

LUDGERSHALL PARISH COUNCIL
Swallows Barn, Wotton End, Ludgershall, HP18 9NT
Tel: 01844 239418
Acting Clerk: Cllr Thomas Chettle

01 February 2017

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 6th February 2017, at 7.30 p.m. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder. Before and after the Parish Council Meeting there will be a period of public questions.

Thomas Chettle
Acting Clerk/Parish Councillor

AGENDA

Members to note the resignation of the Parish Clerk, vacancy has been advertised with BALC and in the Bernwode News, currently have one applicant, closing date is the end of February.

Members to note the resignation of chairman, Cllr Thomas to remain as a member, **members to resolve** Cllr Themis to be elected Chair until the May meeting (AGM)

1. **Apologies** - Members are asked to receive apologies from members.
2. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 S32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. **Minutes**
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Monday 8th January 2017 - Copy attached LPC/08/1617
4. **Finance**

4.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£6,265.99	(as at 30 Jan 2017)
Deposit Account	£ 2,507.41	(as at 30 Jan 2017)
Village Green Account	£ 26,335.99	(as at 30 Jan 2017)
Play Area Account	£5,558.68	(as at 30 Jan 2017)

4.2 Payments:

Treasurers Account:

Cheques to be cut at meeting

- Ms F Casey - £105.08 – Jan Salary – Final Salary (employment ceased 15th January 2017) – Cheque no 0118
- HMRC - £26.20 – PAYE for Ms Casey's Jan Salary – Cheque no 0119

Play Area Account

Cheques cut at the meeting:

- Paul Thomas - £6.99 – Specialist White Lithium Grease – Cheque no 00108

February draw: 200 Club prizes – to be drawn later in the meeting

- 1st place £50 - cheque no 00109
- 2nd place £35 - cheque no 00110
- 3rd place £25 - cheque no 00111
- 4th place £20 – cheque no 00112

4.3 Income and Expenditure report(s)

Members to note that the financial spreadsheets are to be reviewed and corrected and will be available at the next meeting

4.4 Income:

Village Green Account - Interest for January -£1.12p

Savings Account – Interest for January – 0.11p

Play Area Account - Laura Taylor has donated £50 to the Play Area.

4.5 2016/2017 Budget and Precept

Members to note that the clerk as submitted the Precept request with AVDC

5.0 **Police Matters**

Nothing to report.

6.0 **Parish Council Business**

- Local Transport Solutions – Cllr Thomas to update regarding the Bernwode Community Bus Committee.
- Parish Council Website/Transparency Code Act – Cllr Thomas to update on the plans for the new website. Purchase of equipment (laptop and printer/scanner) needs to be a priority. This is to be invoiced to the Parish Council so that the VAT can be reclaimed.
- PA System – Cllr Gardner to update – Members to discuss PA system with 3 microphones and 2 speakers with stands at a cost of £365. (Cllr Macpherson has approved a grant of £200 towards the PA System)
- Play Area – Cllrs Themis and Chettle to update – quotation required for replacing the wet pour surface with tyre bark.
- Surface water flooding on the High Street – No update from TFB for when the works have been scheduled
- Overhanging trees at 16 West View – a request has been received to cut back the trees in the village green that are overhanging the garden. Members to arrange for someone to take a look at the trees to determine the amount of work required. Cllr Jones to update.
- Overhanging willow at Narnia obstructing an oil tank – A quotation was received from Henry Bosley there are two clumps to be removed for the cost of £450 – members resolved between meetings, pollarding to go ahead.

- Complaints' Procedure – Members resolved to agree this would be adopted. Procedure to be added to website.
- Interim Parish Clerk Support – Members to resolve - Deborah O'Brien has offered to support the Parish Council on a temporary basis, hourly rate of £12.847–
 - Review of Governance Documents
 - Review of Asset Register
 - Review of Financial Spreadsheets
 - Year End Accounts – Internal and External Auditor
- Transfer of Village Green maintenance monies – Members to resolve the transfer of £927.51 from the Village Green Account to the Treasurers Account for the felling of trees on the Village Green.
- Play Around the Parishes – One 3 hour Session has been requested for Tuesday 8th August 2017, awaiting confirmation.

7.1 Aylesbury Vale District Council (AVDC)

- No update

7.2 Buckinghamshire County Council (BCC)

Community Leaders' Fund – County Cllr Macpherson has agreed to contribute £200 towards the PA System.

8.0 Circulated in between meetings:

- Modernising Local Government in Buckinghamshire
- AVDC - News for the Parishes - 1/17
- MyBucks Special Edition
- MEMBER BRIEFING - the latest on the roads
- Modernising Local Government - Comparison between 1 and 2 Unitary approach
- SAAA announcement of appointed auditors by county area 2017/18 - 2021/22
- Snow update - 13th Jan - Normal service resumes
- New administrator for the Best Kept Village Competition
- Modernisation of Local Government in Buckinghamshire.
- Buckinghamshire County Council newsletter for Haddenham, Waddesdon and Grendon Underwood divisions
- Community Impact Bucks - Tell us your training needs
- Highway Satisfaction Survey 2017
- Bernwode Litter Pick
- MyBucks February 2017

9.0 Footpaths

Cllr Lawson to update on any progress made with re-checking the current status of the remaining five footpaths.

10 Planning: www.aylesburyvaledc.gov.uk/planningapplications

10.1 Members are updated as to the status of the following applications:

Application number	Location	Description of Development	Current Status
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Awaiting decision No change since last meeting
16/04159/APP	Pennwood House High Street Ludgershall	Demolition of Stable Block and Garage. Erection of Detached Dwelling	Awaiting decision. Additional documents added to application on the 17 th January 2017.
16/03983/ATC	The Rectory Brill Road Ludgershall	Application for tree works: notification of proposed works to trees in a conservation area	Awaiting decision. No change
16/04367/APP	The Ramblers Salters Lane Ludgershall	Demolition of external staircase to outbuilding. Erection of one and half storey extension to outbuilding for garaging / workshop / storage and first floor home office with three dormer windows. Insertion of rooflights to north elevation and one gable window to south elevation to dwelling extension.	Awaiting decision.
16/04165/APP	1 Rose Cottages The Green Ludgershall	Single storey rear extension and installation of front elevation rooflight.	Awaiting decision.
16/04166/APP	Meadow Brook Farm Piddington Road Ludgershall	Single storey side and rear extensions	Approved
16/04203/APP	The Old School House Church Lane Ludgershall	Proposed Demolition of the Existing Rear Conservatory and Replacement with New Rear Conservatory, New Dormer Roof Light to the Front Elevation and First Floor Internal Re-Modelling	Approved

11.0 Play Area

11.1 200 Club – 5th drawing of the new subscription year to take place.

12.0 Highways UPDATE

Piddington Road –Currently there are failed road surface boards placed and a large patch marked out which has not yet been programmed in as this requires a road closure.

13.0 Future Meetings:

13.1 Members are asked to note dates of next meetings – Ludgershall Parish Council: 06 March 2017, 03 April 2016, 08 May 2017. In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall.