

**Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall
on Monday 5th September 2011.**

Present: Cllr. J. Cartwright – Chairman

Cllr. Ms H. Cox

Cllr. R. Jones

Cllr. S. Lawson

Cllr. R. Simpson

Cllr. P. Thomas

Also present: Anne Wilson – Parish Clerk

15 residents

Questions from residents:

- Archie – he expressed concern about the lack of re-instatement outside the four news houses in Church Lane. The drain also stuck up above the natural surface. *The Parish Clerk would contact Building Control at AVDC on that matter.*
- Chris Williams asked about the repair to the landslip on the village green. Gill Mackintosh of Thames Water had been contacted about the repair and it has not been done. Chris said that he would need to remove his hoarding holding up the bank the week of the meeting. *The Parish Clerk would chase Thames Water.*
- Chris Williams asked about the valuation of the access to the White Hart and for confirmation of that valuation. *Cllr. Cartwright said that that was confidential information as the final decision on the way forward had not been agreed.*
- Alan Turner asked about the Willow Trees opposite the end of Church Lane adjacent to the bungalow. *The Parish Clerk would contact AVDV on this matter.*
- Archie expressed concern about the new kissing gate access installed by Bucks CC on footpath 11 and also that the landowner where footpaths no. 1 and 11 go through had raised the top bar of the style making it difficult to use. It was also alleged that they had put oil on the style. *The Parish Clerk would contact Bucks CC.*

20/1112 Fire Safety Announcement

Cllr. Cartwright gave a fire safety announcement.

21/1112 Apologies

RESOLVED to note that there were no apologies from members

22/1112 Resignation of a Parish Councillor

RESOLVED to note the resignation of Cllr. Mrs Kate Allison with immediate effect. The Parish Clerk confirmed that she had put the vacancy notices on the notice boards before the meeting and explained the process.

23/1112 Declarations of Interest

RESOLVED that Members accepted the following declarations of interest from members.

- Cllr. Ms H. Cox declared a prejudicial interest and a personal interest in agenda item 16
- Cllr. R. Simpson declared a prejudicial interest in agenda item 16

24/1112 Minutes

RESOLVED to receive the minutes and confirm the minutes the recommendations therein of the meeting of the Parish Council held on Monday 27th June 2011 **LPC/01/11**

25/1112 Finance

25.1 Bank Account Balances

RESOLVED to note the Account Balances:

Business Premium Account	£ 2543.87	(12 th August 2011)
Community Account	£ 8905.90	(29 th July 2011)
Village Green Account	£ 12535.95	(16 th August 2011)

25.2 Payments

RESOLVED that Members noted that no payments can be made as there are not enough signatures for the Barclays Bank Account. Any urgent payments during this period have been made by AVDC on our behalf and we will then re-imburse them.

RESOLVED that Members confirmed the payments made since the last meeting of the Parish Council.

Wallace Crooke – Internal Audit	£300.00
Aylesbury Vale District Council – Election expenses	£784.97
Came and Company – motor insurance	£283.52
Berry Morris - White Hart valuation	£540.00
ROSPA Play Equipment Inspection	£132.00

RESOLVED to confirm that the following payments had been forwarded to AVDC to pay on behalf of the Parish Council:

Mrs A. Wilson – expenses	£ 77.99
Bridgnorth Town Council – photocopying	£ 77.28
Election Administration	£ 113.00

Members noted that no payments had yet been made to the HMRC this financial year under the new requirements as the Clerk had outstanding salary owed to her from 1st May 2011. This would be sorted out by the next meeting when hopefully the new bank account will be available.

25.3 *Income*

RESOLVED to note that no income had been received.

RESOLVED that the Parish Clerk chase the outstanding Wayleave payments due to the Parish Council.

25.4 *New Bank Account*

RESOLVED that Members sign one further piece of paper at the meeting for the new bank account.

FURTHER RESOLVED that to start the new bank accounts Members agreed that three cheques be sent from the Barclays Bank accounts to open the new accounts at the Co-op and agreed that as there was only one existing signature on the current Parish Council – Councillor John Cartwright and one Councillor from the old Parish Council sign these cheques to enable the accounts to open.

