

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 2nd December 2013 at 7.30 p.m.**

Present: Cllr. Ms. H. Cox, Chairman
Cllr. J. Cartwright
Cllr. T. Chettle
Cllr. R. Jones
Cllr. R. Simpson
Cllr. P. Thomas

Also present: Deborah O'Brien, Parish Clerk
2 members of the public
Simon Clifford/Network Rail

Questions before the meeting:

- Alan Turner-Smith expressed his thanks regarding the repairs of some of the Ludgershall roads. He also asked if any actions were to be taken against those who had not removed their stones from the Village Green. He further asked if an independent survey could be actioned before the removal of the Willow Tree in front of Narnia. (Concerned about wildlife habitat and whether or not the roots are causing actual damage to foundations)

98.0 Fire Safety Announcement

Cllr. Helena Cox commenced the meeting with a fire safety announcement.

99.0 Apologies

RESOLVED to accept that Cllr. Lawson had submitted his apologies.

100.0 Declarations of Interest

Members noted that there were no Declarations of Interest.

101.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 4th November 2013 LPC/06/1314

102.0 Network Rail

Mr. Simon Clifford of Network Rail addressed the meeting. Work is not now scheduled to commence before May 2015 due to consents being delayed. A Traffic Impact Analysis will be submitted to the PC before work commences. The PC is recommended to take photographs of roads and village green areas before work commences in case repairs are required.

103.0 Finance

103.1 Account Balances:

RESOLVED to note that the balances for the Co-op accounts are as follows:

Community Direct Account	£ 9299.22	(as at 25 th November 2013)
Deposit Account	£ 2503.05	(as at 25 th November 2013)
Village Green Account	£22390.56	(as at 25 th November 2013)
Play Area Account	£ 2764.37	(as at 25 th November 2013)

103.2 Payments:

RESOLVED to make the following payments:

Deborah O'Brien – £296.88 (November salary by standing order – to be paid 28/11/13)
 Deborah O'Brien – £27.20 (Postage £9.20; Stationery £8.00; Clerk's office insurance £10 (60% of cost)) Cheque 100094
 Datatag ID – £71.40 (CESAR tagging of Parish Tractor -£59.50 + £11.90 VAT) Cheque 100095

103.3 Income

RESOLVED to note income:

Interest - £1.05 Current A/C; £0.26 Play Area Account
 BT Wayleave - £2626.76

Members **FURTHER RESOLVED** to note that as agreed at the last meeting, £199.41 has been transferred from the Village Green A/C to the Current A/C in respect of fence installation on Salters Lane.

103.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 26th November 2013. (Appendix A).

FURTHER RESOLVED to approve the detailed report (26th November 2013) which reconciles income and expenditure to bank statements all on one document (Appendix B), and the handwritten ledger.

103.5 Co-op Bank

Members noted that the Clerk reiterated her concerns about the instability of the Co-op Bank. Members felt that the FSCS protection scheme was sufficient to protect the Parish assets. The Clerk stated that she considered the Parish assets are not protected in the same way that an individual's assets are protected.

103.6 2014/15 Budget and precept request

RESOLVED to accept the budget as submitted and **FURTHER RESOLVED to** approve the Precept request of £8,591.32, which includes a government grant of £399.00. This will not increase the Parish Council Tax base rate.

104.0 Police Matters

Members noted that the current Waddesdon Police newsletter is available at <http://www.thamesvalley.police.uk/yournh-tvp-pol-area-n418>

105.0 Parish Council Business

105.1 Stones on the Village Green – Members noted that the Clerk has received some complaints about the removal of the stones. **RESOLVED to** discuss the matter again at the Annual Parish Meeting.

105.2 Defibrillator - Members noted that the Clerk has received further information from SCAS. **RESOLVED that** the Clerk should source grant options to pay for a static AED.

105.3 Ditch clearance and tree removal/trimming – Members considered the bids from Rand Contracting. Members noted that Cllrs Chettle & Simpson would trim the trees/bushes on Salters Lane by the iron railing by the end of February. **RESOLVED that** the Rand Contracting should proceed with the clearance of the ditch and tree trimming adjacent to the Play Area at a cost of £375 + VAT, and the clean out of the ditch adjacent to Southfields opposite Doyleys Farm at a cost of £200 + VAT. **FURTHER RESOLVED that** the Clerk should obtain a bid for pollarding the willow tree outside Narnia.

