

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 18th May 2015 at 7.30 p.m.**

Present: Cllr. J. Cartwright
Cllr. T. Chettle
Cllr. H. Cox
Cllr. R. Jones
Cllr. M. Themis
Cllr. P. Thomas

Also present: Deborah O'Brien, Parish Clerk
2 members of the public

The meeting was opened to the public:

Dr Turner-Smith asked the Parish Council to include two items on the next agenda:

- a replacement for the tree planted by the late Mr Clifford East
- the hiring of a skip for village rubbish disposal (AVDC offers a home collection service for a fee)

1.0 Nomination of Chairman for the 2015/16 Municipal Year

RESOLVED that Cllr Paul Thomas was elected as Chairman of the Parish Council. He signed his Acceptance of Office.

2.0 Nomination of Vice-Chairman for the 2015/16 Municipal Year

RESOLVED that Cllr Tom Chettle was elected as Vice-Chairman of the Parish Council. He signed his Acceptance of Office.

3.0 Apologies

Members noted that Cllr Lawson was away on business. Cllr Macpherson also extended her apologies.

4.0 Code of Conduct

RESOLVED to adopt the NALC Model Code of Conduct 20150518 as submitted in accordance with the Localism Act 2011 Order 2012. Chairman Cllr Paul Thomas signed approval. Clerk to submit to the Monitoring Officer.

5.0 Disclosable Pecuniary Interests

RESOLVED that the AVDC version of the Disclosable Interests form was accepted and signed by all present members of the Council. Clerk to submit the register of interests to the Monitoring Officer.

6.0 Acceptance of Office by elected Councillors

RESOLVED that all present Councillors signed their Acceptances of Office

7.0 Declarations of Interest – Members noted that there were none.

8.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 13th April 2015 LPC/11/1415

9.0 Finance

9.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 4521.43	(as at 30 th April 2015)
Deposit Account	£ 2505.21	(as at 30 th April 2015)
Village Green Account	£30301.39	(as at 30 th April 2015)
Play Area Account	£ 2573.59	(as at 30 th April 2015)

9.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

D. O'Brien – £357.66 April Salary – standing order

D. O'Brien - £14.36 – stamps less repayment of PAYE – cheque 00025

HMRC - £0.80 – PAYE April/May – cheque 00026

Broker Network - £717.36 – annual insurance premium – cheque 00027

BALC - £53.44 – annual subscription – cheque 00028

Broker Network - £510.00 – tractor/mower annual insurance premium – cheque 00029

Play Area Account:

AVDC £20 cheque 023 – annual 200 club licence renewal

£50 cheque 024 – 200 Club prize –drawn later in meeting – Bill Gardner

£35 cheque 025 – 200 Club prize –drawn later in meeting – Abi Argent

£25 cheque 026 – 200 Club prize –drawn later in meeting – Paul Black

£20 cheque 027 – 200 Club prize –drawn later in meeting – Jim Burnell

RESOLVED to transfer £1,000 to the Village Green a/c in respect of historic legal fees (budgeted)

9.3 Income - **RESOLVED** to note income:

Interest - 0.11 Savings A/C; £1.29 Village Green A/C

7/5/15 AVDC Precept - £4,330 + £270 National Grant payment (orig. transmitted to the old Co-op a/c in error)

A VAT refund has been applied for in the amount of £1,000.54 (01/01/14 – 31/03/15)

9.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 30th April 2015. (Appendix A).

FURTHER RESOLVED to approve the detailed report (30th April 2015) which reconciles income and expenditure to bank statements (Appendix B).

9.5 Internal Auditor and Annual Return 2014/15

RESOLVED to approve Section one of the Annual Return which is based upon the year end 31st March figures approved at the 13th April 2015 meeting. The Internal Auditor will perform the audit on 21st May 2015. (Appendix C).

10.0 Website & Code of Transparency

Members noted that documents are now available on the website to comply with the new code of Transparency. (Agendas, draft minutes within one month of meetings) These will be added to as documents become available. (Internal Audit Report, Annual Return, bank reconciliations, asset registers by 1st July) <https://ludgershall.wordpress.com/> NALC has received govt. funding to enable smaller councils to develop websites specifically for Parish Council business.

11.0 Police Matters

Members noted that the PCSO has followed up with residents that are not observing dog-fouling laws.

