

**LUDGERSHALL PARISH COUNCIL**  
22 Friars Furlong • Long Crendon • Bucks • HP18 9DQ  
Tel: 01844 201675  
Parish Clerk: Finn Casey

03 October 2016

Dear Councillors and Residents of Ludgershall,

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 10 October 2016, at 7.30 p.m. All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder. Before and after the Parish Council Meeting there will be a period of public questions.

Finn Casey  
Parish Clerk

**AGENDA**

1. **Apologies** - Members are asked to receive apologies from members.
2. **Declarations of Interest:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. **Minutes**  
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Monday 05 September 2016 - Copy attached LPC/04/1617
4. **Finance**
  - 4.1 Account Balances:  
The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£7,768.64	(as at 30 Sept 2016)
Deposit Account	£ 2,506.99	(as at 30 Sept 2016)
Village Green Account	£23,384.54	(as at 30 Sept 2016)
Play Area Account	£ 4,631.28	(as at 30 Sept 2016)
  - 4.2 Payments:  
Treasurers Account:
    - Cheques cut in between Meetings:
    - Replacement cheque Ms F Casey – July salary – £175.28Cheques to be cut at meeting
    - Ms F Casey – £262.60 – August Salary (net income tax)
    - HMRC – £65.60 – PAYE for Ms Casey’s August salary
    - Highway and Solar Solutions – Replacement cheque for MVAS groundscrews – £940.80
- Play Area Account:  
Cheques cut in between meetings:
  - AVDC 200 Club Licence renewal – £40 – cheque 092

October draw: 200 Club prizes – to be drawn later in the meeting

- 1st place £50 cheque 093
- 2nd place £35 cheque 094
- 3rd place £25 cheque 095
- 4th place £20 cheque 096

#### 4.3 External Audit

Members are advised that the Annual Return has been returned by Mazars who have stated: “In our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.

They also drew attention to the fact that:

“A. The Chair was acting as the Responsible Finance Officer (RFO) at the time the Council approved the Annual return. The Council has since appointed a new clerk and RFO ensuring that there is now an acceptable level of separation of duties.

B. The Accounts and Audit (England) Regulations 2015 require the RFO to certify, and the Council to approve, the accounts. For 2015/16 the RFO signed the accounts after the Council’s approval. We understand that this was the result of a temporary absence of an independent RFO and as a new clerk and RFO is now in place this should not be an issue next year.”

A notice has been placed on the website and noticeboard to comply with statutory regulations.

#### 7.3 Income:

Village Green Account - Interest for September £0.99

Savings Account – Interest for September £0.11

#### 7.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month ending 30 September 2016

#### 8.0 **Police Matters**

Nothing to report

#### 9.0 **Parish Council Business**

- Swims at Fishing Pond – Cllr Thomas to update following visit made during September.
- Local Transport Solutions – Cllr Thomas to update following the September meeting of the Bernwode Community Bus Committee.
- Road side erosion and kerbing – Cllr Chettle was going to obtain two more quotes for the kerbing work. The LAT for the area has inspected Duck Lane for any P1 and P2 defects and has advised that there are no defects currently meeting intervention levels.
- LAF funding for health and fitness – Ludgershall’s request for fitness equipment has been accepted and Bucks CC will be contacting the parish shortly with details of how and when to invoice for the equipment they have requested.
- Parish Council Website – a grant of £2000 has been applied for to help with the new website. Although the budget has been accepted, we are still awaiting the payment. It should be noted however that the BMALC officer has been on leave.
- Defibrillator – Cllr Cox to update regarding refresher course for using the defibrillator.
- PA System – Cllr Thomas to update regarding the purchase and shared use of a PA system amongst the church fete and village hall committees.
- Celebrate Lottery Funding – The Big Lottery Fund is offering grants of between £300 and £10,000 for groups to hold one off events or activities which celebrate their local community. Members are asked to discuss whether or not there are any suitable events they might like to apply for. Deadline for applications is 21 October.

- Willow Tree in Duck Lane – Members agreed to pay for works to be carried out to a willow tree parish land in Duck Lane in order for the adjacent landowner to finish pollarding their conifers. The agreed cost was £400 and the works are programmed in for early-mid October.
- Play Area – Members agreed to hire KJN to jet-wash the play area rubber crumb and treat it with moss and algae killer at a cost of £180. The works are programmed for 14 October.

#### 10.1 **Aylesbury Vale District Council (AVDC)**

Parliamentary Constituency Boundary Review – Members are asked to note the contents of the email circulated on 20 September regarding changes to the constituency boundary. There are no changes proposed to the Brill and Grendon Underwood Ward.

#### 10.2 **Buckinghamshire County Council (BCC)**

Devolved Services – payments made in accordance with the schedule below:

- a) 2016-2017 £592.28 1st April 2016
- b) 2016-2017 £592.28 1st October 2016
- c) 2017-2018 £1184.57 1st April 2017
- d) 2018-2019 £1184.57 1st April 2018

Members are asked to note that the October 2016 payment has been delayed but should be in the account by 14 October.

Proposals for Streamlining Local Government in Buckinghamshire – As no response regarding a joint meeting has been forthcoming from neighbouring parishes, members are asked to consider one of the following dates for a meeting with BCC to discuss the unitary proposals for local government in Bucks. Daytime or evening would be acceptable.

01/11/2016  
 16/11/2016  
 17/11/2016  
 22/11/2016  
 23/11/2016  
 28/11/2016  
 29/11/2016  
 30/11/2016  
 08/12/2016

The final business case has now been published online, along with an executive summary and the full options appraisal which considered alternative models, can be found online: <http://futurebucks.co.uk/business-case/>

TfB Autumn / Winter Conference – This will be taking place on Tuesday 1 November from 9:00am to 2pm, and will be held in the central location of Aylesbury Vale District Council offices.

#### 11.0 **Circulated in between meetings:**

- Extra funding available through Celebrate
- Active Bucks Year Two LAF Applications Live
- TfB Autumn/Winter Conference - 1 November 09:00 to 14:00
- MyBucks – October
- Modernising Local Government in Buckinghamshire Business Case
- Last chance to register for the Community Impact Bucks conference and dates for your diary
- BCC News: Cabinet backs business case to save tax payers £18m a year
- What's on - November - February (Aylesbury Vale Times)
- Play Around the Parish Information

- Trespasser & Horse Removal Specialists
- Aylesbury Vale Association of Local Councils AGM
- BMKALC Unitary Meeting Report
- AVDC - joint press release - Seeking the best for Bucks residents
- RoSPA Playsafety Routine Playground Inspection Training Course
- BN October
- Parish Bulletin - Respect our workforce campaign
- AVDC Business review – Communities Team
- Highway Issues in Ludgershall
- Telephone Scam

## 12.0 Footpaths

Cllr Themis was going to re-check those footpaths that had known issues previously and report back prior to sending any letters to landowners.

## 13.0 Planning: [www.aylesburyvaledc.gov.uk/planningapplications](http://www.aylesburyvaledc.gov.uk/planningapplications)

13.1 Members are updated as to the status of the following applications:

Application number	Location	Description of Development	Outcome
16/00140/AOP	Land at Westhaven and Green View, Salter Lane	Demolition of existing dwelling and erection of 5 dwellings.	Awaiting decision. BCC Highways' report has recommended refusal for 5 reasons.
16/02377/APP	Land Adj. To St Anthonys Barn Tetchwick Farm Road Ludgershall Buckinghamshire	Removal of Condition 8 of planning permission 10/01381/APP relating to agricultural occupancy condition.	Approved.

13.2 No new applications were received.

## 14.0 Play Area

14.1.1 200 Club – 1st drawing of the new subscription year to take place.

## 15.0 Highways UPDATE

Members are asked to note that Duck Lane has been inspected by the LAT and no P1 or P2 defects (those which require immediate intervention) have been identified. The LAT has put forward some dates for a village walkabout w/c 10 October.

## 16.0 Future Meetings:

16.1 Members are asked to note dates of next meetings – Ludgershall Parish Council: 07 November 2016, 05 December 2016, 09 January 2017, 06 February 2017, 06 March 2017, 03 April 2016, 08 May 2017. In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall.