

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 8th July 2013 at 7.30 p.m.**

Present: Cllr. Ms. H. Cox, Chairman
Cllr. J. Cartwright
Cllr. T. Chettle
Cllr. R. Jones
Cllr. S. Lawson
Cllr. R. Simpson
Cllr. P. Thomas

Also present: Deborah O'Brien, Parish Clerk
9 members of the public

Questions before the meeting:

- Mr. A. Harris enquired if anything was to be done with the levelling of Church Lane. He was advised that this was an agenda issue to be addressed later in the meeting.
- Mr. J. Goss enquired as to whether or not the Parish Council was proceeding with action regarding stones on the Village Green. He was also advised that this was an agenda issue to be addressed later in the meeting.
- Mrs. J. McGarel-Groves enquired as to whether or not anyone had reported a missing cockerel. A notice has been placed on the noticeboards and Cllr. Cox will place a notice on the Ludgershall Facebook page.

34.0 Fire Safety Announcement

Cllr. Helena Cox commenced the meeting with a fire safety announcement.

35.0 Apologies

Members noted that there were no apologies

36.0 Declarations of Interest

Members noted that there were no Declarations of Interest.

37.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 3rd June 2013 LPC/02/1314

38.0 Finance

38.1 Account Balances:

RESOLVED to note that the balances for the Co-op accounts are as follows:

Community Direct Account	£ 6975.66	(as at 28 th June 2013)
Deposit Account	£ 2502.27	(as at 28 th June 2013)
Village Green Account	£35961.53	(as at 28 th June 2013)
Play Area Account	£ 3827.35 plus £28.40 in cash – account currently being set-up	

38.2 Payments:

RESOLVED to make the following payments:

Deborah O'Brien – salary - £293.72 (June salary by standing order)
 Agripower – Astroturf supplies for Play Area - £1,140.00 (£950 + £190 VAT) – cheque no 79
 Deborah O'Brien – expenses - £30.20 (Stationery £6.20; Parish Cllr's Guide £17.00; 35 miles @0.20 £7.00) – cheque no. 80
 Jim Goss – Bike Night Insurance - £110.00 – cheque no. 81
 Jim Goss – Petrol for mowing play area - £25.50 (to be paid from Cash in hand)
 T. Chettle – Supplies from Playdale for repairs to Play Area equipment - £21.38 – £18.48 - cheque no 82 plus £2.90 cash in hand. (Charge £18.48 to Play Area A/C)

FURTHER RESOLVED that the ROSPA inspection should be charged to the Village Green Account as it relates to the Play Area.

FURTHER RESOLVED that the notice board cost for the Play Area should be charged to the Village Green Account.

38.3 Income

RESOLVED to note income:

Interest - £1.22 Current A/C
 Play Area - £3,827.35 via cheque from Nationwide Account plus £28.40 cash in hand

FURTHER RESOLVED to note that £940.00 in respect of the Play Area notice board and £92.00 in for the ROSPA inspection has been transferred from the Village Green account to the Current A/C.

38.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 28th June 2013. (Appendix A).

FURTHER RESOLVED to approve the detailed report (28th June 2013) which reconciles income and expenditure to bank statements all on one document (Appendix B), and the handwritten ledger.

38.5 Royal Wedding Event 2011

Members noted that this process was ongoing.

38.6 Annual Return

Members noted that Mazars (External Auditor) had contacted the Clerk to enquire regarding the high balance of the Village Green A/C. It was explained that this is for the upkeep and maintenance of the Village Green. Members further noted that Mazars has suggested that the Asset Register should be based on purchase value rather than insurance valuations, which contradicts advice received from BALC & NALC.

38.7 Amendment to Standing Order 30/Financial Regulations – Placement of Contracts

RESOLVED to accept the following addition to Financial Regulations/Standing Orders

30(e): **When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the Council.**

39.0 Police Matters

- Members noted that PCSO Grayburn was unable to attend the meeting due to duty rosters. Members further noted that she had submitted the Waddesdon Police newsletter for their information.

40.0 Parish Council Business

40.1 Stones on the Village Green - **RESOLVED that** the amended letter drafted by the Clerk is to be sent to each affected household as per the list to be supplied by Cllr. Thomas. **FURTHER RESOLVED** that Cllr. Cartwright will remove the stone on the Village Green along the Bicester Road.

40.2 Members noted that installation of dog waste bins has begun by AVDC and that these have been added to the insurance schedule.

40.3 Members noted that Cllr. Simpson is still researching the purchase of a defibrillator for the village.

40.4 Members noted that the Junior Fishing event has been postponed until mid-August.

40.5 Members noted that the Oak Tree in front of The Old Post Office requires some attention. Cllr. Cartwright & Mr. I. Costar are to monitor the situation.

40.6 Village Green Bank – Members noted that White Horse Contractors have agreed to install hedging in the late Autumn, when weather conditions are more suitable. **RESOLVED that** a picket-type safety fence should be installed in the interim. Mr. J. Goss is to make recommendations. Cllr. Cartwright is to visit the homeowners adjacent to the bank.

40.7 Members noted that the possible contamination of the brook behind the Village Pond has been reported to the Environment Agency which has investigated the possible cause. Cllr. Jones will continue to monitor the situation.

40.8 The Village Notice Boards have now been installed. **RESOLVED to** hold an opening ceremony on Sunday 14th July 2013 at 1:30 pm.

40.9 Parish Tractor/finishing mower

Cllr. Cartwright presented several options for purchase. These included a part-exchange in the amount of £1,550 for the old Ford tractor. Financial regulations were set aside to approve the purchase of the new mower.