26.0 **Police Matters**

RESOLVED to note that the dates for the meetings for this civic year have been sent to the Police and it was hoped that a policeman/PCSO may attend a future meeting to give an update or a verbal report

27.0 **Parish Council Business**

27.1 *Aylesbury Vale District Council*

- The Vale of Aylesbury Plan – Ludgershall Draft Fact Pack

RESOLVED that Members noted that Councillor Cartwright and Cllr. Ms Cox met with AVDC during August and a report on this matter had been circulated to Members.

FURTHER RESOLVED that Cllr. Cartwright and Ms Cox put together a questionnaire on the new planning policies and options for the parish, following consultation with the remainder of the Council on the questions, and the Parish Clerk would print enough for hand delivery by Councillors to the village including the outlying rural areas.

- 2012 Olympics and Paralympics

RESOLVED that Members noted the attached letter from the Community development Officer at AVDC with regard to the possibility of the parish organising its own multi-sports event in 2012 and asked that the Parish Clerk obtain a toolkit.

- HS2

RESOLVED that members noted the 51M Final Response to HS2 has now been posted on the AVDC website and can be looked at on <http://www.aylesburyvaledc.gov.uk/community-living/high-speed-link/> . 51M (collection of District and County Councils) website is <http://www.51m.co.uk>

- AVDC Cleaning Schedules for Ludgershall (received on 3rd August 2011)

RESOLVED that Members noted the following information:

Mechanical Sweep – 31.05.11 & 19.09.11

Litter pick – 2011 16&17.8, 16&19.9, 12&13.10, 16&17/11. 16&19.12,
2012 28&19.01, 16&17.02, 16&19.03

- Alleged unauthorised construction of vehicular access on to site at Kings Road, Ludgershall

RESOLVED that the Parish Council had been advised that the investigation to the letter sent to AVDC with regard to the above by Planning Enforcement will take up to six weeks to investigate however the response received the week of the meeting was that they could find no new entrances.

FURTHER RESOLVED that Members asked the Parish Clerk to respond to this answer by stating that the new entrance is obvious and does not have the relevant permission.

- Village Freighter

RESOLVED that Members noted that the visit of the freighter to the parish on Tuesday 6th September had been cancelled at short notice but asked that the parish Clerk advise AVDC that would like to be informed of a new date for the freighter visit very soon.

- Review of Polling Stations

The Parish Clerk reported that the Polling Station venue in Ludgershall would be remaining the same i.e. at the Memorial Hall.

27.2 Buckinghamshire County Council

- The condition of the road through Bernwode Woods as you go from Ludgershall along the Wotton Gateway

Members noted that Bucks CC had responded by stating that there was no legal requirement to install whole centre lines on a length of road of this width and had noted that there had never been any lines on this section of road from Kingswood Lane to Church Lane. They were planning to refresh the slow markings outside The Weavers and install a new slow marking before the double bends adjacent to the double bend sign. They also pointed out that there are also signs stating single track road, road narrows and unsuitable for HGV traffic to warn traffic to drive slowly around these bends.

- Parish Footpath Survey

RESOLVED that Members noted the survey and recorded a vote of thanks to Alan Turner, a Ludgershall resident who agreed to co-ordinate the parish footpath survey for Ludgershall and with Paul Rosentall and David Webster who have reported the information back to Bucks CC.

Members noted that the Bucks CC Rights of Way parish newsletter is available on www.buckscc.gov.uk/bcc/row/parish_news.page

- Minerals and Waste Strategy

Members noted the information on this strategy consultation and were made aware that the information is on the Bucks CC website. The final date for comments is 14th October.

- Village SOS competition

The Parish Clerk outlined the competition but stated that more information could be obtained Mark Grindall, Localities and Communities Manager at Bucks CC.

- Consultation on Bus Routes

The Parish Clerk reported that there were currently consultations on bus routes and whilst the Parish Council had not been notified of any local changes there were changes proposed to those that went through Marsh Gibbon.

27.3 Other

- NALC Localising Support for Council Tax in England

RESOLVED that Members noted the information.

- Electoral Review of Buckingham Draft Recommendations

RESOLVED that Members noted the information and the proposals that affected the Grendon Underwood Ward.

