

LUDGERSHALL PARISH COUNCIL

**Minutes of a meeting of Ludgershall Parish Council held in Ludgershall Memorial Hall on
Monday 6th February 2012 at 7.30 p.m.**

Present: Cllr. J. Cartwright – Chairman

Cllr. T. Chettle

Cllr. Ms H. Cox

Cllr. R. Jones

Cllr. R. Simpson

Cllr. P. Thomas

Also present: Anne Wilson – Parish Clerk

4 residents

97.0 Fire Safety Announcement

The Chairman gave a fire safety announcement.

98.0 Apologies

RESOLVED to note that there were no apologies.

99.0 Declarations of Interest

RESOLVED to receive declarations of Personal Interest from Cllr. Ms H. Cox and Cllr. R. Simpson with regard to agenda item 7.1 Easement to the bungalow at the rear of the White Hart.

100.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on Monday 9th January 2012 **LPC/06/11**

Cllr. Simpson asked that under minute no.90.1 that the name Mr Oxley was amended to read Mr Thomson.

101.0 Finance

101.1 Account Balances:

RESOLVED to note the balances for the Co-op accounts were as follows:

Community Account	£ 8677.03	(as at 31st January 2012)
Deposit Account	£ 2500.00	(as at 5 th January 2012)
Village Green Account	£ 12,500.00	(as at 5 th January 2012)

101.2 Payments:

HMRC - £57.38

A. Wilson – expenses – Phone top up	£ 20.00
Stationery	£ 3.42
Postage/stamps	£10.39
Mileage (September 2011 – February 2012)	£42.00

Total: £75.81

101.3 Income

There was no income to record.

The Parish Clerk confirmed that she had been in telephone contact with BT with regard to the outstanding Wayleaves. It appeared that the Wayleaves had been sent out but were not passed to the Parish Council. This was being chased further.

101.4 Other Financial Matters

The Parish Council has received updated information on PAYE Arrangements for Clerks and Responsible Financial Officers from NALC which the Parish Clerk will ensure that the Council adhere to.

It was hoped this would allow for the correct tax codes to be issued as at present tax could only be paid at basic rate.

102.0 Police Matters

It had been confirmed that a local policeman/PCSO would be attending the meeting to give an update or a verbal report will be given at the meeting on behalf of the Police.

Members had received the Police News update via e mail. The Parish Clerk confirmed that the Police had been given details of the dates of the meetings of the Parish Council.

103.0 Parish Council Business

103.1 Easement to the bungalow at the rear of the White Hart

The Parish Council had reached agreement with regard to the easement as reported at the last Parish Council meeting. This decision has been challenged by a local parishioner and therefore having consulted with Horwood and James, the Parish Councillor Solicitors Members are asked to consider obtaining Counsels opinion to confirm that the Parish Council are taking the correct steps and that the procedure is being correctly adopted. The cost of this opinion was confirmed at £1000 + VAT.

RESOLVED that the decision made would stand as the Parish Council had taken legal advice over the decision made.

103.2 Horse Chestnut Tree on the Village Green

At the last Parish Council meeting it was reported that AVDC had confirmed that this was not their tree and suggested that the Parish Council consider the work that is required.

Councillors Cartwright and Jones reported suggested and it was agreed by Members that this item be deferred to the next meeting. Cllr. Jones would speak to Jim Goss for advice on the disease that is hitting Horse Chestnut Trees as some trees are getting over it and recovering. Members felt that perhaps they should wait until the summer months to see if the tree recovers.

103.3 Jubilee Celebrations

RESOLVED that the group in the village who are organising the Jubilee Celebrations may use the parish marquee from the 1st – 5th June.

FURTHER RESOLVED that a Sub-Committee of the Parish Council be set up to make arrangements to celebrate the Jubilee. This Sub-Committee would be made up of Councillors with co-opted residents.

Councillors Ms Cox and Lawson were to be the Parish Council representatives. Julie Tiley would be co-opted and the names of other residents on the Sub-Committee would be reported at the next meeting.

