

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall  
on Monday 2<sup>nd</sup> March 2015 at 7.30 p.m.**

**Present:** Cllr. T. Chettle, Chairman  
Cllr. J. Cartwright, Vice-Chairman  
Cllr. H. Cox  
Cllr. R. Jones  
Cllr. S. Lawson  
Cllr. M. Themis

**Also present:** Deborah O'Brien, Parish Clerk  
8 members of the public

The meeting was opened to the public:

Mr Harris addressed the meeting with several concerns: The drain outside Home Farm on Salters Lane has been rodded but has tree roots blocking it. He advises cutting trees back in front of The Ramblers. Why has the walkway bridge on the Bicester Rd before it meets A41 been removed? A letter of thanks should be sent to the gentleman in the village who picks up litter (when Clerk has full name & address she will so do). The footpath gate adjacent to Chimneys, Duck Lane is missing – Clerk to follow up with BCC Footpaths Dept. In addition Cllr Themis & Dr Turner-Smith will liaise to carry out a full inspection of Parish footpaths. The ditch adjacent to Doyleys Farm – should the Parish Council pay for its clearance?

**139.0 Apologies** – Members noted that Cllr Thomas & Cllr Cartwright submitted apologies for absence. Cllr Macpherson had also offered her apologies.

**140.0 Declarations of Interest** – Members noted that there were none.

**141.0 Minutes**

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 2<sup>nd</sup> February 2015 LPC/09/1415

**142.0 Finance**

142.1 Account Balances:

**RESOLVED** to note that:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 6562.07	(as at 23 <sup>rd</sup> February 2015)
Deposit Account	£ 2505.00	(as at 23 <sup>rd</sup> February 2015)
Village Green Account	£30488.93	(as at 23 <sup>rd</sup> February 2015)
Play Area Account	£ 2849.34	(as at 23 <sup>rd</sup> February 2015)

142.2 Payments:

**RESOLVED** to make the following payments:

Treasurers Account:

Deborah O'Brien – £338.88 (Jan salary by standing order)

Deborah O'Brien – £338.88 (Feb salary by standing order)

D. O'Brien – £58.85 – Ink £26.50; Training – FOI £26.28; Addtl Feb Salary £7.47 less £1.40 PAYE – cheque 15  
HMRC/PAYE - £1.40 – cheque 13 (cheque 14 – void)

ICO/Data Protection - £35.00 Annual Membership – cheque 16

Rand Contracting - £240 Ditch clearance (£200 + £40 VAT) – cheque 17

**FURTHER RESOLVED** to transfer the amount of £200 from the Village Green A/C to the Treasurers Account.

Play Area Account:

£50 cheque 014 – 200 Club prize – drawn later in meeting C. Rosentall

£35 cheque 015 – 200 Club prize – drawn later in meeting A. Williams

£25 cheque 016 – 200 Club prize – drawn later in meeting J. Cartwright

£20 cheque 017 – 200 Club prize – drawn later in meeting J. Reading

142.3 Income - **RESOLVED** to note income:

Interest - 0.11 Savings A/C; £1.20 Village Green A/C

142.4 Income and Expenditure report

**RESOLVED** to approve the Income and Expenditure Report as at 23<sup>rd</sup> February 2015. (Appendix A).

**FURTHER RESOLVED** to approve the detailed report (23<sup>rd</sup> February 2015) which reconciles income and expenditure to bank statements (Appendix B).

142.5 Internal Auditor

**RESOLVED** to re-appoint Alan Lambourne as Internal Auditor for 2014/2015.

#### 143.0 Annual Governance Review

- Standing Orders – **RESOLVED to approve** the amendments agreed at the 2<sup>nd</sup> February meeting.

144.0 **Police Matters** – nothing to report. Clerk to ask the PCSO to attend the next meeting.

#### 145.0 Parish Council Business

145.1 Rural Broadband – Members noted that the Clerk contacted Tracey Aldworth of AVDC who is the Director with overall responsibility for the NHB broadband project. A trial project is underway for North Marston, Hogshaw and Granborough area. It is possible to register interest at

[www.avbroadband.co.uk](http://www.avbroadband.co.uk)

145.2 Freedom of Information Request – Members noted that the Freedom of Information Request has been responded to and the 2 sets of minutes for Sept & Nov 2009 delivered via e-mailed .PDF files. Members further noted that the FOI request from the former Clerk is exempt from FOI and falls under a subject access request which prohibits the sharing of personal data (original requestor's). **RESOLVED** to supply the subject access request with all personal data removed.

145.3 **RESOLVED** to accept Mr Bosley's quote of £180 for hedge & bramble trimming adj to 5 Bells.

145.4 **RESOLVED** to accept Mr Goss' quote of £400 to clear the ditch and lower pipes adj to Doyley's Farm. **FURTHER RESOLVED that** both charges are to be made to the Village green account.

