

Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 11 July, 2016 at 7.30 p.m.

Present: Cllr. P. Thomas – Chairman
 Cllr. H. Cox Cllr. T Chettle
 Cllr. R. Jones Cllr. W Gardner

Also present: Finn Casey, Parish Clerk; District Councillor, Cameron Branston; and members of the public.

The floor was opened to the public.

Mr Harvey Taylor spoke in support of his application to remove the agricultural occupancy condition on Highland House, Tetchwick. Cllr Thomas confirmed that he had received a copy of the supporting letter. Members agreed to bring forward item 12 relating to planning at Mr Taylor's request.

Member of the public asked for the drains to be cleared around the village including Home Farm.

ACTION: Parish clerk to write to TfB to request jetting at these locations and to inform Cllr Angela Macpherson as the local member.

Member of the public raised concerns that those who are trained to use the defibrillator will never use it. Cllr Thomas confirmed that it is very simple to use and the defibrillator talks the user through the process very clearly.

District Cllr Branston advised that the Vale of Aylesbury Local Plan (VALP) is now online and residents have until 05 September 2016 to comment on it. There are eight houses planned for Ludgershall over the next twenty years and he urged residents to have their say. He also advised that his newsletter will be delivered to houses in the village shortly.

Mr Archie Harris mentioned correspondence from Rosemary Harris about being removed as a trustee for United Charities. There was some discussion about who is responsible for the Trust and what the Trust does. Ann Cartwright thought the Parish Council was responsible. The Trust buys tools and coats for apprentices – very antiquated usage – and hasn't seen any claims for three or four years.

ACTION: Cllr Thomas and Archie to speak to Rosemary about the Trust. Find out from Charity Commission who set up the Trust.

32.0	Apologies Apologies were received from Cllr Steven Lawson and Cllr. M. Themis.
33.0	Declarations of Interest Cllr Jones declared a prejudicial interest in that part of item 12.1 relating to the planning application for land adjacent to 6 Wotton End, Ludgershall. Cllr Jones declared a personal interest only in that part of item 12.2 relating to the planning application for 1 Hillview Cottages.
33.1	Members noted that Cllr Gardner's completed Declaration of Office and Disclosure of Interests form had been sent to the Monitoring Officer.
34.0	Minutes RESOLVED to receive the minutes and confirm the recommendation therein of the meeting of the Parish Council held on: Monday 06 June 2016 LPC/02/1617
35.0	Appointment of Clerk RESOLVED to confirm the appointment of Ms Finn Casey who has accepted the appointment. FURTHER RESOLVED to add Ms Casey to the Banking Mandate as a non-signatory.

36.0	Finance												
36.1	<p><u>Account Balances:</u> RESOLVED to note that: the balances for the Lloyds Bank accounts are as follows:</p> <table> <tr> <td>Treasurers Account</td> <td>£ 3,883.20</td> <td>(as at 30 June 2016)</td> </tr> <tr> <td>Deposit Account</td> <td>£ 2,506.67</td> <td>(as at 30 June 2016)</td> </tr> <tr> <td>Village Green Account</td> <td>£23,381.60</td> <td>(as at 30 June 2016)</td> </tr> <tr> <td>Play Area Account</td> <td>£ 4,761.28</td> <td>(as at 30 June 2016)</td> </tr> </table>	Treasurers Account	£ 3,883.20	(as at 30 June 2016)	Deposit Account	£ 2,506.67	(as at 30 June 2016)	Village Green Account	£23,381.60	(as at 30 June 2016)	Play Area Account	£ 4,761.28	(as at 30 June 2016)
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36.2	<p><u>Payments:</u></p> <p>Treasurer's Account RESOLVED to make the following payments from the Treasurer's Account:</p> <ul style="list-style-type: none"> • Cllr Cox – £14.13 – Expenses postage and stamps: Cheque number 0086 • Came & Co – £187.67 Motor Insurance Premium – Additional cost for new mower, plus £31.56 – Pro rata adjustment for new mower: Total £219.23: Cheque number 0087 • Jim Goss – £44.67 – Petrol for mower: Cheque number 0088 • Cllr Lawson – £6.45 – Expenses postage: Cheque number 0089 <p>Bike Nite Insurance cheque for £172 to be cut for 2016. Cllr Thomas noted that what appeared to be last year's cheque had not been banked. ACTION: Cllr Thomas to check with Jim and re-check accounts to ensure it hasn't been banked.</p>												
36.3	<p>Play Area Account RESOLVED to make the following payments from the Play Area Account: July draw: 200 Club prizes – to be drawn later in the meeting</p> <ul style="list-style-type: none"> • 1st place £50 cheque number 0078 • 2nd place £35 cheque number 0079 • 3rd place £25 cheque number 0080 • 4th place £20 cheque number 0081 												
36.4	<p>Income Members RESOLVED to note income: Village Green Account: interest for June: £1.19 Savings Account: interest for June: £0.11</p>												
36.5	<p>Income and Expenditure report Members reviewed the Income and Expenditure Report as at 30 June 2016, which was tabled at the meeting, and APPROVED the report. Cllr Thomas signed the report.</p>												
36.6	<p>External Audit Members noted that the Annual Return had been submitted to Mazars for external audit.</p>												
37	<p>Planning Members agreed to bring forward item 12 on planning.</p>												
37.1	<p>Application number 16/00140/AOP Land at Westhaven application has gone to committee and is effectively on hold until the committee meeting in September. Cllr Thomas has written to Joe Houston, Senior Community Spaces Officer at AVDC, regarding S106 monies. Cllr Thomas stated that the outline planning application for Westhaven exceeds the minimum square footage and therefore, if planning is granted, the developer may have to pay S106 monies. S106 monies may be put towards sport and leisure facilities in the village. The monies must be applied for before the planning decision is taken. ACTION: Cllr Thomas to complete and submit the S106 application form before September 2016.</p>												
37.2	<p>Application number 16/01485/COUAR</p>												

