

Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 6th June, 2016 at 7.30 p.m.

Present: Cllr. M. Themis – Vice Chairman Cllr. S. Lawson
 Cllr. H. Cox Cllr. T. Chettle
 Cllr. R. Jones Cllr. B. Gardener

Also present: 14 members of the public.

The floor was opened to the public.

Mr A Harris asked if the £100 donation given to the Church was for grass cutting. Cllr Chettle replied to say that the donation given was not for any specific purpose.

Mrs C Lewin asked that the items raised by the members of the public be added to a new section on the Agenda, this was raised at the last meeting.

Mr A Thompson, made his objections to the proposed development at 6 Wotton End. Which were as follows: Not used as a barn, not infill development, access track is relatively new and only wheel tracks, the field is ridge and furrow, the filed floods, the access off of the road is from a sharp narrow bend.

18.0 Apologies

Apologies were received from Cllr Paul Thomas and Jenny Caprio (no longer Parish Clerk)

Members noted the resignation of Jenny Caprio an advert for the clerk position has been posted on associated clerks websites and in the Bernwode News, deadline for applicants is the 30th June 2016. Interviews of possible candidates will commence after the deadline date.

19.0 Declarations of Interest

Councillor Jones declared prejudicial interest in that Part of item 13.2 which relates to planning application for land adjacent to 6 Wotton End, Ludgershall

20.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 9th May 2016 LPC/01/1617

21.0 Finance

21.1 Account Balances:

RESOLVED to note that: The balances for the Lloyds Bank accounts are as follows:

| | | |
|-----------------------|------------|-----------------------------------|
| Treasurers Account | £11,155.52 | (as at 30 th May 2016) |
| Deposit Account | £ 2,506.56 | (as at 30 th May 2016) |
| Village Green Account | £28,625.41 | (as at 30 th May 2016) |
| Play Area Account | £ 4,921.28 | (as at 30 th May 2016) |

21.2 Payments:

RESOLVED the following cheques that were cut between meetings

- Jim Goss – £21.22 - Petrol for mower (receipt supplied) – Cheque 0076
- Longmoors - £7,684.80 (£6404.00 + £1280.80 VAT) – Purchase of new play area mower and accessories – Cheque 0077

RESOLVED to make the following payments from the Treasurers Account:

- Mrs J Caprio – £195.08 – May Salary (net income tax) – Cheque 0078
- HMRC- £130.00 - PAYE for Mrs Caprio's May salary: - Cheque 0079
- Came & Co. £526.02 - Annual Motor Insurance Renewal (tractor & mower) – Cheque 0080

- Swarco Traffic Limited £3,072.54 - Replacement for cheque number 0058 issued on 8th March to be cancelled – Cheque 0081
- Highway and Solar Solutions Ltd – £940.80 – Cheque 0082
- Open Spaces Society – £45.00 – Cheque 0083
- Melanie Rose – cost of internal audit - £27.80 – Cheque 0084
- BALC Annual Subscription - £53.89 – Cheque 0085

21.3 **RESOLVED** to make the following payments from the Play Area Account:

June draw: 200 Club prizes

- 1st place £50 cheque 074
- 2nd place £35 cheque 075
- 3rd place £25 cheque 076
- 4th place £20 cheque 077

21.4 Income:

Members **RESOLVED** to note income:

Village Green Account: interest for May: £1.10

Savings Account: Interest for May: £ 0.10

21.5 Transfer:

RESOLVED Members authorised the transfer of £5,245.00 from the Village Green Account into the Treasurers account being the cost of the new play area mower (net of VAT). Cllr Chettle and Cllr Lawson signed Bank Transfer form. Cllr Cox to take to Lloyds Bank

21.6 Cancellation of Cheque

RESOLVED Members authorised the cancellation of cheque number 0058 drawn in favour of SWARCO Traffic Ltd which was posted but not received. A Bank charge of £10 will be applied for cancellation. Cllr Cox tabled a letter to the Bank authorising the cancellation of the Cheque, Cllr Cox and Cllr Chettle signed the letter, Cllr Cox to take to Lloyds Bank.

21.7 Income and Expenditure report

Reports were not available at the meeting

21.8 Internal Audit

Members **RESOLVED** to note that the Internal Auditor examined the Parish Books, Governance Documents, procedures and Annual Accounts for 2015/16, and found all in accordance with the Accounts and Audit Regulations 2003 and 2006, the Local Audit and Accountability Act 2014 and Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494 and as directed in "Governance and Accountability for Local Councils in England & Wales: A Practitioners' Guide.

21.9 Members noted that Section 2 of the Annual Return – is to be signed and all other completed documents to be sent to Mazars by the 5th July.

22.0 Police Matters

Nothing to report

23.0 Parish Council Business

23.1 New play area mower: Members noted that the new mower Husquvarna 316TXS and flail attachment together with flashing beacon at a cost of £6404 +VAT had been purchased from Longmoors in Kingswood. Mower to be added to the insurance, extra cost to be confirmed at the next meeting.