145.6 Work party to prune trees around village – Cllr Chettle & Mr Fisher will complete when weather permits.

145.7 Historic Minute Books – members noted that the original Minute Book dating back to 1894 had been located by Mr Goss and returned to the Parish Council with thanks.

145.8 **RESOLVED that** the Clerk should attend a BALC Freedom of Information Seminar at a cost of £26.28.

146.1 **Aylesbury Vale District Council (AVDC) – nothing to report**

**146.2 Buckinghamshire County Council**

- Members noted that the Clerk attended a conference 'Parish Councils Delivering More' on 24<sup>th</sup> February. Many organisations gave informative presentations on how Parish Councils can deliver better and more tailored services to their communities. The Localism Act of 2011 is encouraging this as 'the way of the future'. Clerk to forward presentations upon receipt from BCC.
- Members noted that BCC is beginning the preparation of a new 'Replacement Minerals and Waste Local Plan', with a consultation under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Members are asked to reply via <http://buckscc.objective.co.uk/portal/mw/lp/mwlp>

**147.0 Circulated in between meetings**

Members noted that the following were circulated:

- New funding for community businesses
- Invitation to Roald Dahl Festival Workshop
- BALC Important News Update for Members - The Local Government Finance Settlement
- Buckinghamshire County Council's Role in Neighbourhood Planning
- Sita funding to enhance community facilities
- Register Today for your Free Neighbourhood Planning Event - 12 March 2015 (clerk attending)
- News of the 2015 Best Kept Village Competition **RESOLVED to enter at a cost of £15.00**
- Community Impact Bucks - all the latest news and updates from CIB
- TfB parish factsheet - February - patching programme update
- Invitation from AVDC Chairman to Bangers and Magic Fundraiser
- AVDC Planning Registering to speak at Committee
- CIB Special Extended Edition of Your Community Buildings Newsletter Spring 2015

**148.0 Footpaths**

Members noted that there was no update regarding the path between New Farm & Kings Farm

**149.0 Planning [www.aylesburyvaldc.gov.uk/planningapplications](http://www.aylesburyvaldc.gov.uk/planningapplications)****149.1 Planning Applications**

**RESOLVED not to object to:**

- 15/00168/APP The Nurseries, Piddington Rd. – Erection of Single storey outbuilding – PC requires suitable landscaping in keeping with environment
- 15/00277/APP Wayside, Bicester Rd. – Demolition of outbuilding & replacement with garage & store.
- **WITHDRAWN:**
- 15/00487/APP Tetchwick House

**149.2 RESOLVED to note:**

- 14/02312/APP Change of use from Agricultural land to a residential caravan site for ten Romani Gypsy Families (Wotton Underwood) – Refused - Planning Enforcement will advise next actions

**149.3 Members noted that the Planning Enforcement Officer is still investigating an unlawful holiday let outbuilding 14/00418/CON3.****149.4 The Hovel, Duck Lane – Members noted that Ms Pearson wishes to install a bridge and driveway (at her expense) from Duck Lane to alleviate parking issues and damage to the Village Green. Standing orders were suspended to allow Ms Pearson to speak. Ms Pearson is to supply a diagram to the Clerk so that legal advice can be taken from BALC. Standing orders were then re-instated.**

**150.0 Play Area**

- Bucks UTC repair of bench – Members noted this is still due for completion – Clerk to pursue.
- 200 Club – Members noted that the following winners were drawn:  
No 35 – Chris Rosentall £50.00  
No 23 – Tony Williams £35.00  
No 16 – John Cartwright £25.00  
No 71 – J. Reading £20.00  
Members noted that the Licensing statement for the quarter was signed by Cllr Cox and the Clerk.

**151.0 Highways**

- Members noted that the Clerk had received several responses to her letter to Cllr Martin Tett/BCC from Cllr Tett, Cllr Vigor-Hedderly and David Stewart TfB Delivery Manager. Many of the Parish’s concerns should be addressed before the end of June 2015 as funding has been allocated. There are still some outstanding issues which cannot be prioritised due to lack of funding. A copy of the response is available from the Clerk.

**152.0 Date of next meeting - Ludgershall Parish Council:**

- Monday 13<sup>th</sup> April 2015 (after Easter)

Meeting closed at 9:10 pm. The following remarks were then received from the floor:

- Mr Harris asked for a response regarding the bridge removal on the Bicester Rd – clerk to enquire further. He also reiterated his concerns regarding the ditch clearance adjacent to Doyleys Farm. The Clerk will ask Cllr Cartwright to review the situation with Mr Harris.
- Dr Turner-Smith asked for the website URL for registering interest in broadband. Clerk to supply.
- Cllr Jones advised that 2 dead beech trees need removing & replacing at the fishing pond. Clerk to apply to planning dept. The Fishing Club will remove and replace at their expense.
- Gravel has been laid on the village green outside the Warrens to allow car-parking. Clerk to write to homeowner requesting full restoration.

Signed ..... Date .....  
Chairman