27.4 Correspondence and E mails received since the last meeting available for Members

RESOLVED that Members noted that following information had been received since the last meeting and was available for members

- The Bucks Playing Fields Association – Newsletter Summer 2011
- The newsletter for Buckinghamshire Communities - Community Impact Summer 2011
- AVDC – The Vale of Aylesbury Plan newsletter – August 2011
- Viridor Credits – Opportunities for Communities
- Clerks and Councillors Direct

28.0 Planning

28.1 Planning Applications

- Application number: 11/01569/ALB and Application no.: 11/01568/APP
Sharps Hill Farm, Bicester Road, Kingswood

Demolition of extensions and outbuildings. Reconstruction of two storey extension and erection of garden room with mezzanine floor and internal alterations. Minor amended plans have also been received for this property.

RESOLVED that Members had no objections.

- Application no.: 11/01646/ATC
Brooklands Farm, Wotton End, Ludgershall

Fell two conifer trees

RESOLVED that Members noted that the Parish Clerk had been in contact with AVDC with regard to this application as the closing date for comments was the 17th August 2011. The Arboriculturalist at AVDC said that the trees cannot be seen from the road and have no significant value as they are ordinary conifer trees. Therefore the Parish Clerk informed AVDC that the Parish Council had no objections subject tot here being no objections from the AVDC Arboriculturalist.

- Application no.'s: 08/01889/ALB and 08/01884/APP
Five Bells Farm House, High Street, Ludgershall

Application to extend time limit of the above applications – listed building consent and planning consent for the demolition of existing lean to and erection of single story side and rear extensions.

RESOLVED that Members had no objections

- Application no.: 11/01689/APP
Leaches Farm, Upper Ray Nature Reserves, Bicester Road

Provision of ford crossing over River Ray and creation of four additional ponds for a wildlife conservation.

RESOLVED that Members had no objections

28.2 Approved Applications

- Planning Application no.: 11/01063/APP
Rose Cottage, The Green Ludgershall
Demolition of single storey element and erection of single storey side and two story rear extensions
- Planning Application no.: 11/00512/APP
Tetchwick Farm, Tetchwick Farm Road, Ludgerhsall
Erection of cattle shed

28.3 Other Planning Matters

- National Planning Policy Framework

BALC had circulated details on the consultation on a new National Planning Policy Framework which can be located on www.communities.gov.uk/publications/planningandbuilding/draftframework.

29.0 Highways

There was nothing to report.

30.0 Village Green

Anne Neale had contacted the Parish Clerk with regard to the overflowing litter bin, the increase in dogs on the area and the lack of erection of the litter bin brought by the parish Council in 2010.

RESOLVED that Members noted the comments, would arrange to erect the new bin and also contact the AVDC Dog Warden asking him to do a few spot patrols of the area.

31.0 Other Business

31.1 Information received.

RESOLVED that Members noted the following information received:

- RHS Britain in Bloom
- Recycle for Bucks Awards
- Information on sustainablegov.co.uk
- The DEFRA consultation on Village Greens
- AVALC Information and Discussion Event on "Obtaining Grants and Loans" on Thursday 22nd September 2011 in Winslow.

31.2 Training

The Parish Clerk suggested that some training on the role of the Clerk, the Councillor and the Chairman may be beneficial for the Parish Council. Members agreed with this suggestion.

32.0 Date of next meetings

32.1 Ludgershall Parish Council:

- Monday 7th November 2011
- Monday 9th January 2012
- Monday 12th March 2012
- Monday 23rd April 2012 (Annual Parish Meeting)
- Monday 14th May 2012

RESOLVED that Members agreed that the Parish Council should meet more often and suggested monthly. The Chairman and the Parish Clerk would look at dates in between these meetings.

32.2 Waddesdon Local Area Forum – date of next meeting tbc

32.3 NAG Meeting – date of next meeting tbc

33.0 COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RESOLVED that in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

Questions from residents:

- Archie suggested that the Parish Council contact Anne-Marie Davies of Transport for Buckinghamshire about the village green matters
- Dennis asked when the Parish Council is prepared to release the details of the access across the Village Green to Helena. *The Parish Clerk responded by saying that it was a matter between the Parish Council and Helena and that the Parish Council solicitor and Helena's solicitors had been in contact since the June Parish Council meeting*
- Archie felt that Bucks CC had misunderstood the location of the white lines by the wood in their response to the Parish Council
- A resident asked if the Parish Council intended to come to a conclusion on the matter of the access across the Village Green that evening. *The Chairman said discussion would take place that evening and as and when the Council make a final decision the parish would be informed. The Parish Council did not wish to play a cloak and dagger game.*

Signed

Date

Chairman