

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 3rd June 2013 at 7.30 p.m.**

Present: Cllr. Ms. H. Cox, Chairman
Cllr. J. Cartwright
Cllr. T. Chettle
Cllr. R. Jones
Cllr. R. Simpson
Cllr. P. Thomas

Also present: Deborah O'Brien, Parish Clerk
1 member of the public

Questions before the meeting:

- There were no questions from the floor.

18.0 Fire Safety Announcement

Cllr. Helena Cox commenced the meeting with a fire safety announcement.

19.0 Apologies

Members noted that Cllr. S. Lawson is on holiday.

20.0 Declarations of Interest

Members noted that there were no Declarations of Interest.

21.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 13th May 2013 LPC/01/1314

22.0 Finance

22.1 Account Balances:

RESOLVED to note that the balances for the Co-op accounts are as follows:

Community Direct Account	£ 6975.66	(as at 28 th May 2013)
Deposit Account	£ 2502.27	(as at 28 th May 2013)
Village Green Account	£35961.53	(as at 28 th May 2013)

Members noted that the Parish Clerk advised that interest rates for the respective accounts are: Community Direct 0.12%; Deposit Account 0.06%; Village Green Account 0.09%. Members further noted that higher rates could be achieved if a minimum of £25,000 was deposited into a fixed term account for 1 month 0.34%; 3 months 0.56%; 6 months 0.78%; 12 months 1.37%.

FURTHER RESOLVED that this matter should be tabled until decisions are made regarding major expenditures such as the parish tractor.

22.2 Payments:

RESOLVED to make the following payments:

Deborah O'Brien – salary - £262.25 (May salary by standing order)
Came & Co. - £660.25 – Annual general insurance – cheque no. 68
The Broker Network - £303.34 – Annual Rural Motor Insurance – cheque no.72
AVDC - £240.00 – Village Bulk refuse freighter (£200 + £40 VAT) – cheque no. 73
AVDC - £60.00 – Play Around the Parishes – April – cheque no. 75
Deborah O'Brien – expenses - £44.54 (Printer ink £22.36 + £4.48 VAT; Asstd postage stamps £17.70) – cheque no. 76
Playsafety Ltd - £110.40 – ROSPA Annual Inspection (£92.00 + £18.40 VAT) – cheque no 77
SLCC Enterprises - £240 CILCA Training Course (£200 + £40 VAT) – cheque no 78

FURTHER RESOLVED that the ROSPA inspection should be charged to the Village Green Account as it relates to the Play Area.

FURTHER RESOLVED that the notice board cost for the Play Area should be charged to the Village Green Account.

22.3 Income

RESOLVED to note income:

Interest - £0.55 Current A/C
BT Openreach – Wayleave for pole adj Doyley's Farm - £13.10
Easement Deed for land adj to Pear Tree Farm - £15,000.00

22.4 Income and Expenditure report

RESOLVED to approve the Income and Expenditure Report as at 28th May 2013. (Appendix A).

FURTHER RESOLVED to approve the detailed report which reconciles income and expenditure to bank statements all on one document (Appendix B), and the handwritten ledger.

22.5 Royal Wedding Event 2011

Members confirmed that the Clerk should proceed with the application to the Court as previously resolved, and that a Councillor should also attend the proceedings.

RESOLVED to continue to pursue this action.

22.6 Insurance Renewals

Members noted that Came & Co. has advised that there will be no additional premiums for the inclusion of the noticeboards or dog waste bins. They also advise that for the 3 year Long Term Agreement, the only increases per year will be proportionate to increases in value – i.e. 3% index linked increase in value will result in a 3% increase in premium.

Members are further asked to note that an additional quote was obtained for the Rural Insurance from Zurich Insurance, but Came & Co. (The Broker Network) was still £120 less expensive. Overall the Parish has saved £230 compared to last year across both policies.

RESOLVED to approve renewals for the General Policy with a 3 year long-term agreement through Came & Company, and for a one year renewal for the Rural Motor policy, also with Came & Company.

23.0 Police Matters

- Members noted that PCSO Grayburn was unable to attend the meeting due to duty rosters. She has indicated that she plans to attend the 8th July 2013 meeting.