	Land adjacent to No 6 Wotton End, Ludgershall – still awaiting decision.
37.3	<p>Application number 16/01683/APP</p> <p>Members considered the application relating to 1 Hillview Cottages and noted that there were issues downloading the plans from AVDC's website. Hard copies were circulated to members at the meeting. A letter from the adjoining cottage objecting to the application was read out.</p> <p>Members RESOLVED to object to the application on the grounds of over-development, which overwhelms the original character of the property; and the potential of the extension to be intrusive to the neighbouring property.</p>
37.4	<p>Application number 16/02377/APP</p> <p>Cllr Thomas closed the meeting and opened it to the public in order to seek clarification on some of the matters concerning the agricultural occupancy condition placed on Highland House. Mr Taylor confirmed the following points:</p> <ul style="list-style-type: none"> • The house was not tied to Tetchwick Farm when it was built. • Mr Taylor bought and now owns the land the house is built on. • The size of the plot is 2.5 acres. • The farmer at Tetchwick Farm has declined to purchase the house on the open market. • The house can only be rented to an agricultural worker. <p>Cllr Thomas closed the meeting again and the members considered the application in view of the information given above.</p> <p>Members RESOLVED to not object to the application but to look to AVDC to have a greater understanding regarding the agricultural occupancy condition on the property.</p>
38.0	<p>Police Matters</p> <p>No update from the PCSO at the time of the meeting. Cllr Thomas warned residents to be on the lookout for suspicious activity and to keep sheds and garages locked. Cllr Thomas also advised residents to use invisible ink to mark their postcode on their property in order to prove ownership.</p>
39.0	Parish Council Business
39.1	<p>MVAS</p> <p>Cllr Thomas reported that the MVAS was installed today, 11 July and that it already seemed to be having the desired effect of slowing down traffic.</p>
39.2	<p>Swims at Fishing Pond</p> <p>Cllr Thomas reported that there was no update as the weather has been too wet to visit.</p> <p>ACTION: Cllr Thomas and Cllr Jones to visit at 10:30 on 12 July.</p>
39.3	<p>Local Transport Solution</p> <p>Launch of the new Bernwode Community Bus will be on 13 July in Waddesdon. Cllr Thomas advised that there is a test to be undertaken if you wish to drive the bus. The cost of this (approx. £50-£60) will be picked up by the Parish Council. Cllr Thomas will sit on the bus committee. Regular routes will be created and Cllr Thomas will attend a coffee morning to gauge interest. The charge to use the bus is less than a private hire. The 16 seater bus has a wheelchair ramp and the cost has been met from the Local Area Forum (LAF) budget, not the village precept.</p> <p>ACTION: Cllr Thomas to find out the cost per mile for the next meeting.</p>
39.4	<p>Village Marquee</p> <p>Members resolved to APPROVE the hire of the marquee to Stewart and Dawn of the Bull and Butcher for an event on 30 July.</p>
39.5	<p>Roadside Erosion and Kerbing</p> <p>Cllr Chettle had no update as he hadn't received any responses from the roadworks companies.</p> <p>ACTION: Cllr Chettle to update next meeting.</p>
39.6	Pensions Regulator

