

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall  
on Monday 7<sup>th</sup> December 2015 at 7.30 p.m.**

**Present:** Cllr. P. Thomas - Chairman  
Cllr. H. Cox  
Cllr. R. Jones  
Cllr. S. Lawson  
Cllr. M. Themis

**Also present:** Deborah O'Brien, Parish Clerk; Conservative candidate for District Councillor Campbell Branston; 3 members of the public

A request was made for wi-fi to be made available in the Village Hall (installation offered by Gigaclear). The Village Hall Committee is not amenable at this time. A further suggestion was made that it could be installed in the Church. The Clerk will approach the PCC for consideration.

Mr Branston introduced himself to the Parish Council. He resides in Long Crendon.

**86.0 Apologies -**

Members noted that Cllr Chettle & County Cllr Macpherson had sent their apologies.

**87.0 Declarations of Interest – none were declared**

**88.0 Casual Vacancy** – members noted that there is still a Casual Vacancy. The position has been advertised.

**89.0 Resignation of Clerk** – members noted that the Clerk tendered her resignation on 3<sup>rd</sup> November 2015. Chairman Cllr Thomas extended the Parish Council's thanks to the Clerk for her service. Cllrs Thomas, Lawson and the Clerk interviewed a potential candidate – Mrs J. Caprio on 5<sup>th</sup> December. **RESOLVED** to offer the position of Parish Clerk & RFO to Mrs J. Caprio, commencing 1<sup>st</sup> January 2016. The position requires 30 hours per month at salary scale SCP 23. The Clerk has agreed to remain until 31<sup>st</sup> January 2016 to assist with training and the transition.

**90.0 Minutes**

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 2<sup>nd</sup> November 2015 LPC/06/1516

**91.0 Finance**

91.1 Account Balances:

**RESOLVED** to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 7635.42	(as at 30 <sup>th</sup> November 2015)
Deposit Account	£ 2505.94	(as at 30 <sup>th</sup> November 2015)
Village Green Account	£34257.85	(as at 30 <sup>th</sup> November 2015)
Play Area Account	£ 3751.78	(as at 30 <sup>th</sup> November 2015)

**RESOLVED that** Cllr Themis is to be added to and Cllr Cartwright removed from the banking mandate with Lloyds. Such action to take place after the new Clerk is employed and added at which time the existing Clerk will also be removed.

#### 91.2 Payments:

**RESOLVED** to make the following payments from the Treasurers Account:

Treasurers Account:

D. O'Brien – £357.66 - November Salary – standing order

D. O'Brien - £34.50 – postage; mileage; parking; storage bins– cheque 0047

Ludgershall Village Hall - £195.00 – Annual hire of hall – cheque 0048

Play Area Account:

December draw:

£250 cheque 054 – 200 Club prize – to be drawn later in meeting

The quarterly return was signed by the Clerk & Cllr Cox.

#### 91.3 Income - **RESOLVED** to note income:

Interest - £0.11 Savings a/c; £1.44 Village Green a/c

#### 91.4 Income and Expenditure report

**RESOLVED** to approve the Income and Expenditure Report as at 30<sup>th</sup> November 2015. (Appendix A).

**FURTHER RESOLVED** to approve the detailed report (30<sup>th</sup> November 2015) which reconciles income and expenditure to bank statements (Appendix B).

#### 91.5 Budget & Precept 2016/17

Members noted the revised budget and that it will be affected by proposed Devolved Services from Bucks CC. **RESOLVED to** express an interest in accepting devolved services for grass cutting from Bucks CC.

Various other expenditures were also considered but overall an increase in the Precept will be necessary to avoid spending reserves again. The Clerk will modify the budget incorporating a suggested increase for final approval at the 11<sup>th</sup> January meeting.

### 92.0 Police Matters

- Cllr Thomas gave an update from a LAF meeting he attended where TVP advised an increase in burglaries and thefts from unlocked motor vehicles. TVP advises tool marking for equipment and electronics – a service they will provide.

### 93.0 Parish Council Business

93.1 Rural Broadband – members noted that Gigaclear has re-commenced work after the delay caused by Oxford CC Highways Dept. The PC still has not received a signed copy of the Wayleaves agreement – Clerk to follow-up.

93.2 Play Area Mower – Purchase to be deferred until the Spring. Consideration will also be given as to whether or not this equipment can be used in relation to devolved services.

93.3 Bramble hedge adj to 5 Bells – No further information available - Cllr Chettle had to delay meeting with Mr Bosley.

93.4 MVAS – members noted that Tfb has suggested a location on Wotton End, which the PC considers unsuitable. Clerk to request a revision. The locations opposite Rosedene and on Salters Lane meet Tfb requirements. Bucks CC spending freeze was avoided in regard to this item due to petitioning by Cllr Thomas & Paul Irwin & Paul Hodson (LAF). Specs for the unit were reviewed. Clerk to make further enquiries before final order is placed.

