

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 13th April 2015 at 7.30 p.m.**

Present: Cllr. T. Chettle, Chairman
Cllr. J. Cartwright, Vice-Chairman
Cllr. R. Jones
Cllr. S. Lawson
Cllr. P. Thomas

Also present: Deborah O'Brien, Parish Clerk
4 members of the public ; PCSO Denise Grayburn

The meeting was opened to the public:

Mr. D. Tutton addressed the PC in regard to Broadband availability from BT. He had been advised by BT (his employer) that Ludgershall was definitely getting Infinity which was already live in Brill. The ductwork is already present although not currently in use. Cllr Thomas advised that BT had advised him in writing that the village was not going to receive the service without payment of £58,283 + VAT, totalling £69,939.60 which had been declined and the offer had now expired.

153.0 Apologies – Members noted that Cllr Cox & Cllr Themis submitted apologies for absence. (Cllr Macpherson offered her apologies post meeting).

154.0 Declarations of Interest – Cllr Cartwright declared an interest in the Village Hall and Cllr Thomas declared an interest in 'Chimneys' relating to footpaths.

155.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 2nd March 2015 LPC/10/1415

156.0 Police Matters

PCSO Grayburn attended and gave an update. The new Chief Constable replacing Sarah Thornton is Francis Habgood. Waddesdon has a new PC – Kirsten Harding and continues to be a well-manned station. The front desk is volunteer staffed 10-1 MWF and 9-12 on Thursdays. Crime remains low with 3 events in Ludgershall during the past year – 1 criminal damage, 1 motor vehicle related theft and 1 non-dwelling burglary. She offered a tool-marking event if required. PCSO Grayburn then left the meeting for patrol.

157.0 Finance

157.1 Account Balances:

RESOLVED to note that:

The balances for the Lloyds Bank accounts are as follows:

| | | |
|-----------------------|-----------|-------------------------------------|
| Treasurers Account | £ 5761.54 | (as at 31 st March 2015) |
| Deposit Account | £ 2505.10 | (as at 31 st March 2015) |
| Village Green Account | £30300.10 | (as at 31 st March 2015) |
| Play Area Account | £ 2664.34 | (as at 31 st March 2015) |

157.2 Payments:

RESOLVED to make the following payments from the Treasurers Account:

2014/15 Financial Year

Deborah O'Brien – £338.88 (Mar salary by standing order)

2015/16 Financial Year

D. O'Brien - £43.47 (Stationery £6.50; £20.95 postage; Mileage/3 £8.55; Adtl Mar salary £7.47) – cheque 0018

AVDC - £298.98 – dog bin collection (£249.15 + £49.83 VAT) – cheque 0019

HC Bosley - £180.00 – hedging top pf High St – cheque 0020 (charge Village Green)

Bucks Best Kept Village Competition - £15.00 – cheque 0021

Open Spaces Society - £45.00 – annual membership – cheque 0022

RESOLVED that the following grants are made in accordance with budgeted amounts for 2014/15:

Ludgershall Village Hall - £150.00 – cheque 0023

Ludgershall PCC – £150.00 - s137 Grant towards maintenance – cheque 0024

Play Area Account:

£50 cheque 018 – 200 Club prize – drawn later in meeting

£35 cheque 019 – 200 Club prize – drawn later in meeting

£25 cheque 020 – 200 Club prize – drawn later in meeting

£20 cheque 021 – 200 Club prize – drawn later in meeting

£20.75 cheque 022 - J. Goss – mower petrol

157.3 Income - **RESOLVED** to note income:

Interest - 0.10 Savings A/C; £1.17 Village Green A/C

BT Wayleave - £10.00

D. O'Brien - £26.28 – refund for FOI training which has been cancelled

Members noted that £200 was transferred from the VG a/c to the Current a/c in respect of ditching,

157.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 31st March 2015. (Appendix A).

FURTHER RESOLVED to approve the detailed report (31st March 2015) which reconciles income and expenditure to bank statements (Appendix B). These figures will form the basis of the Annual Return.

157.5 External Auditor

Members noted that Mazars has been appointed External Auditor for 2014/15. As of 1st April 2015 the new Code of Transparency governing Parishes with turnover less than £25,000 comes into force. This requires a more comprehensive website to be maintained and will remove the need for an external auditor provided turnover is below the £25,000 threshold. Further information including a full timetable will be forthcoming from NALC/BALC.

