

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 3rd February 2014 at 7.30 p.m.**

Present: Cllr. Ms. H. Cox, Chairman
Cllr. T. Chettle
Cllr. R. Jones
Cllr. S. Lawson
Cllr. R. Simpson

Also present: Deborah O'Brien, Parish Clerk
2 members of the public
PCSOs Denise Grayburn & Suzan Jones

Questions before the meeting:

- Alan Turner-Smith reported that the railings over the bridge at Bit & Duck Lane have been damaged. The Clerk will report this to TfB.

129.0 Fire Safety Announcement

Cllr. Helena Cox commenced the meeting with a fire safety announcement.

130.0 Apologies

RESOLVED to accept that Cllrs. Cartwright & Thomas had submitted their apologies.

131.0 Declarations of Interest

Members noted that there were no Declarations of Interest.

132.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 6th January 2014 LPC/08/1314

133.0 Finance

133.1 Account Balances:

RESOLVED to note that the balances for the Co-op accounts are as follows:

Community Direct Account	£ 8541.88	(as at 28 th January 2014)
Deposit Account	£ 2503.05	(as at 28 th January 2014)
Village Green Account	£21406.43	(as at 28 th January 2014)
Play Area Account	£ 2924.81	(as at 28 th January 2014)

133.2 Payments:

RESOLVED to make the following payments:

Deborah O'Brien – £296.88 (January salary by standing order)
 Deborah O'Brien - £32.66 – expenses (Paper £2.49; Ink £27.06 + £3.11 VAT) Cheque no. 100098
 Ludgershall Memorial Hall - £150 Grant - Cheque no. 100099 (minute 120.5 01/06/14)
 Ludgershall PCC - £150 Grant - Cheque no. 100100 (minute 120.5 01/06/14)
 Rand Contracting - £450 – play area ditch clearance (£375 + £75 VAT) – Cheque no. 100101

FURTHER RESOLVED that £375 in respect of the play area/village green ditch clearance should be charged to the Village Green account.

133.3 Income

RESOLVED to note income:

Interest - £0.92 Current A/C; £0.22 Play Area Account
 Play Area Christmas fundraiser - £84.00

133.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 28th January 2014. (Appendix A).

FURTHER RESOLVED to approve the detailed report (28th January 2014) which reconciles income and expenditure to bank statements all on one document (Appendix B), and the handwritten ledger.

133.5 Co-op Bank

Members reviewed the list of banks that are appropriate for Parish Council Banking. The Clerk is to determine if it is possible to re-locate one account without charges and the methods for transferring funds as required.

133.6 Internal Auditor

Members reviewed a list of potential internal auditors. **RESOLVED** to appoint Alan Lambourne as Internal Auditor for 2013/2014 financial year.

134.0 Police Matters

- PCSOs Grayburn & Jones were both in attendance and will also be attending the March and Annual Parish meetings. They will continue to monitor any issues that affect Ludgershall.
- Members also noted that The Thames Valley's Police and Crime Commissioner, Anthony Stansfeld, will be holding a public meeting in Aylesbury on the 13th February 2014. 7.00pm-9.00pm Aylesbury Multicultural Centre, Friarscroft Way, Buckinghamshire, HP20 2TE

135.0 Parish Council Business

- 135.1 Bike Night donation – members noted that the Clerk will order the bench when the weather improves.
- 135.2 Defibrillator – members noted that the Village Hall Committee has agreed in principle to the installation of a defibrillator. However, an electrical supply is required and the exact location needs to be determined. The Clerk is to discuss with the committee.