Members **RESOLVED** to transfer £5,245 from the Village Green Account as minute 21.5 above

23.2 MVAS: The ground screws have been installed members **RESOLVED** to pay invoice received from Highway Solutions Ltd

- 23.3 Swims at Fishing Pond: Cllr Thomas to give update at the next meeting. Cllr Jones reported that there is a possible Otter/Mink at the pond and will contact the appropriate officer at the council to investigate.
- 23.4 Local Transport Solutions: Cllr Thomas to give update at the next meeting.
- 23.5 Annual Parish Meeting: took place on Wednesday 25th May. Items discussed to be added to the agenda next month.
- 23.6 Queen's Birthday celebrations The Bull and Butcher has requested the use of the Marquee, this had been agreed between meetings. Members noted that they were unsure that the event would still be taking place. Cllr Gardener to confirm with them.
- 23.7 Roadside Erosion Cllr Chettle to email round pictures of the worst areas that require kerbing and will look at obtaining quotations for the works.
- 23.8 Best Kept Village Competition: Cllr Cox asked everyone if they would kindly check their frontages and trim any over grown areas. Judging will take place sometime in June.
- 23.9 Motor Insurance: Members RESOLVED to pay the renewal fee of £526.02 plus £25.00 admin fee As (minute 21.2 above) Cheque to be received by the 8th June 2016, Cllr Lawson to post cheque via Special Delivery.
- 23.10 LAF: Members were advised that there is a sum of £500 available to every Village Hall to be used to improve health and fitness of visitors. The meeting was closed to discuss this matter with the members of the village. The following suggestions were made:
Table Tennis
Boules Set
Trampoline for the Tuesday exercise class
The meeting was re-opened, members to come up with ideas for the next meeting
- 23.11 Open Spaces Society: Members RESOLVED to approve the annual subscription as minute 21.2 above
- 24.0 **Aylesbury Vale District Council**
Bin Collection Day: Members noted that the current Bin collection day has changed from Friday to Wednesday, every household should have received a letter from AVDC, notices to go on the noticeboards, facebook page and website
- 25.0 **Buckinghamshire County Council**
Devolved Services: Cllr Thomas to give update at next meeting
- 26.0 **Circulated between Meetings**
- Members noted the correspondence circulated between meetings
 - Parishes Seminar 25 May 2016
 - MyBucks e-newsletter June 2016
 - Local Council Meeting invitations to air views on Developing Unitary Business Case by BCC
 - Phoenix Systems Services Ltd – Offer re Website
 - Proposed Temporary Road Closures - Various Roads in Various Parishes in the Aylesbury Vale District (Capital Micro Programme Works) (June to September 2016)
 - Buckinghamshire (Celebratory Events for The Queen's 90th Birthday) - 11th and 12th June 2016
 - Active Bucks Newsletter
 - Transparency Code Compliant Websites for Parish Councils
 - Waddesdon Local Area Forum funding for equipment to get people active
 - Streetscape - new website
 - ARMED FORCES DAY 2016

- NALC Survey re Devolution
- Good Councillors Guide 2016
- Charles Arnold Baker - Tenth Edition A benefit to BALC Membership - discounts with Staples Advantage
- TVP - Rural Neighbourhood Posters
- BCC News: Planned 6% cut to pharmacy services could severely affect Bucks residents, council committee hears
- Local Area Funding 2017/18

26.1 Cllr Thomas to investigate a dedicated website for the Parish Council which is required to comply with the new Code Of Transparency

27.0 **Footpaths**

Deferred again to a next meeting, Cllr Themis to liaise with Dr Turner-Smith

28.0 **Planning**

28.1 Members NOTED there is no update regarding planning application reference number 16/00140/AOP Land at Westhaven and Green View.

Cllr Jones left the room

28.2 Members considered Planning Application reference number 16/01485/COUAR - Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of one agricultural building into one dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). and RESOLVED to object.

28.3 Members NOTED there is no update regarding access over the Village Green to The Hovel, Duck Lane

29.0 **Play Area**

Members noted that the following 200 Club winners were drawn for June:

- 1st Number 104 – Roy Mapley
- 2nd Number 25 – Mrs Iris Platt
- 3rd Number 24 – Karen Wagland
- 4th Number 58 – Chris Heslop

The 2nd Quarterly return was completed and signed by Cllr's Cox and Chettle, to be posted by Cllr Cox

29.1 **Play Area Equipment**

Members to review the email sent by Cllr Thomas containing suggested items of play equipment to be discussed at the next meeting

30.0 **Highways update**

Cllr Thomas to provide update at the next meeting, the high street and Church lane works have been included within this summer's programme of works, white lines have been painted on the roads.

31.0 **Dates of next meetings**

Members noted the dates of future meetings to be as follows: 11th July 2016, 5th September 2016, 3rd October 2016, 7th November 2016, 5th December 2016, 9th January 2017, 6th February 2017, 6th March 2017, 3rd April 2017, 8th May 2017. In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall.

(4th July is Bike Night) (There is no meeting in August)

SignedChairman

Date