158.0 Parish Council Business

158.1 Rural Broadband – Cllr Thomas gave an update regarding Gigaclear which is owned by a couple of pension funds. The company supplies fibre to the property and requires no funding from the village above normal subscriber fees. It does need 30% commitment from the 4 villages it is currently targeting. Set-up rates are slightly higher but costs are competitive. This could happen as soon as June. An offer has been made to supply wi-fi to the village hall for free.

If BT is serious about supplying Infinity service – this will be well-received, but nothing indicates that this will occur from the correspondence received by Cllr Thomas.

158.2 Members noted Mr Bosley's quote of £300 for the remaining hedge work adjacent to 5 Bells.

RESOLVED to wait until nesting season is over.

- 158.3 Work party to prune trees around village – **RESOLVED that** the Parish Council would like to thank the team of Mr Harris. Mr Goss, Mr Fisher and Cllr Chettle for their efforts in completing this work.
- 158.4 Bank between pavement & stream in front of the Ramblers – there are tree roots growing into the drains from the bank and there are several dead trees. **RESOLVED that** the Clerk will contact the environment Agency to determine responsibility.
- 158.5 Warrens - Members noted that a letter was sent to the owner of the Warrens regarding gravel on Village Green which contravenes Section 12 of the Inclosure Act of 1857 and that the homeowner indicated they had been advised to put gravel down by a councillor. This information has been refuted. **RESOLVED that** the Clerk should write again advising that if the gravel is not removed the Parish Council will undertake the work and bill the homeowner.
- 158.6 Permission has been sought by Mr A. Thompson for the temporary parking of vehicles for a wedding on 15th August 2015. **RESOLVED that** permission is granted for temporary parking but that Mr Thompson might like to request access to the field adjacent to the Church tenanted by Mr King as it may provide a closer arrangement.
- 158.7 **RESOLVED to confirm** the approval for usage (between meetings) of the Parish Marquee during the Village Hall sale on Easter Monday. **FURTHER RESOLVED** to approve the usage of the Parish Marquee for the Village Fete on 13th June 2015.

159.1 Aylesbury Vale District Council (AVDC) – nothing to report

159.2 Buckinghamshire County Council

- Members noted that the Clerk will submit the Best Kept Village forms. Cllr Thomas will inspect the 2 newer noticeboards and make any necessary improvements. The Clerk will contact Mr Bolster to obtain a quote to refurbish the noticeboards at the Village Hall.

160.0 Circulated in between meetings

Members noted that the following were circulated:

- Community Impact Bucks - all the latest news and updates from CIB
- BCC My Bucks – Mar & April newsletters
- Superfast Broadband funding via New Homes Bonus (T Aldworth)
- **The Best Kept Village Competition is open for entries – RESOLVED to apply**
- Your Invitation to the Community Buildings Forum 2015
- Consultation on proposals to reduce opening hours at County Libraries
- Only 8 Days Left Until Your Free Neighbourhood Planning Event - 12 March 2015: Register Now
- AVDC News for the parishes 1/2015
- Akeman Inn, Kingswood - Stage 2 Improvements
- Village Pub Competition information
- Bucks County Council 'Do it online' campaign
- Press release on Village Halls & Licensing Fees consultation
- Free trees for Community and Youth Groups to mark 100th Anniversary or WW1
- ATLAS March Newsletter (CAB)
- Open Space Spring 2015
- Meeting with Gigaclear plc
- LAF Active Bucks Stakeholder Launch Event Invitation
- AVDC Draft Licensing Policy and Election Nomination Papers
- Parishes Delivering More, 24th February, Conference Papers
- GBWI LAF – item regarding Broadband
- VE Day Celebrations
- BCC Parishes Engaging with Young People - Workshop Training Session
- AVDC Heritage at Risk
- AVDC Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood

- Local authority publicity during purdah
- Waddesdon Local Area Forum - meeting date 28th May 2015
- Council Matters - Came & Company Local Council Insurance Brokers
- NALC Transparency code and Briefing for smaller authorities
- AVALC Purdah and Parish/Town Councils
- BCC News-£25 Million Road Resurfacing Programme Launch

161.0 Footpaths

- Members noted that the Clerk wrote to Joanne Taylor of BCC regarding the gate adjacent to Chimneys. The matter is for BCC to pursue and not a Parish Council issue.
- Dr Turner-Smith has co-ordinated a working party to conduct the footpath survey and will update at the next meeting.

