

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 7th September 2015 at 7.30 p.m.**

Present: Cllr. P. Thomas - Chairman
Cllr. T. Chettle – Vice-Chairman
Cllr. J. Cartwright
Cllr. H. Cox
Cllr. R. Jones
Cllr. S. Lawson

Also present: Deborah O’Brien, Parish Clerk; 1 member of the public

There were no comments from the public

46.0 Apologies

Members noted that Cllr Themis had sent his apologies.

47.0 Declarations of Interest - none

48.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 13th July 2015 LPC/03/1516

49.0 Finance

49.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 6008.73	(as at 31 st August 2015)
Deposit Account	£ 2505.63	(as at 31 st August 2015)
Village Green Account	£31306.60	(as at 31 st August 2015)
Play Area Account	£ 2146.78	(as at 31 st August 2015)

49.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

Treasurers Account:

D. O’Brien – £357.66 July Salary – standing order

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Bucks CC – £420.00 (£350 + £70 VAT) – MVAS application – cheque 0037

D. O’Brien - £10.43 – (50% mileage to Planning mtg 12/8 £5.40 + stationery £5.03) – cheque 0038

Mazars LLP - £120.00 – external audit (£100 + £20 VAT) – cheque 0039

AVDC - £200.00 – Play Around the Parishes – cheque 0040

AVALC - £20.00 – Annual subscription – cheque 0041

Play Area Account:

August draw:

£50 cheque 038 – 200 Club prize – to be drawn later in meeting

£35 cheque 039 – 200 Club prize – to be drawn later in meeting

£25 cheque 040 – 200 Club prize – to be drawn later in meeting

£20 cheque 041 – 200 Club prize – to be drawn later in meeting

Sept draw:

£50 cheque 042 – 200 Club prize – to be drawn later in meeting

£35 cheque 043 – 200 Club prize – to be drawn later in meeting

£25 cheque 044 – 200 Club prize – to be drawn later in meeting

£20 cheque 045 – 200 Club prize – to be drawn later in meeting

49.3 Income - **RESOLVED** to note income:

Interest - 0.21 Savings A/C; £2.66 Village Green A/C

49.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 31st August 2015. (Appendix A).

FURTHER RESOLVED to approve the detailed report (31st August 2015) which reconciles income and expenditure to bank statements (Appendix B).

49.5 Internal Auditor and Annual Return 2014/15

RESOLVED to note that the Annual Return has been returned by Mazars who have stated: *“In our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”*. A notice will be placed on the website and noticeboard to comply with statutory regulations.

50.0 Police Matters

- Members noted that Cllr Thomas attended a LAF meeting where it was reported that there has been an increase in car crime in the area. A reminder to lock cars will be placed on the website & FB pages.
- Members further noted that a consultation regarding the potential closure of Aylesbury Magistrates’ Court is available until 8th October at https://consult.justice.gov.uk/digital-communications/proposal-on-the-provision-of-court-and-tribunal-es/user_uploads/reform-estates-national-consultation_official-sensitive_final.pdf

51.0 Parish Council Business

- 51.1 Rural Broadband – members noted that a Wayleave Agreement has been received from Gigaclear. Cllr Cartwright has indicated that he will not sign this document and has requested that this is minuted. Certain concerns were noted and the Clerk is to contact Gigaclear regarding the following: Trenching routes (meeting to be arranged to discuss further); pot burial to facilitate mowing; pot location; when is the contract renewable and is it index-linked?
- 51.2 Warrens – members noted that there has been a considerable improvement with gravel and rubbish removed.
- 51.3 Play Area Mower – Cllr Thomas has liaised with Mr Goss - a test drive of 2 models is to be carried out. Approx costings are indicated at £5,000 inc VAT.
- 51.4 Members noted that Mr Kingham has made a planning application to trim the overhanging trees.
- 51.5 Best Kept Village – members noted that the Village received a ‘Highly Commended’ Award. Cllr Themis is to frame the certificate which will hang in the Village Hall. A duplicate will be placed on the noticeboard and another in the Bull & Butcher.
- 51.6 Ditch clearance adj to Mr East’s along Bicester Rd – Mr Goss has completed the work – Clerk to request an invoice.

- 51.7 Bramble hedge adj to 5 Bells – Mr Bosley is to complete work previously quoted and also asked to quote to remove dead trees in front of Ramblers. Neighbours will be notified.
- 51.8 MVAS – members noted that the application has been submitted to Bucks/TfB although they have not replied. Clerk to follow-up. A grant of £2,000 (less £150 utility location fee) has been awarded by LAF towards the costs. Further update at next meeting.
- 51.9 Members noted the revised Marquee Hire document which includes a requirement for a full risk assessment for every usage including village usage. This is an insurance requirement with no exceptions. **RESOLVED to** approve the new hire document with an additional risk assessment form to be included.
- 51.10 WREN funding – members noted that there are grants available. Bike Night has also raised monies which are to be used towards new play area equipment. Clerk to research further and present at the next meeting.

52.1 Aylesbury Vale District Council (AVDC)

- Members noted that the Clerk attended a briefing meeting on AVDC's stance on Neighbourhood Plans and planning decisions.
- Ludgershall Settlement Audit Assessment – due by 10th September – **RESOLVED to** agree with the assessment as submitted by AVDC.