RESOLVED to purchase a Kubota Cabbed Tractor B3030 and a Broadwood Wessex CM180 1.8m finishing mower from Geo. Browns of Leighton Buzzard at a total cost of £15,127.30 +

VAT. **FURTHER RESOLVED** that the funds needed should be transferred from the Village Green A/C. **FURTHER RESOLVED** that the appropriate insurance coverage should be taken.

- 40.A Members noted that the Parish Council has received various historical documents from the family of the late Mr. Clifford East, former Chairman of Ludgershall Parish Council. **RESOLVED that** the originals will be deposited in the County Archive along with other historical minute books and documents as soon as these have been catalogued.

41.0 Aylesbury Vale District Council (AVDC)

Members declined to comment on the Aylesbury Vale Plan or the Local Development Order Consultation.

Members further declined to apply for funds under the New Homes Bonus Funding.

42.0 Buckinghamshire County Council

Members noted that there was nothing to report.

43.0 Circulated in between meetings

Members noted that the following were circulated:

- AVALC Parish Newsletter – July 2013
- AVALC Parish Newsletter – August 2013
- AVDC Meetings – June & July 2013
- Bucks CC Grass Cutting
- The Playing Field – May edition
- Vale of Aylesbury Plan Strategy reminder
- Bucks Playing Field Assn newsletter
- AVDC News for the Parishes
- Armed Forces Day notification
- NHS Hydration campaign
- AVDC Householder extension LDO
- AVDC Housing Event 9/13/13
- BMKALC Reinvigorating Communities Event 29/6/13
- BMKALC - Debate with DCLG Minister and Officials - 25 June 2013
- BucksCC – MyBucks Hot Topics
- Open Spaces Society AGM reports & agenda
- BMKALC Connected Counties - Bucks-Herts Broadband Project update
- Trinity Health Patient Newsletter
- BMKALC Parish Liaison Meeting - 17 July 2013
- BMKALC Compost Bins -special offer
- BMKALC – Standards Meeting 24 July 2013
- BCC News - Town-centre roadshows: 'We're Working On It - in more ways than one

44.0 Footpaths

Members noted that Phil Turner of Bucks. Footpaths Dept. is to handle the existing issues.

45.0 Planning

45.1 Planning Applications

13/01649/ATC – Brooklands Farm, Wotton End (Circulated between meetings)

RESOLVED to approve the felling of one Willow and two Malus trees. (Response required by 3/7/2013 –approved between meetings)

13/01688/APP – 1 Hillview Cottages, Brill Road

Single storey rear extension and first floor side extension to existing bedroom with open parking beneath

RESOLVED to oppose due to overdevelopment. Cllr. Cartwright to attend Planning Committee if required.

45.2 Planning Decisions

Members noted that there are no new decisions.

45.3 Other planning information

- 12/01073/APP Land adj. to Pear Tree Farm – Deed of Easement across the Village Green

Members noted that a certified copy of the executed Deed of easement has been received. The copy of title showing registration of the Deed is still due from Mr. Howden’s solicitor.

- Ludgershall Barn, Wotton End

Members noted that this property had been placed on the market for sale again. No resolution had ever been achieved with previous notifications to the owner regarding access across the Village Green. The Parish Clerk has notified the seller’s agent, Connells of Thame of the requirement. The property has since been removed from sale.

46.0 Play Area

- Play Area Committee

Members noted that there has not yet been any response to a request for volunteers.

- ROSPA Annual Inspection Report

Members noted that Cllr. Chettle has made some repairs to the goal nets and other equipment, installed warning notices and purchased some replacement bolts in respect of the items mentioned in the ROSPA report. He has also sourced a cheaper supplier of replacement goal nets if and when these are required. **RESOLVED to** obtain firm costs and to purchase the new nets for installation after the goal mouth repairs.

- Play Area Goals

Members noted that Mr. J. Goss and Cllr. Chettle will arrange the installation of the Astroturf.

47.0 Highways

Members noted that Matt Whincup, LAT of TfB has confirmed that the various outstanding issues are on the maintenance calendar. These include: Drain clearance – the ‘super-sucker’ is due in the area soon to address most conditions. In addition the drain outside Bury Court on Church Lane is to

be cleared/or repairs made. Road buckling on Church Lane – an application for road closure is to be made enabling repairs. Gritting routes & grit piles are to be marked on a map & submitted to Tfb. **RESOLVED that** the Parish Clerk is to write to Mr. Howden regarding the construction run-off and subsequent blocking of the drain outside the Village Hall, and cleaning of the gully along High St.

48.0 Other Business

- Available at the meeting:
 - Play Around the Parishes – 31 July 10am – noon; 20 August 2pm – 4 pm
 - Neighbourhood Policing – June 2013

49.0 Date of next meetings

49.1 Ludgershall Parish Council:

- Monday 2nd September 2013 **since amended to 9th September 2013
- Monday 7th October 2013
- Monday 4th November 2013
- Monday 2nd December 2013
- Monday 6th January 2014
- Monday 3rd February 2014
- Monday 3rd March 2014
- Monday 7th April 2014

Public Questions:

- Mrs. P. Crisp advised that there will be a Champagne Breakfast held in September in aid of the Play Area.
- Alan Turner-Smith submitted an e-mail congratulating the PC on the installation of the new noticeboards and dog waste bins. He also raised issues regarding blocked drains, overgrowth on footpaths (which he is willing to trim if homeowners remove the waste), footpath & bridleway widths and vegetation overgrowth.
- Mrs. A. Neale also raised the issue of vegetation overgrowth along Salters Lane. The Council will inspect the area on Sunday 14th.
- Mr. A. Harris raised the issue of the location of the noticeboard at the corner of Church Lane & Wotton End (which he had previously recommended). The Parish Council agreed to review the location.

Signed Date

Chairman