The Parish Council insurance would cover the event subject to risk assessments and the relevant insurance conditions being adhered to. The details of these had been e mailed to Cllr. Ms Cox and Julie Tiley.

The Parish Clerk would apply for the necessary Road Closure for the events organised.

It was suggested that a tree to commemorate the Jubilee be planted in the parish.

103.4 Ludgershall Village Green Bank Repairs

Having finally received a response from Thames Water with regards to the bank repairs they appear to have mislaid and information on the original request and do not recognise the contact name given. They now have the correct location and postcode for the repair to be made.

The Parish Clerk confirmed that a new job had been raised by Thames Water. There had been some confusion about the name of the person who had visited the village originally and met Chris Williams when he was a Parish Councillor.

103.5 Aylesbury Vale District Council

- AVDC response times:

The Parish Clerk read what the expected response times were for AVDC to letters, e mails, telephone calls and personal visitors etc.

- Touring Arts and Holiday Activities

RESOLVED to pay for two Touring Arts and Holiday Activities during the summer holidays and one for the Easter Holidays at a cost of £50 per visit for a two hour visit with three staff.

The Parish Clerk reported that it was not possible for Music in Quiet Places to visit the village because the church had no facilities.

103.6 Buckinghamshire County Council

- Village Walk Round

David Smith has indicated that he may be able to meet with Members on a quarterly basis and appreciated the kind word of members following his visit.

He has confirmed that he will level the big lump in the levels in Church Lane after the High Street, Piddington Lane and Bicester Road although if it gets any deeper and starts to damage cars then he will do something about it sooner.

David Smith has said that he hopes that he would be able to visit the parish more than the proposed six monthly cycle.

- New Homes Bonus

Members considered the letter from Councillor N. Blake and AVALC with regard to the New Homes Bonus. Discussion ensued about the Community Infrastructure Levy (CIL) and the Community Infrastructure Level.

Cllr. Cartwright explained about the spending proposals with the CIL money for Bucks. In the first year there are proposals in crease the waste transfer scheme and recycling in the Council with a new depot and an increase in vehicles to provide a better waste collection service.

RESOLVED that the Parish Council contact AVDC to inform them that they would welcome the opportunity to be involved in any discussions with regard to the New Homes Bonus, CIL and Neighbourhood Planning.

- Proposed Better Healthcare in Bucks

Members considered the proposed changes to the healthcare service in Bucks and **RESOLVED** to note the changes.

- Travel Bucks Briefing Notes Public Consultation

RESOLVED that Members noted the public consultation on the Travel Bucks Strategy. The consultation takes place between the 23rd January and 5th March 2012.

- Electoral Review of Buckinghamshire Final Recommendations

RESOLVED that Members noted the summary of the Commission's report setting out the review's final recommendations for the Electoral Review of Buckinghamshire Final Recommendations.

- Feedback Questionnaire on Local Area Technicians

RESOLVED to note that this questionnaire was filled in by Members after the meeting.

- Proposed Road Closures – Transport for Buckinghamshire Aylesbury Vale resurfacing from 5th March 2012

RESOLVED that details of the roads and areas due to be resurfaced in Aylesbury Vale from 5th March 2012 be noted.

103.7 Circulated in between meetings

RESOLVED to note that the following documents had been circulated to Members in between meetings.

- Bucks Adult Learning Community and Project Officer Update
- Community Impact Bucks
- AVDC Parish Newsletter Feb 2012
- Fields in Trust Awards Notification
- Sustainable Gov newsletter
- Bucks Annual Monitoring Survey Report 2010/2011 - Customer Satisfaction Survey
- BALC Matters Arising – Winter 2011/2012
- Waddesdon Road Closure – 16th September 2012 – Action Medical Research 5km run
- AVALC New Homes Bonus Scheme
- Incineration Planning Objections
- Open Spaces Society PDF Newsletter
- Came and Company Insurance Newsletter
- Bucks Recycling Newsletter
- Bucks Minerals & Waste Core Strategy- minutes of pre hearing 12th Jan
- AVDC Meetings in February and March 2012
- Health Effect of Incinerators
- Audit Commission Rules on Waste Estimates used in Core Waste Strategies
- Bucks Adult Learning Courses
- AVDC News for the Parishes 1-12
- Fields in Trust London Marathon 2012 - places available
- Neighbourhood Policing News February 2012
- Community Impact Bucks Newsletter 01.02.12

103.8 Footpaths

Cllr. Paul Thomas reported that he had spoken to Mr Turner on the day of the meeting who had indicated it was not high on his list of priorities.

RESOLVED that Archie Harris's number be given to Mr Turner then they can speak to each other and liaise direct.

104.0 Planning

104.1 Planning Applications

- 11/02756/APP St Marys Church, Brill Road, Ludgershall
Change in the roof coverings from lead to natural slate to the nave, north and south aisles and the south porch

RESOLVED that following the public meeting held on 23rd January 2012 Members gave retrospective approval to send the following comments to AVDC.

The Parish Council supports the application and is happy with slate but would like the finish to be in keeping with the age of the building. If the slate looks older it will be of benefit to the aesthetics of the roof. The proviso is that the roof technically works in respect of the stonework and parapets

- 12/00120 Southfields, The Green, Ludgershall
Crown Lift one Willow tree and thin/reduce by 10-15%

RESOLVED that Members had no objections to this application.

104.2 Other Planning Matters

- 104.2.1 11/01473/APP White House Farm, Bicester Road, Ludgershall
Raising of roof and conversion of barn to form agricultural workers dwelling

RESOLVED that Members noted that this application was refused for the following reasons:

- The accounts lack details of the wage costs and the amount of profit shown would not cover the standard wage for two agricultural workers or the costs of the building the new dwelling therefore it is not considered that the business meets the need for a financial test set out in PPS7. Therefore, it is not considered that the need for a dwelling on the site has not been established and the proposal is therefore contrary to PPS7 Annexe A advice.
- The size of the dwelling is not considered to be commensurate with the functional need of the holding and it is also considered that the building costs would be greater than could be sustained by the existing business therefore, it is not considered that the proposal accords with PPS7 Annexe A advice.

104.2.2 The Vale of Aylesbury Plan – Ludgershall Draft Fact Pack

- Stakeholder Forum Update

RESOLVED that members noted that there were Stakeholder Forum Updates being held on Monday 26th March 6.30 p.m. in Buckingham and Wednesday 28th March 6.30 p.m. in Aylesbury. Discussion will take place on the Draft Settlement Hierarchy and Development Management Policy Topics. Later in the summer there will be Focus and Community Group Meetings on the 5th July in Aylesbury and 10th July in Buckingham/Winslow.

No Councillor would be attending these events.

104.2.3 Other matters:

- The CPRE – How to shape where you live: a guide to neighbourhood planning booklet is available to Members

104.2.4 Update on the relevant permissions required to cut back the trees around the pond

The necessary forms have now been received to enable Conservation Area Consent to be obtained for works to the Willow Trees around the pond. Councillors Cartwright and Jones will fill in the necessary forms and submit them to AVDC copying a copy for the Parish Council records.

105.0 Highways

105.1 Lay By on A41

It has been reported to Mr Partridge at AVDC that there are tyres dumped and litter strewn in the lay by on the Bicester direction side of the road. Members noted that the tyres had been cleared but there was litter present on a regular basis.

RESOLVED that Councillor Cartwright would speak to Mr Partridge further.

105.2 Letter from Mr Faulkner

RESOLVED that Members considered the letter from Mr Faulkner dated 8th January 2012 and agreed that a letter of thanks should be sent to him for the work he had carried out on the hedge and fence line.

FURTHER RESOLVED that David Smith be asked for road narrowing signs and pedestrian in road signs for Dark Lane.

106.0 Village Green

There was nothing to consider at the Parish Council meeting.

107.0 Other Business

- NALC/LGA Localism Conference

RESOLVED that no Members would attend a jointly hosted Localism Conference in Birmingham on 22nd March 2012 at a cost of £40 +VAT per person. It was noted that the Parish Clerk was attending with another organisation and would report back to the Council.

- BALC Chairmanship

RESOLVED that Members noted that Cllr. Mrs Isabelle Fraser (Campbell Park Parish Council and MK Council Councillor) has been elected Chairman of BSALC and Cllr. Mrs Jenny Hunt her Vice-Chairman.

- Temporary Traffic Orders

RESOLVED that Members noted the e mails with regard to the Jubilee Temporary Traffic Orders in the Neighbouring District Councils.

- BALC HS2

RESOLVED that members noted the letter and update with regard to HS2.

- BALC Courses

RESOLVED that no Member would like to attend the Councillor Induction Course and the Accounts and Finance Course.

- Fruit Tree Promotions

RESOLVED to note that Landscape Matters are offering two year old fruit trees including stake and tie for £12 each as a Jubilee Celebration offer. Members considered that fruit trees may be inappropriate for public open spaces.

- Rural Services Survey 2012 – Are You Being Served?

RESOLVED that the Parish Clerk complete the Rural Services Survey Community. Impact Bucks is, in partnership, carrying out a Rural Services Survey. The survey is available on survey monkey <http://www.surveymonkey.com/s/RSS2012> and should be completed by 2nd March 2012.

108.0 Date of next meetings

108.1 Ludgershall Parish Council:

- Monday 12th March 2012
- Monday 2nd April 2012
 - Monday 23rd April 2012 (Annual Parish Meeting)
- Monday 14th May 2012

108.2 Waddesdon Local Area Forum

RESOLVED that Members noted that:

- The date for the next meeting of the Waddesdon Local Area Forum is 7th March 2012 at 7 p.m.
- The following Consultations were available for consideration:
 - Development Proposals for Burnham Day Centre
 - Specification Workshops for the Day Opportunity Centres
 - Meet the Providers Workshops – Helping people to have a good day
 - Better Healthcare – Proposed changes to Health service in Bucks

Cllr. Chettle would attend the LAF meeting and the Parish Clerk would find out the location of the meeting.

108.3 NAG Meeting

The Parish Clerk would find out the latest news on the local NAG, the possible date of the next meeting and report back to the next Parish Council meeting.

Public Question Time:

- Emily Davies from the Play Area Committee had asked Cllr. Thomas for a copy of the ROSPA Inspection for 2011. The Parish Clerk would e mail a copy to Cllr. Thomas to forward
- Cllr. Simpson stated that a parishioner was not happy to be mentioned by the Christian name in the January set of minutes. The Parish Clerk suggested that as she was not aware of the names of everyone in the village that Councillors had a responsibility to make her aware of the full names of people they speak about in the meeting and that residents that ask a question should be asked to say who they were before they spoke
- Pat Crisp asked if there what happened to the money due to the village for the new housing built in the village. Cllr. Cartwright stated that he thought that there had to be a minimum of five houses built in any one development before developer contributions came into play so it was unlikely that there was any
- Alan Turner said the he and his family remember thirty years ago. These were free trees and perhaps something similar could be done

- Alan Turner asked about the bank opposite Bury Court. The Parish Clerk stated that she was aware that this was a condition of the planning permission that the bank be reinstated however during the walkabout with Dave Smith he agreed to get the bank reinstated
- Roland Muldoon asked for an explanation and an understanding of the matter relating to the easement over the Village Green to the White hart Bungalow. The obtaining of legal advice was explained to him
- Roland Muldoon asked about the two vacant bungalows in the parish. Cllr. Cartwright explained how the bungalows were filled from a waiting list on behalf of the Aylesbury Vale Housing Trust and the criteria situation. AVDC maintain the housing register for the Trust. There was a rule that you could not buy housing meant for the elderly but some rogue decisions were made with complications outside this ruling
- Sarah Bennett asked that a vote of thanks were recorded for Steve the Postman who had been moved to Westcott after many years in the parish and his great sense of community spirit. There was a temporary lady currently in post.
- Cllr. Jones that a larger post box was required opposite the end of Church Lane as it is regularly over full

Signed **Date**

Chairman