162.0 Planning www.aylesburyvaldc.gov.uk/planningapplications

162.1 Planning Applications

RESOLVED not to object to:

- 15/00690/APP Kings Farm, Piddington Rd - Change of use from agricultural to equestrian to create manège for commercial facility and part storage – reviewed between meetings.
- 15/01084/COUAR Sharps Hill farm, Bicester Road – Determination as to whether prior approval is required.

162.2 **RESOLVED to note:**

- 15/00277/APP Wayside, Bicester Rd. – Demolition of outbuilding & replacement with garage & store. – Householder Approval
- 14/03708/ALB Sharps Hill Farm, Bicester Rd – Erection of Front Porch – Listed Building Consent
- 14/03538/APP Elmwood House, Wotton End – demolition of existing bldg and construction of 2 new dwellings – Application Withdrawn – Revised application to be submitted

162.3 Members noted that Planning Enforcement issued Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood (distributed via e-mail)

162.4 The Hovel, Duck Lane – Members noted that Ms Pearson has not yet supplied drawings/diagram to the Clerk for obtaining legal advice from NALC. (Further information e-mailed to Councillors 3/3/15) Cllr Thomas to follow up with Ms Pearson.

162.5 Removal of dead trees at Fishing Pond – members noted that the mandatory 5 day notice was given to AVDC Planning (Trees Dept) and this work can proceed. Replacement trees are to be installed. (Fishing Club Expenditure)

163.0 Play Area

- Bucks UTC repair of bench – Members noted that the UTC visited the site and discovered more work was required. This will be completed this month.
- 200 Club – Members noted that the following winners were drawn:
 - 1st – Chris Rosentall £50.00
 - 2nd – David Jones £35.00
 - 3rd – Janet Ingleton £25.00
 - 4th – Janice Carr £20.00

164.0 Highways

Members noted that the Clerk contacted TfB in regard to the bridge on the Bicester Rd – TfB states that they should have consulted with the village, but it was removed due to perceived lack of use and not conforming to Health & Safety.

165.0 Date of next meetings:

Thursday 14th May 2015 Annual Parish Meeting

Due to the Elections, the next PC meeting date cannot take place before Tuesday 12th May.

18th May 2015 Annual Parish Council Meeting (Election of Officers)

9th June 2015 Parish Council Meeting

13th July 2015 Parish Council Meeting (Bike Night is 6th July)

No meeting in August

7th Sept 2015 Parish Council Meeting

5th Oct 2015 Parish Council Meeting

2nd Nov 2015 Parish Council Meeting

7th Dec 2015 Parish Council Meeting

Meeting closed at 9:00 pm. The following remarks were then received from the floor:

- Mr Harris asked for clarification regarding the Enforcement issue in Wotton Underwood. This is an AVDC action in regard to refusal of retrospective planning permission. He also commented on the poor condition of Ludgershall's footpaths. A survey is currently being undertaken but Mr Harris was advised to inform the PC of specific issues so they can be addressed.
- Mr Tutton asked if the PC had ever contacted TfB regarding the poor condition of Long Lane. He was advised that this is a constant dialogue.
- Mrs Crisp asked if agendas could be posted on the notice boards. She was advised that these have always been posted 3 clear working days before each PC meeting and are now also available on the website.

The public was then asked to leave the meeting:

Exclusion of Public and Press

In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore **RECOMMENDED**, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

166.0 Review of The Clerk's Appraisal and Annual Salary Review

Members noted that Cllrs Chettle & Cox had conducted an appraisal of the Clerk's performance over the past year. **RESOLVED to** accept the appraisal as submitted. **FURTHER RESOLVED to** award the Clerk one SCP increment from SCP 25 to SCP 26 – an increase of £0.377 per hour.

The Chairman (Cllr Chettle) and Vice-Chairman (Cllr Cartwright) signed a new bank mandate reflecting this, commencing 28th April 2015.

Signed Date
Chairman