24.0 Parish Council Business

- Annual Parish Meeting – follow-up

Further to the discussions held at the APM on 22nd April 2013, members discussed further:

- Cllr. Thomas has made a list of homes in the village where stones have been placed on the verge. The new Highways LAT has advised that these must be 0.5 metres from the road, not 1.0 metre as previously advised.
RESOLVED that the Parish Clerk is to write to each homeowner advising that further to conversations with Transport for Bucks/Highways, the responsibility for any accidents due to the placement of stones on the Village Green or other grass verges, is not the responsibility of the Parish Council but that of the homeowner. The homeowner is, therefore, advised to remove the stones.
 - AVDC has requested a map showing proposed locations for the dog waste bins.
RESOLVED that the Parish Clerk submit a map showing three locations – next to the stile on Church Lane, next to the stile on Salters Lane and on the NE corner of Piddington Road and High Street intersection.
 - The purchase of a defibrillator for the village – Cllr. Simpson is still researching this issue.
 - The Litter pick-up is scheduled for 15th June. Mr. Mrs. Taylor are making their litter pickers available.
 - Fishing club children's morning – **RESOLVED that** Cllr. Jones to supply dates by 17th June to Bernwode News correspondent.
 - Brill Surgery Drop-in Clinic – Members noted that no further information has been made available by Trinity Health other than a notice in the Bernwode News.
- Village Green Bank

Members noted that White Horse Contractors have completed work.

RESOLVED that the Parish Clerk will request that replacement hedging plants are installed in the Autumn.

- Village Notice Boards

Members noted that Cllr. Thomas has advised that these will be installed within the next week. An official 'opening' will take place for Grant publicity purposes.

- Parish Tractor

Members noted that Cllr. Cartwright has arranged a demonstration at 2:30 on Wednesday 5th June. Cllr. Thomas has also researched the purchase of a Kubota type mower and a demonstration is also to be arranged.

- Conifers on Brook Close

Members noted that there is no update at present and that this is not considered a Parish Council issue.

- Parish Documents

Members noted that AVDC has confirmed that they will act as a repository for the Parish Minute books. The Parish Clerk is to liaise with Cllr. Thomas for the collection of these.

- Parish Clerk Hours (the Clerk left the room during this discussion)

RESOLVED that the Clerk's hours are to be increased to 28 hours per month to match those of the previous Clerk and allow for the volume of work involved.

25.0 Aylesbury Vale District Council (AVDC)

Members are currently reviewing the Aylesbury Plan Strategy.

26.0 Buckinghamshire County Council

Members noted Cllr. Angela Macpherson has issued a calendar of surgeries for constituents.

RESOLVED that this should be posted on the notice boards, on the website and the Ludgershall Facebook page, as well as the Bernwode News.

27.0 Circulated in between meetings

Members noted that the following were circulated:

- Community Chest Working Together Event 12th June – No one agreed to attend
- AVDC Cabinet Item on Local Development Order
- CAMRA Protection for Ludgershall's village pub
- Textile recycling for the parish
- WheelPower Tour de Vale Bike Ride 9 June 2013
- Road Safety - Be A Better Driver Campaign
- BALC HS2 Letter from the Leader of BCC
- BALC Parish Liaison notes 17 April 20
- LAF survey re BCC webpages
- LAF Benefits for All Events Listing
- LAF Social Care Surgeries
- LAF Confirmation of location for meeting 24/07/2013, 19:00
- Aylesbury 7 District Ramblers The Outer Aylesbury Ring - the OAR
- BALC Risk Management Course

- Buckinghamshire and Milton Keynes Armed Forces Day 29th June
- Invitation to take part in Buckinghamshire County Council's Devolution Review

28.0 Footpaths

Members noted that Cllr. Thomas has now met with Phil Turner of Bucks. Footpaths Dept. The new owners of the Ramblers wish to install fencing across the footpaths, and have applied to erect it with 3 gates for access. Phil Turner is currently considering relocating the footpath location.

29.0 Planning

29.1 Planning Applications

Members noted that no planning applications have been received.

29.2 Planning Decisions

Members noted that there are no new decisions.