105.4 Parish Tractor – CESAR datatag securitymarking – the Clerk is to notify DataTag that Councillor Cartwright will provide access to the tractor for marking.

105.5 Replacement Hedging on Salters Lane – **RESOLVED that** the Clerk should advise White Horse Contractors that the Parish Council prefers the hedging to be installed inside of the fencing.

105.6 Dog attacks – **RESOLVED that** the Clerk should contact the Dog Warden to report problems. **FURTHER RESOLVED that** the Clerk should contact Phil Turner Bucks CC/Footpaths requesting that notices are installed on footpaths regarding dog walking.

105.7 WWI Commemoration Plans – Members discussed placing a circular bench around the Peace Tree to commemorate the three Ludgershall men killed in WWI. **RESOLVED that** the Clerk should obtain pricing and investigate funding/grants.

105.8 Garden waste on village green – **RESOLVED that** the Clerk should write to the owners.

106.0 Aylesbury Vale District Council (AVDC)

106.1 Play Around the Parishes - Members noted that 2 sessions have been booked – Tuesday 8th April and 12th August 2014.

106.2 New Homes Business – Members noted that applications for 2014/15 can now be made. **RESOLVED that** the Clerk make an 'Expression of Interest' via AVDC's website.

106.3 Local Development Order – **RESOLVED that** the Clerk reply to the consultation request stating that the Parish Council has not yet had any experience of the new system.

107.0 Buckinghamshire County Council

107.1 Reception Admissions - Members noted that applications are required by 15 Jan 2014 and that the information has been placed on the noticeboards, website & Facebook.

107.2 Cllrs. Chettle & Cox gave an update on their attendance at the LAF meeting. Funding requests need to be made as soon as the forms are received from LAF.

108.0 Circulated in between meetings

Members noted that the following were circulated:

- Sustainable Communities Act 2007 proposal guide
- Questionnaire to Parish and Town Councils about local youth involvement
- DEFRA Common Agricultural Policy Consultation
- Community Impact Bucks E News Bulletin - 4th November 2013
- AVDC Parish Newsletter Contribution
- Notice of 65th Annual General Meeting of BMKALC 15th November 2013
- BCC - HS2 support required
- Buckinghamshire Healthcare NHS Trust - A Big Conversation Events
- Consultation Letter From Grendon Underwood Combined School
- Aylesbury Vale Clinical Commissioning Group - North Locality - Public Meeting 20th Nov 2013
- Agenda for Waddesdon Local Area Forum, Wednesday 20th November 2013, 7.00 pm
- TfB Factsheet - Assets maintained
- New Homes Bonus - Information for parish and town councils
- Community Impact Bucks E News Bulletin-18th November 2013
- Delegated Powers Review
- Energy from Waste (EFW) website details

109.0 Footpaths

Members noted that Phil Turner will arrange for a handrail to be installed on the 'sleeper bridge' over the ditch 2 fields back from The Ramblers.

110.0 Planning**110.1 Planning Applications**

Members noted that no new applications had been received.

110.2 Planning Decisions

Members noted that no new decisions have been made.

110.3 Other planning information

- Ludgershall Barn, Wotton End

Members noted that a reply has been received from HM Land Registry. Cllr. Simpson is to draft the Parish Council reply to HMLR.

111.0 Play Area

- Cllr. Chettle is liaising with Cllr. Thomas to repair the damaged bench.

- Cllr. Chettle has now supplied the Clerk with the wording and suitable signs will be ordered.

112.0 Highways

- Members noted that the petition was presented to the full Bucks County Council and it will now be presented at the next LAF meeting.
- Members further noted that an appraisal form has been received from TfB for our LAT. **RESOLVED that** the Clerk should submit this with the agreed comments.

113.0 Date of next meetings

113.1 Ludgershall Parish Council:

- Monday 6th January 2014
- Monday 3rd February 2014
- Monday 3rd March 2014
- Monday 7th April 2014
- Monday 28th April 2014 Annual Parish Meeting

Public Questions:

- Mrs. Harris e-mailed the Clerk regarding the issue of the relocation of the notice board at the corner of Church Lane & Wotton End. Cllr. Thomas advised that this is still in process.
- Mr Turner-Smith commented that in regard to dog-walking over fields – it is really the field owner’s responsibility to take issue with the authorities.
- Cllr. Jones made a request on behalf of the Fishing Club and at their expense to install a lockable gate across the path behind the pond. This was agreed in principle.

Signed Date

Chairman