12.0 Parish Council Business

- 12.1 Rural Broadband – Cllr Thomas gave an update regarding Gigaclear which is ready to proceed as it has the required 30% quota from the 4 villages – Piddington, Ludgershall, Kingswood and Grendon Underwood. (Piddington Arm). Clerk is to request a meeting with Gigaclear to discuss access across the Village Green and wayleaves that may be payable.
- 12.2 Warrens – rubbish and gravel on Village Green – members noted that the homeowner has promised to remove the gravel on the 27th May. Clerk to write to homeowner again requesting removal of rubbish and its storage within homeowner’s property.
- 12.3 Best Kept Village - Cllr Cox asked for permission to clear weeds around the Village Hall. Cllr Thomas to attend to noticeboards on Church Lane and adj to Play Area. Cllrs Cox & Chettle to inspect the Village to determine other works that need to be carried out.
- 12.4 Bank between pavement & stream in front of the Ramblers – members noted that the Environment Agency as advised that the bank is subject to Riparian responsibility and its maintenance falls to the PC. This work will be undertaken after nesting season.
- 12.5 Mowing of cleared area adj to Five Bells – members noted that this appears to have been done. Cllr Cox to confirm.
- 12.6 Members noted that a letter of thanks has been sent to Mr Rodham regarding litter pick-up and that Cllr Cox will place a general thank you in the Bernwode News.
- 12.7 **RESOLVED to confirm** the approval for usage of the Parish Marquee for Bike Night on 6th July.

13.1 Aylesbury Vale District Council (AVDC)

Members noted that AVDC legal department has submitted paperwork filed on behalf of CAMRA to have the Bull & Butcher designated a Community Asset. Originally the application included Parish Council land in front of the Bull & Butcher, but this has been amended to reflect the Public House and its immediate curtilage of yard and storage area. **RESOLVED that** the Parish Council has no objections.

13.2 Buckinghamshire County Council - nothing to report.

14.0 Circulated in between meetings

Members noted that the following were circulated:

- Community Impact Bucks - all the latest news and updates from CIB
- BCC My Bucks – May newsletter
- AVALC Minutes of March, 2015 Executive Meeting
- BCC Parish Liaison Meeting notice 22/4/15
- Recent Legislative Changes to Planning Procedures and Permitted Development rights
- AVDC Community Safety CSP survey
- Asda Foundation - funding for community projects
- AVDC Legal – Community Asset Consultation – Bull & Butcher
- Buckinghamshire Parish Councils Wheelie bin stickers
- Armed Forces Day notice
- Addendum to Good Councillor's Guide
- WREN Round 2 grant funding now open
- BCC - Long Crendon Social (Day/Lunch) Club for older people are urgently in need of promotion to be able to continue supporting their existing attendees
- Child Bereavement UK fundraiser notices
- Cherwell Local Plan 2011 - 2031 (P. 2): Development Management Policies and Sites – **no comments**

15.0 Footpaths

- Dr Turner-Smith will liaise with Cllr Themis regarding the survey. Cllr Themis to order 4 Hi-Vis jackets for the inspection party.

16.0 Planning www.aylesburyvaldc.gov.uk/planningapplications**16.1 Planning Applications****RESOLVED not to object to:**

- 15/01219/APP Willow Cottage, The Green – Demolition of existing garage & replacement
- 15/01560/APP Elmwood House, Wotton End - Demolition of existing dwelling and outbuilding. Erection of two detached dwelling houses and garages.
- Letter received regarding a new mobile tower to be installed at Leaches Farm

16.2 RESOLVED to note:

- 15/00690/APP Kings Farm, Piddington Rd – COU – Agr. to equestrian – AVDC approved.

16.3 Planning Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood – no further update at time of meeting

16.4 The Hovel, Duck Lane – Members noted that Ms Pearson has now supplied drawings/diagram to the Clerk for obtaining legal advice from NALC. RESOLVED that the Clerk is to request a legal opinion from NALC regarding Valuation and granting.

17.0 Play Area

- Bucks UTC repair of bench – Members noted that this has now been completed.
- Annual RoSPA inspection – Members noted that this will take place in May.
- 200 Club – Members noted that the following winners were drawn:
1st – Bill Gardner £50.00; 2nd – Abi Argent £35.00; 3rd – Paul Black £25.00; 4th – Jim Burnell £20.00

18.0 Highways

- Members noted that the Tfb LAT has been transferred and we are to be notified of replacement.
- Members noted that no response has been received regarding Cllr Macpherson's complaints to Tfb regarding recent diversions through village and subsequent damage to roads.
- Clerk is to write to David Stewart for an update on promised repairs.

19.0 Date of next meetings:

8th June 2015 Parish Council Meeting (Change of Date)
 13th July 2015 Parish Council Meeting (Bike Night is 6th July)
 No meeting in August
 7th Sept 2015 Parish Council Meeting
 5th Oct 2015 Parish Council Meeting
 2nd Nov 2015 Parish Council Meeting
 7th Dec 2015 Parish Council Meeting

Meeting closed at 8:45 pm. The following remarks were then received from the floor:

- Dr Turner-Smith enquired if Gigaclear would be willing to install Wi-Fi in the Church as they had offered it for the Village Hall.
- It was suggested that the Brambles near the Fishing Pond should be cleared.
- It was suggested that a new mower is purchased for the Play area making the old one available for the Fishing Pond.

Signed Date

Chairman