29.3 Other planning information

- 12/01073/APP Land adj. to Pear Tree Farm – Deed of Easement across the Village Green

Members are advised that the Parish Solicitor will be sending the certified copy of the Deed of Grant and the copy of Title showing registration as soon as he has received the final copies.

30.0 Play Area

- Play Area Committee

Members noted that Mrs. Everingham & Mrs. Davis have resigned from the Play Area Committee as of 19th May 2013. Cllr. Chettle has undertaken the weekly safety inspections. Mrs. Crisp has indicated that she will remain on the committee.

RESOLVED that a request for volunteers is placed in the Bernwode News. Cllr. Chettle to draft.

All documents and existing records have been passed to the Parish Council and are currently held by the Parish Clerk. A forensic financial analysis has been undertaken to reconstruct the accounts between May 2008 and July 2012, as this was not in evidence. The balance in the Nationwide Account is £3,827.04 with £28.40 held in petty cash. The Charity status has been dissolved.

FURTHER RESOLVED that Cllrs. Thomas & Chettle become joint signatories on the Nationwide Account, replacing Mrs. Everingham.

FURTHER RESOLVED that the Nationwide account will then be closed and the monies placed in a separate Play Area Account under the Umbrella of the Parish Council accounts.

- ROSPA Annual Inspection Report

Members noted that this was conducted on 7th May 2013. Overall comments were that the Play Area is in a good, well maintained condition and that the overall risk rating is Medium. Comments made include:

Climber frame – surfacing fails to meet requirement of the relevant standard – 8 (old frame from School House)

*Goal Posts – Re-tie & repair goal nets; Warning notice required; Worn grass areas (goal mouths) – 6
Rotor Pole – Bolt missing – 6*

Swing Basket – Entrapment, finger within plastic basket strips – refer to manufacturer – 8

Ratings are: 1-3 Very Low Risk; 4-7 Low Risk; 8-12 Medium Risk; 13-20 High Risk; 21+ Unacceptably High Risk. The majority of ratings for the Play Area were in the Low Risk range.

RESOLVED that Cllr. Chettle is to source new goal nets and other parts. He will also install warning signs as requested.

- Play Area Goals

Mr. Goss has advised that the Astro Turf is now available and that the cost is approximately £950-£1000 + VAT. Members noted that the award of a grant in the amount of £1,000 was previously made. Given that the Play Area accounts are now to come under the Parish Council Finances and that the committee will be a true sub-committee of the Parish Council, the grant was rescinded.

RESOLVED that the Parish Council will pay for the Astro Turf once an invoice has been received.

- Mole Hills on play area

Members noted that the moles appear to have relocated.

31.0 Highways

Members noted that Cllrs. Cartwright & Jones met with Matt Whincup, LAT of TfB on 29th May. Various issues were raised with him, and these include: Potholes - many of these have been repaired. Drain clearance – the ‘super-sucker’ is due in the area soon to address most conditions. In addition the drain outside Bury Court on Church Lane is to be cleared/or repairs made. Road buckling on Church Lane – an application for road closure is to be made enabling repairs. LAF has advised that they cannot fund this. Gritting routes and gritting piles are to be marked on a map and submitted to TfB. Dumping at junction of A41 & Bicester Rd to be addressed. The run-off from the new building at Pear Tree Farm was discussed. **RESOLVED that** the Parish Clerk is to contact the Environment Agency if this is not resolved and cleaned up to a satisfactory standard. TfB is already aware and will become more involved if the drains are found to be blocked.

32.0 Other Business

- Available at the meeting:
 - Open Spaces Society – request for donation – the Parish Council declined.
 - TfB Be A better Driver Campaign

33.0 Date of next meetings

33.1 Ludgershall Parish Council:

- Monday 8th July 2013
- Monday 2nd September 2013
- Monday 7th October 2013
- Monday 4th November 2013
- Monday 2nd December 2013
- Monday 6th January 2014
- Monday 3rd February 2014
- Monday 3rd March 2014
- Monday 7th April 2014

Public Questions:

- Cllr. Jones commented on the heavy articulated lorries that are using Long Lane. It was felt that they are using their satnav directions.

Signed Date

Chairman