93.5 Fishing Swims replacement – Cllrs Thomas & Jones met with two more contractors for this work. One quoted for 3 swims and the other for 6. Five quotes have now been considered. **RESOLVED to** accept the quote from Stillwater Management of £5,940.00 + VAT to remove the existing

swim platforms and replace with 6 double platforms. **FURTHER RESOLVED** that the Village Green account will fund the project with a donation of £1,500.00 from the Fishing Club. Work to commence as soon as possible once Liability insurance documents have been received from Stillwater. In the interim, Cllr Jones is to close off the dangerous swims.

- 93.6 Members noted a request from the Village Hall Committee regarding the condition of the noticeboard attached to the outer porch which is causing damp issues. Cllr Themis offered to cost and build a replacement (subject to approval). **RESOLVED that** the new noticeboard will be in Memoriam to Cllr John Cartwright.
- 93.7 **RESOLVED to** approve the purchase of a replacement Oak Tree from Landscape Matters at a cost of £70 plus £5 delivery (+VAT). Delivery to Cllr Cox.
- 93.8 Play Around the Parishes – members noted that AVDC has increased the cost of the activity but is also offering extended options. The Clerk has offered an alternate year usage/expenditure to Brill PC. **RESOLVED to** approve a 3 hour session at a cost of £335.00 for 2016. Date to be confirmed.
- 93.9 Bicester Bus 30 – Members noted that this is to be discontinued as of 18/12/15. Paul Irwin and Paul Hodson (LAF) are examining ways to provide a multi-village community bus.

#### 94.1 Aylesbury Vale District Council (AVDC)

Members noted that there will be a by-election for Grendon Underwood & Brill District on 23<sup>rd</sup> December.

#### 95.2 Buckinghamshire County Council

- Devolution Tranche 2 – Members noted that Cllr Thomas and the Clerk attended 12<sup>th</sup> November meeting. Feedback from this was considered under budget minute 91.5.
- Members noted that Bucks CC has placed a freeze on all non-essential spending.

#### 96.0 Circulated in between meetings

Members noted that the following were circulated:

- Footpaths report
- News for the Parishes 4/15
- Vale of Aylesbury Local Plan Issues and Options Consultation mtg 12/11/15
- Charlton Services bus route 30 – discontinuation & correspondence
- Volunteer mentoring with PACT
- Registration: Working together for Buckinghamshire - town and parish council conference Nov 25<sup>th</sup>
- Invite to free winter driving Workshops in November and December
- BCC News: Council announces freeze on non-essential spending.
- Agenda for Waddesdon Local Area Forum, Wednesday 18th November 2015, 6.30 pm
- Letter from BMKALC Chairman - re increase in NALC Subs
- Long Crendon Singalong Social - regular monthly session from Tuesday November 24th 1030-12
- Defra Flood Resilience Community Pathfinders
- Notice of Election - Grendon Underwood and Brill District Ward By-election
- News bulletin from Transport for Buckinghamshire for parishes
- Waddesdon Local Area Forum – update
- Powerpoint presentation from VALP meeting
- NEW - Councillor Induction Training Course 19<sup>th</sup> January 2016
- North West Bicester - Supplementary Planning Document – consultation until 18<sup>th</sup> December
- Play Around the Parishes 2016
- Statement of Persons Nominated - Grendon Underwood and Brill District Ward By-election
- TfB Parish bulletin - overhanging hedges and trees
- Aylesbury Vale Transport Users Group
- VALP Responses Waddesdon LAF
- Consultancy on new Pharmacy at Waddesdon

**RESOLVED that** there were no objections to a consultation on a new pharmacy opening in Waddesdon.

**97.0 Footpaths**

- Members were asked to examine Dr Turner-Smith's survey/report in detail and make a priority action list for the next meeting.

**98.0 Planning** <http://www.aylesburyvaldc.gov.uk/section/planning-and-building-control>

98.1 Planning Applications – no new applications

98.2 Decisions

- 15/03519/APP & AGN – Yew Tree Farm, Duck Lane – Erection of open-fronted ag bldg. – **REFUSED** by AVDC
- 15/03049/APP – Swallows Barn, Wotton End - Demolition of existing barn/garage and replacement with a two storey and single storey extension – **APPROVED** by AVDC

98.3 The Hovel – Duck Lane - Members are advised that there is no update at time of agenda – Cllr Thomas to follow-up with the resident.

98.4 Planning Appeal Ref: 15/00045/ENFNOT – Kingswood Lane site – Members noted that the appeal was heard 24/11/15. (No decision was available at time of meeting)

**99.0 Play Area**

- Members noted that the following 200 Club winner was drawn for December:  
Mrs I. Brown - £250.00  
The quarterly return was signed by Cllr Cox and the Clerk.
- Members were reminded that suggestions are needed for replacement play area equipment. Each councillor will bring 5 suggestions for consideration to the next meeting. A grant is available from the Bike Night fundraising.

**100.0 Highways**

- Members noted that TfB confirmed outstanding issues but repairs will not be effected until the next financial year due to budget cuts.

**101.0 Dates of next Parish Council meetings:**11<sup>th</sup> Jan 20168<sup>th</sup> Feb 20167<sup>th</sup> Mar 20164<sup>th</sup> April 20169<sup>th</sup> May 2016

Meeting closed at 9:00pm.

Signed .....Chairman Date .....