52.2 Buckinghamshire County Council – nothing to report

53.0 Circulated in between meetings

Members noted that the following were circulated:

- TfB Comms – updates
- Community Impact Bucks – updates
- 2015 Best Kept Village Competition results
- Came & Company Local Council Insurance Brokers – merger with Stackhouse Poland
- Oxfordshire County Council – Minerals and Waste Local Plan: Core Strategy – consultation
- AVDC new website
- Thames Valley Police Open Day
- ACTION REQUIRED RE: HS2 Community and Environment Fund
- MyBucks Newsletter August 2015
- BALC F05-15 Financial Briefing (Protection of Council bank deposits)
- Adoption of Cherwell Local Plan Part 1.
- NALC Grants and Funding Bulletin
- Neighbourhood Plans: Important Information from AVDC (Clerk attended meeting 12/8)
- AVDC - Neighbourhood Plans Briefing Session Presentation and Notes- 12.08.2015
- TfB Capital Road Investment Programme: works w/c Monday 3rd August 2015
- Allowances for Town and Parish Councillors
- Invitation to Church Service to Commemorate HM The Queen becoming the longest serving Monarch
- BCC Transport Devolution Proposal REVISED Hold the Date - SEP 18th 9:30am
- Oxfordshire County Council – Publication of Minerals and Waste Local Plan: Core Strategy
- Aylesbury magistrates' court closure – consultation
- Ludgershall Settlement Audit Assessment
- Waddesdon & Haddenham Community Day - 12 September 2015
- AVDC Economic Development Priorities
- Local Transport Plan – consultation until 6/9
- Agenda for Waddesdon Local Area Forum, Wednesday 2nd September 2015, 7.00 pm
- BALC LTN 56 - the provision of play and sports equipment on village greens

54.0 Footpaths

- No further update regarding the path between New Farm & Kings Farm
- Inspection of Parish Footpaths – Dr Turner-Smith has advised that all footpaths have been assessed and he is compiling a report.

55.0 Planning www.aylesburyvaledc.gov.uk/planningapplications

55.1 Planning Applications

- 15/01825 Warrens, Piddington Rd – (Retrospective) Change of use of outbuilding from domestic garage and games room to residential unit used for holiday letting accommodation, with alterations to the front elevation - ratification of decision made between meetings - **RESOLVED to Object** to the application on the following grounds:

The property was originally granted planning under ancillary usage following prior unsuccessful applications. The main house is a Grade II listed building and the present usage of both the main house and the 'garage' is commercial and not residential. In addition, changes have been made to the front elevation of the 'garage' which were never considered on the consented application.

This is an unauthorised development or non-compliance with a planning condition or limitation or other planning agreement, which is causing immediate and/or irremediable harm in the locality. It is also unauthorised development in a conservation area.

55.2 Decisions

- 15/02138/APP Willow Cottage - Erection of two storey rear extension and single storey rear infill extension – Approved by AVDC
- 15/01560/APP Elmwood House, Wotton End - Demolition of existing dwelling and outbuilding. Erection of two detached dwelling houses and garages – Approved by AVDC

55.3 Planning Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood – members noted that this will be heard by the Planning Inspectorate on 10th Nov 2015.

55.4 14/03689/APP - St Anthony's Tetchwick Farm Road – Conversion of Agr bldg. (retrospective) This was discussed at Development Management Committee on 3rd September. Cllr Cartwright advised there is to be a site visit before a full report will be made to Committee.

55.5 The Hovel, Duck Lane – Members noted the Clerk has received a request for costs from Ms Pearson and approx. estimates have been given. Ms Pearson is mindful to proceed. **RESOLVED to** ask Ms Pearson for: a properly drafted plan with access and measurements clearly delineated; to obtain permission from the Environment Agency and to apply to AVDC Planning to determine what type of planning permission is required. Once these have been agreed instructions can be given to solicitors and the District Valuer and accurate quotes obtained.

55.6 Members noted that the Clerk is to attend Planning Consultee Access training on behalf of the Parish on 17th September.

56.0 Play Area

- 200 Club – Members noted that the following winners were drawn for August:
1st – B. Gardner £50.00; 2nd – I. Platt £35.00; 3rd – N. Wallington £25.00; 4th – F. Howden £20.00
Members noted that the following winners were drawn for September:
1st – M. Wilson £50.00; 2nd – E. Rowsell £35.00; 3rd – NC. Lee £25.00; 4th – A. Varney £20.00
The 4th quarter return was signed and sent to AVDC Licensing Dept. Cllr Cox advised that she is now collecting for the 2015/16 season.

57.0 Highways

- Members noted that a list of outstanding issues with TfB was sent to Cllr Macpherson on 4.8.15 – this has been submitted to TfB and an update is awaited.
- Members noted that BCC is holding a Transport Devolution meeting on 18/9/15 9am – 1pm., Southcourt, Aylesbury.

58.0 Date of next meetings:

5 th Oct 2015	Parish Council Meeting
2 nd Nov 2015	Parish Council Meeting
7 th Dec 2015	Parish Council Meeting

Meeting closed at 8:45 pm. No remarks were received from the floor.

Signed Date
Chairman