	Members noted that the online submission had been made in order to comply with the 30 June deadline. The Parish Council has no qualifying members of staff.
39.7	Parish Council Website Members noted that the Parish Council had applied for a grant to cover a laptop, finance for the website, training and a scanner at a cost of approx. £2,000. The application was submitted on Friday 08 July.
39.8	LAF Funding Members noted that the Tuesday night class had requested a new bouncer.
39.9	New Mower Members RESOLVED to approve the additional expenditure for the number plate for the mower.
39.10	Items Raised by the Parishioners for Discussion Newsletter Cllr Thomas stated that a parishioner would have to volunteer to produce the newsletter as the parish council already had enough commitments. He also said that the new website would feature a blog and would hopefully have the facility for parishioners to sign up to an e-newsletter.
39.11	Defibrillator ACTION: Cllr Cox to speak to Lesley Simpson.
39.12	Broadband in Village Hall Mrs Ann Cartwright advised that the Village Hall Committee does not want Gigaclear to provide broadband for the Village Hall.
39.13	PA System Cllr Chettle asked for an update regarding a PA system for meetings. Cllr Thomas advised that the cost was in the region of £500. Cllr Gardner suggested it could be used for other events. ACTION: Cllr Thomas to email Church Fete Committee and Village Hall Committee over the summer to discuss the purchase and use of a village PA system.
40.0	<u>Aylesbury Vale District Council</u> Members noted that the VALP is now open for consultation. Cllr Branston advised that larger public consultation meetings are taking place throughout the Vale currently. Meeting to Review the VALP Members RESOLVED to agree a date of 01 August at 19:30 for the meeting. Cllr Branston to attend. ACTION: Parish Councillors to arrange for a letter drop to be done to parishioners.
41.0	<u>Buckinghamshire County Council</u> Greatmoor Incinerator Visit If anyone is interested in attending, send a note of interest to Cllr Thomas.
42.0	<u>Circulated between Meetings</u> <ul style="list-style-type: none"> • Members noted the correspondence circulated between meetings • AVDC - Draft Consultation of the VALP - 13th July, 6.30pm at the Oculus • Bucks CC - Waddesdon Celebration event -launch of the Bernwode Community Bus • Bucks CC - Invitation to S106 and CIL Engagement workshop • MyBucks - newsletter July 2016 • LAF - Simply Walks - Training opportunity • Devolution Safety Overview • Angela McPherson - Tour of the Westcott Incinerator
43.0	Footpaths

	Cllr Themis was not present. No written report was received in absentia.
44.0	<p><u>Play Area</u></p> <p>200 Club</p> <p>10th drawing of the subscription year took place.</p> <p>Members noted that the following 200 Club winners were drawn for June:</p> <p>1st Number 43 – Ron Mole</p> <p>2nd Number 19 – Lesley Platz</p> <p>3rd Number 24 – Karen Wagland</p> <p>4th Number 23 – Tony Williams</p>
44.1	<p><u>Play Area Equipment</u></p> <p>Members agreed to RESOLVE to look at this again in light of the planning application at Westhaven. To be discussed at the September meeting.</p>
44.2	<p><u>RoSPA Inspection and Report</u></p> <p>Cllr Thomas reported that there were some actions listed in the report but they were medium risk only.</p> <p>ACTION: Cllr Thomas to check with Deborah regarding contacts for repairs. Cllrs Chettle and Thomas to re-do softcore filling and jet wash the equipment.</p>
45.0	<p><u>Highways update</u></p> <p>Members noted that Dave Smith is the new LAT for the area.</p> <p>ACTION: Cllr Thomas to write to TfB to request jetting of the gullies in the village and to inform Cllr Angela Macpherson as the local member.</p>
46.0	<p><u>Dates of next meetings</u></p> <p>Members noted the dates of future meetings to be as follows:</p> <p>05 September 2016</p> <p>03 October 2016</p> <p>07 November 2016</p> <p>05 December 2016</p> <p>09 January 2017</p> <p>06 February 2017</p> <p>06 March 2017</p> <p>03 April 2016</p> <p>08 May 2017</p> <p>In each case to commence at 19:30 in the Memorial Hall, High Street, Ludgershall.</p> <p>There is no Parish Council meeting in August, however a public meeting to discuss the VALP will be held on 01 August at 19:30 in the Memorial Hall.</p>
	<p>SignedChairman</p> <p>Date</p>