- 135.3 Willow outside Narnia – members noted that Cllrs Cartwright & Chettle met with Mr Mrs Mold who have now decided that pollarding would be the most acceptable solution to the problem and have asked that the PC arranges this to a height of between 8 and 10 feet. **RESOLVED that** the Clerk should accept Rand Contracting’s bid of £350 + VAT.
- 135.4 Hedge by Ramblers – members noted that Cllr Chettle has cleared the branches, scrub and brambles which were impeding the pavement area. The Clerk will make enquiries regarding ownership of the land behind the railings.
- 135.5 Curb stones on village green – Members noted that Mr. Mole has requested permission to install these around the drain between Bury Court and Burboroughs at his expense. This is to prevent blockage of the drain. The Clerk will make enquiries with TfB.
- 135.6 WWI commemoration – grants are difficult to obtain and they would not cover an item such as the hexagonal bench which would cost approx. £1,900. Standing orders were suspended by the chairman Cllr. Cox, to allow Mr Costar to give details of the numbers of serving men from the village – 30. Mr. Costar also suggested that perhaps the memorial should be in the form of a plaque with the names above the installation of the defibrillator. Standing orders were then re-instated. The Clerk will discuss with the Village Hall committee.
- 135.7 Licences across the Village Green – members will consider this issue at the 3rd March meeting.

136.0 Aylesbury Vale District Council (AVDC)

- 136.1 New Homes Bonus – Members noted that a letter has been received from AVDC advising the criteria for applying. A full business plan is still required and there is no guarantee that the money will be available if the district decides it needs the monies for other matters.
- 136.2 Vale of Aylesbury Plan – members noted that an Independent Planning inspector has suggested that the VAP Strategy should be withdrawn, and as such the Adopted District Local Plan 2004 is still in place. This will be reviewed at the full AVDC meeting on 5th February 2014.
- 136.3 Electoral Review of Aylesbury Vale – members noted that a public consultation has begun and is open until 8th April. Notices have been placed on the noticeboards.

137.0 Buckinghamshire County Council - Members noted that there was nothing to report.

138.0 Local Area Forum - LAF

Cllr. Cox gave an update on the 29th January meeting. Funding and grants are extremely restrictive in usage and allocation. Cllr. Chettle will attend the next meeting on 7th May.

139.0 Circulated in between meetings

Members noted that the following were circulated:

- Open Spaces Society - Choosing Direction 2013-2018
- Community Impact Bucks E News Bulletin 13th Jan 2014
- High Speed 2 - The Petitioning Process: Free Seminar
- BALC Parish Liaison Meeting - Wednesday 22 January 2014
- Consultation on Marsh Gibbon Development Plan
- Community Impact Bucks E News Bulletin 20th Jan 2014
- Agenda for Waddesdon Local Area Forum, Wednesday 29th January 2014, 7.00 pm

- HS2 - ES consultation ends 27th Feb
- BBOWT presentation invitation

140.0 Footpaths - Members noted that there is nothing to report.

141.0 Planning

141.1 Planning Applications

13/03285/APP Land NW of Railway Bridge, Piddington Rd
Network Rail bank stabilisation – this under review and a response is due by 14th Feb 2014.

141.2 Planning Decisions - Members noted that no new decisions have been made.

141.3 Other planning information

Ludgershall Barn, Wotton End – members noted that HMLR has responded. **RESOLVED that** Cllr. Simpson will draft a response.

142.0 Play Area

- Cllr. Chettle is liaising with Cllr. Thomas to repair the damaged bench - ongoing
- **RESOLVED to** order 2 safety signs from Signs Express @ £35 + VAT.
- Repairs & maintenance - Members noted that a quote has been received from Safe & Sound Play equipment. The clerk is to request a detailed breakdown and obtain 2 more quotes.
- **RESOLVED to** book a ROSPA inspection in May.

143.0 Highways

- Members noted that Cllrs Cartwright, Jones, Thomas and the Clerk met with the new LAT on 27th January to discuss various issues. Tfb has been clearing the ditch on Salters Lane today and will be rodding and cleaning all drains in the village in the immediate future. Other issues were also highlighted and these were also raised at the LAF meeting following the presentation of the petition. Funding for road repairs should be made available after April.

144.0 Date of next meetings - Ludgershall Parish Council:

- Monday 3rd March 2014
- Monday 7th April 2014

Public Questions: - Alan Turner-Smith raised the issue of damaged verges since stones were removed. He also commented on an overhanging tree over a footpath – he will take this up with Phil Turner of Bucks Footpaths. He also commented that he liked the idea of a WWI bench.

Signed Date
Chairman