</p> <p>Standing orders were then reinstated.</p>
99.1	<p><b>Application number 16/00140/AOP - Update</b></p> <p>Land at Westhaven application is still awaiting a decision. There had been no objection from Natural England.</p>
99.2	<p><b>Members ratified the decisions made by email on the previous month's planning applications</b></p> <p><b>16/03752/APP</b></p> <p>1 Hillview Cottages. First floor extension to form wet room incorporating disabled facility/fittings. No objection.</p> <p><b>16/03806/APP</b></p> <p>Rose Cottage. Detached oak framed garage. No objection.</p> <p><b>16/03597/COUAR</b></p> <p>Land Adjacent To No 6 Wotton End. Determination as to whether prior approval is required in respect of transport &amp; highway impact, noise, contamination risk, flooding and locational considerations for the conversion of one agricultural building into one dwellinghouse (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Resolved to object.</p> <p><b>16/03845/COUAR</b></p> <p>Determination as to whether prior approval is required in respect of transport &amp; highway impact, noise, contamination risk, flooding and locational considerations for the change of use of barn into one dwelling with associated parking(Class Q(a)) and in relation to design and</p>

	external appearance of the building (Class Q(b)). Resolved to object.
99.3	<p><b>16/03752/APP – 1 Hillview Cottages. First floor extension to form wet room incorporating disabled facility/fittings.</b></p> <p>Cllr Thomas advised that he had received correspondence from Mr and Mrs Bayliss asking for support to reject this application. The parish had no objections as they felt it was squaring off the property rather than extending it. As Mr and Mrs Bayliss couldn't make representations at the last parish meeting because the planning notice had gone up after the meeting, Cllr Thomas contacted the planning officer at AVDC who agreed to extend the closing date for making direct representations to AVDC so that the Baylisses could lodge an objection. The Baylisses also requested that members look at the history of planning applications when making decisions but Cllr Thomas pointed out that all of the members are volunteers and it is not practicable to review all previous applications.</p>
99.4	<p><b>Three new planning applications were received.</b></p> <p><b>16/04159/APP Pennwood House. Demolition of Stable Block and Garage. Erection of Detached Dwelling</b></p> <p>Cllr Stephen Lawson and Cllr Helena Cox left the room while this application was discussed. Cllr Gardner said that he had looked at the plot and the development and felt that it looked reasonable. It was a decent sized plot and the height of the proposed dwelling had been reduced. It had previously been withdrawn on the grounds of size and scale not flooding. Cllr Jones said that the dwelling had been lowered since the previous application and therefore he had no issues with it.</p> <p>Cllr Chettle raised the issue of access to the site. Cllr Thomas wasn't certain but suggested another easement could be granted as the current easement only serves three properties. Cllr Themis said that he couldn't see there being an issue with light being blocked as the proposed dwelling was 27 feet away from the boundary.</p> <p>Cllr Chettle felt that efforts had been made to address the previous concerns regarding the height of the dwelling and to mitigate these concerns and therefore he had no objection. Members agreed not to object to the application.</p> <p>Cllr Lawsons and Cox rejoined the meeting.</p> <p><b>16/04166/APP Meadow Brook Farm. Single storey side and rear extensions.</b></p> <p>Members unanimously agreed that the planning application was a reasonable request and therefore agreed not to object to the application.</p> <p><b>16/03983/ATC The Rectory. Application for tree works in a conservation area.</b></p> <p>Members agreed not to object to this application as the works were required for health and safety reasons.</p>
100.0	<p><b><u>Play Area</u></b></p> <p><b>200 Club</b></p> <p>3rd drawing of the subscription year took place. The quarterly return was signed.</p> <p>Members noted that the following 200 Club winners were drawn for December:</p> <p>1<sup>st</sup> Number 117 – Cameron Branston</p> <p>2<sup>nd</sup> Number 80 – Abi Argent</p> <p>3<sup>rd</sup> Number 70 – Karen Parsons</p>

	4 <sup>th</sup> Number 106 – Brett Harnden
101.0	<p><b><u>Highways update</u></b></p> <p>The clerk had advised TfB that it wasn't the hedge that was blocking the sight line at the junction of the A41 but a willow planted in the verge. TfB stated that this willow is not a normal boundary tree and responsibility for its maintenance lies with whoever planted it. The LAT has raised an order for the hedge to be cut back on the hedgerow adjacent to Bucks Dump, however he has reiterated that it is the responsibility of the adjacent landowner on the other side to cut back the other hedge.</p>
102.0	<p><b><u>Correspondence</u></b></p> <p>Cllr Thomas raised some items of correspondence which are to be discussed at the next meeting.</p> <p>Overhanging trees at 16 West View.</p> <p>Overhanging willow at Narnia obstructing an oil tank.</p>
103.0	<p><b><u>Dates of next meetings</u></b></p> <p>Members noted the dates of future meetings to be as follows:</p> <p>05 December 2016</p> <p>09 January 2017</p> <p>06 February 2017</p> <p>06 March 2017</p> <p>03 April 2016</p> <p>08 May 2017</p> <p>In each case to commence at 19:30 in the Memorial Hall, High Street, Ludgershall.</p>
	<p>The meeting closed at 8.50. The following remarks were then received from the floor.</p> <p>Mr Costar asked the parish council to reconsider the decision to postpone purchasing a PA system as he felt it disadvantaged the hard of hearing. Given the ageing population, it discourages those who can't hear from attending the meetings.</p> <p>Cllr Thomas said they would reconsider.</p>
	<p>Signed .....Chairman</p> <p>Date .....</p>