

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 8th June 2015 at 7.15 p.m.**

Present: Cllr. P. Thomas - Chairman
Cllr. T. Chettle – Vice-Chairman
Cllr. J. Cartwright
Cllr. H. Cox
Cllr. R. Jones
Cllr. S. Lawson

Also present: Deborah O’Brien, Parish Clerk; BCC Councillor Angela Macpherson
3 members of the public

The meeting was opened to the public:

20.0 Apologies

Members noted that Cllr Themis was away on business.

21.0 Declarations of Interest

RESOLVED that there were no declared interests

22.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 18th May 2015 LPC/01/1516

23.0 Finance

23.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 6468.61	(as at 31 st May 2015)
Deposit Account	£ 2505.32	(as at 31 st May 2015)
Village Green Account	£31302.72	(as at 31 st May 2015)
Play Area Account	£ 2493.59	(as at 31 st May 2015)

23.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

D. O’Brien – £357.66 May Salary – standing order

D.O’Brien - £57.79 Expenses - cheque 0030

Bucks Playing Field Assn - £20.00 - annual membership – cheque 0031

BALC - £3.00 – Good Cllr’s Guide – cheque 0032

A.T.A. Lambourne - £17.35 – Internal Audit – cheque 0033

M. Parker - £321.70 (£268.08 + £53.62 VAT) – service of Kubota tractor – cheque 0034

Play Area Account:

£50 cheque 028 – 200 Club prize – to be drawn later in meeting

£35 cheque 029 – 200 Club prize – to be drawn later in meeting

£25 cheque 030 – 200 Club prize – to be drawn later in meeting

£20 cheque 031 – 200 Club prize – to be drawn later in meeting
J. Goss - £23.57 – petrol for play area mower – cheque 032

23.3 Income - **RESOLVED** to note income:

Interest - 0.11 Savings A/C; £1.33 Village Green A/C

Members are advised that £1,000.00 was transferred on 30/5/15 to the Village Green Account in respect of historic legal fees. (Approved at last meeting minute 9.2)

23.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 31st May 2015. (Appendix A).

FURTHER RESOLVED to approve the detailed report (31st May 2015) which reconciles income and expenditure to bank statements (Appendix B).

23.5 Internal Auditor and Annual Return 2014/15

RESOLVED to note that the Internal Audit was conducted on 21st May 2015 with no issues or concerns raised. **FURTHER RESOLVED** that Section 2 of the Annual Return was completed and approved by the Parish Council and signed by Chairman Cllr Paul Thomas and the Clerk as RFO. This will now be sent to the External Auditor, Mazars for review.

24.0 Police Matters – no further update

25.0 Parish Council Business

- 25.1 Rural Broadband – Members noted that the Clerk has written to Gigaclear to enquire about a meeting with them to discuss access across the Village Green and wayleaves. The request has been passed to the project manager. Clerk to write again.
- 25.2 Warrens – rubbish and gravel on Village Green – members noted that the homeowner has now promised to remove the gravel on the 10th June. The Clerk has also written to the homeowner again requesting removal of rubbish and its storage within homeowner's property. AVDC has advised that the rubbish collection may fall under commercial waste due to the holiday let business. **RESOLVED** that the Clerk should notify the homeowner that she must contact AVDC's commercial waste department and make appropriate arrangements in addition to removing all rubbish stored upon the Village Green.
- 25.3 Replacement of tree planted by Mr Clifford East – the Clerk will obtain some quotes for its replacement during planting season. (Sept/Oct).
- 25.4 Hiring of the Village Freighter for bulky waste disposal – **RESOLVED** that the Clerk should make arrangements for this at a cost of £200 + VAT via AVDC on Monday 7th September. (date t.b.c.)
- 25.5 Play Area Mower – Cllr Thomas is to liaise with Mr Goss to determine style and type required and obtain costings for presentation to the Parish Council.
- 25.6 Members noted that Cllrs Cox & Chettle had completed a village walk-around inspecting areas requiring attention for the Best Kept Village competition. The Parish Council wishes to thank all who have made an extra effort to tidy the village – especially Cllr Themis for replacing the noticeboard outside the village hall; Cllr Thomas for mowing the triangle near the Bicester Road and for the PCC for tidying up the Church noticeboard.
In addition a tree on Salters Lane which needs attention was noted and the Clerk will endeavour to contact the owner.

26.1 Aylesbury Vale District Council (AVDC) – nothing to report

26.2 Buckinghamshire County Council

Cllr Angela Macpherson advised that the Waddesdon LAF has notified a surplus of £13,900 which is available for suitable projects. The Clerk is to investigate costings and feasibility of an MVAS system.

Cllr Macpherson further advised that an additional £3million is available for planning and patching of unclassified rural roads. The Parish Council requested that High Street and Long Lane are given priority. (Church Lane is due to be attended to within the next 6 weeks)

27.0 Circulated in between meetings

Members noted that the following were circulated:

- Community Impact Bucks - all the latest news and updates from CIB
- Letter From Chairman of NALC
- LAF Active Bucks launches - help us engage local communities
- Agenda for Waddesdon Local Area Forum, Thursday 28th May 2015, 7.00 pm
- MyBucks June 2015
- Election Expense Forms – returns by councillors
- Notification letter for Land Adjacent to Kingswood Lane, Wotton Underwood
- Waddesdon LAF Active Bucks Briefing
- Parish and Town Councils Allowances – answer due 3rd July
- A404 Bisham Roundabout - Public Consultation
- Notice of new AVDC Cabinet members
- AVDC - Allowances for Councillors – **Declined to approve**

28.0 Footpaths - no update available

29.0 Planning www.aylesburyvaldc.gov.uk/planningapplications

29.1 Planning Applications

- Warrens – Members noted that the Clerk has received a preliminary notice of a retrospective application to regularise the Holiday Let building within the grounds. Awaiting full notice from AVDC.

29.2 Decisions – none at this time

29.3 Planning Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood – members noted that this has gone to appeal as of 21/5/15.

29.4 The Hovel, Duck Lane – Members noted the Clerk has requested a legal opinion from NALC regarding valuation and granting of an easement. A response is awaited.

30.0 Play Area

- Annual RoSPA inspection – Members noted that this was due to take place in May – no report yet. Clerk to follow up with Playsafety.
- 200 Club – Members noted that the following winners were drawn:
1st – Veronica Hosking £50.00; 2nd – Angela Varney £35.00; 3rd – Jenny Rothery £25.00; 4th – Eleanor Rowsell £20.00 Members further noted that the quarterly return to the Gambling Commission (AVDC) was signed.

31.0 Highways

- Members noted that we are still to be notified of a replacement LAT.
- Members noted that the Clerk had written to David Stewart for an update on promised repairs and has been assured that these will take place as previously indicated.

32.0 Date of next meetings:

13th July 2015 Parish Council Meeting (Bike Night is 6th July)
No meeting in August
7th Sept 2015 Parish Council Meeting
5th Oct 2015 Parish Council Meeting
2nd Nov 2015 Parish Council Meeting
7th Dec 2015 Parish Council Meeting

Meeting closed at 8:15 pm. The following remarks were then received from the floor:

- Mr Harris reported a pot-hole on Long Lane and asked that hedge trimming could be done on Church Lane. Clerk to contact hedge owners and report the pot-hole.

Signed Date
Chairman