

**LUDGERSHALL PARISH COUNCIL**  
**3 The Pightle • Drayton Parslow • Bucks MK17 0LQ**  
**Tel: 07545 535257**  
**Parish Clerk: Deborah O'Brien**

Dear Councillors and Residents of Ludgershall,

1<sup>st</sup> September 2015

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 7<sup>th</sup> September 2015 at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

Before and after the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien  
Parish Clerk

#### Agenda

1. Apologies - Members are asked to receive apologies from members.

2. Declarations of Interest

- To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Monday 13<sup>th</sup> July 2015 Copy attached LPC/03/1516

4. Finance

4.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 6008.73	(as at 31 <sup>st</sup> August 2015)
Deposit Account	£ 2505.63	(as at 31 <sup>st</sup> August 2015)
Village Green Account	£31306.60	(as at 31 <sup>st</sup> August 2015)
Play Area Account	£ 2146.78	(as at 31 <sup>st</sup> August 2015)

4.2 Payments:

Treasurers Account:

D. O'Brien – £357.66 July Salary – standing order

D.O'Brien – £357.66 August Salary – standing order

Bucks CC – £420.00 (£350 + £70 VAT) – MVAS application – cheque 0037

D. O'Brien - £10.43 – (50% mileage to Planning mtg 12/8 £5.40 + stationery £5.03) – cheque 0038

Mazars LLP - £120.00 – external audit (£100 + £20 VAT) – cheque 0039

AVDC - £200.00 – Play Around the Parishes – cheque 0040

AVALC - £20.00 – Annual subscription – cheque 0041

#### Play Area Account:

##### August draw:

£50 cheque 038 – 200 Club prize – to be drawn later in meeting

£35 cheque 039 – 200 Club prize – to be drawn later in meeting

£25 cheque 040 – 200 Club prize – to be drawn later in meeting

£20 cheque 041 – 200 Club prize – to be drawn later in meeting

##### Sept draw:

£50 cheque 042 – 200 Club prize – to be drawn later in meeting

£35 cheque 043 – 200 Club prize – to be drawn later in meeting

£25 cheque 044 – 200 Club prize – to be drawn later in meeting

£20 cheque 045 – 200 Club prize – to be drawn later in meeting

#### 4.3 Income:

Interest - 0.21 Savings A/C; £2.66 Village Green A/C

#### 4.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month ending 31<sup>st</sup> August 2015.

Copies attached Appendices A & B

#### 4.5 External Audit

Members are advised that the Annual Return has been returned by Mazars who have stated: *“In our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”*. A notice will be placed on the website and noticeboard to comply with statutory regulations.

#### 5.0 Police Matters

- Members are advised that a notification has been received regarding the potential closure of Aylesbury Magistrates Court which will affect the County Court & Family Court. A consultation is active until 8<sup>th</sup> October 2015 [https://consult.justice.gov.uk/digital-communications/proposal-on-the-provision-of-court-and-tribunal-es/user\\_uploads/reform-estates-national-consultation\\_official-sensitive\\_final.pdf](https://consult.justice.gov.uk/digital-communications/proposal-on-the-provision-of-court-and-tribunal-es/user_uploads/reform-estates-national-consultation_official-sensitive_final.pdf)

#### 6.0 Parish Council Business

- Rural Broadband – members are advised that the wayleave document and electronic map are available for review and consideration.
- Warrens – rubbish and gravel – update from councillors.
- Members are asked to consider the purchase of a new Play Area mower – Cllr Thomas to update
- Best Kept Village – Members are advised that Ludgershall received a Highly Commended Grade. Cllr Themis is to frame the certificate and copies will be placed on the notice board and in the Bull & Butcher.
- Members are advised that Mr Kingham has made a planning application for the tree trimming on Salters Lane.
- Ditch clearance by Mr Goss – quote of £400 agreed previously – work to be carried out
- Bramble/Hedge clearance adj 5 Bells – quote of £300 received in April – members are asked to agree that this should proceed as nesting season is over.
- MVAS - Members are advised that the application to Bucks CC has been submitted and that LAF was due to consider a £2,000 grant at its meeting on 2<sup>nd</sup> Sept – Cllr Thomas to update.
- Members are asked to consider the revised Marquee Hire document which includes a requirement for a full risk assessment for every usage including village usage. This is an insurance requirement with no exceptions.

- WREN funding – there is funding available which must be applied for by 30<sup>th</sup> September – members are asked to consider options.
- 7.1 Aylesbury Vale District Council (AVDC)
- The Clerk attended a briefing meeting on AVDC’s stance on Neighbourhood Planning.
  - Ludgershall Settlement Audit Assessment – due by 10<sup>th</sup> September – Members are asked to consider information held by AVDC which will be used in determining the VALP.
- 7.2 Buckinghamshire County Council – nothing to report
- 8.0 Circulated in between meetings:
- TfB Comms – updates
  - Community Impact Bucks – updates
  - 2015 Best Kept Village Competition results
  - Came & Company Local Council Insurance Brokers – merger with Stackhouse Poland
  - Oxfordshire County Council – Minerals and Waste Local Plan: Core Strategy – consultation
  - AVDC new website
  - Thames Valley Police Open Day
  - ACTION REQUIRED RE: HS2 Community and Environment Fund
  - MyBucks Newsletter August 2015
  - BALC F05-15 Financial Briefing (Protection of Council bank deposits)
  - Adoption of Cherwell Local Plan Part 1.
  - NALC Grants and Funding Bulletin
  - Neighbourhood Plans: Important Information from AVDC (Clerk attended meeting 12/8)
  - AVDC - Neighbourhood Plans Briefing Session Presentation and Notes- 12.08.2015
  - TfB Capital Road Investment Programme: works w/c Monday 3rd August 2015
  - Allowances for Town and Parish Councillors
  - Invitation to Church Service to Commemorate HM The Queen becoming the longest serving Monarch
  - BCC Transport Devolution Proposal REVISED Hold the Date - SEP 18th 9:30am
  - Oxfordshire County Council – Publication of Minerals and Waste Local Plan: Core Strategy
  - Aylesbury magistrates' court closure – consultation
  - Ludgershall Settlement Audit Assessment
  - Waddesdon & Haddenham Community Day - 12 September 2015
  - AVDC Economic Development Priorities
  - Local Transport Plan – consultation until 6/9
  - Agenda for Waddesdon Local Area Forum, Wednesday 2nd September 2015, 7.00 pm
  - BALC LTN 56 - the provision of play and sports equipment on village greens
- 9.0 Footpaths
- No further update regarding the path between New Farm & Kings Farm
  - Inspection of Parish Footpaths – Cllr Themis to update.
- 10.0 Planning [www.aylesburyvaldc.gov.uk/planningapplications](http://www.aylesburyvaldc.gov.uk/planningapplications)
- 10.1 Applications received:
- 15/01825 Warrens, Piddington Rd – (Retrospective) Change of use of outbuilding from domestic garage and games room to residential unit used for holiday letting accommodation, with alterations to the front elevation - ratify decision required between meetings - **RESOLVED to Object** to the application on the following grounds:  
*The property was originally granted planning under ancillary usage following prior unsuccessful applications. The main house is a Grade II listed building and the present usage of both the main house and the ‘garage’ is commercial and not residential. In addition,*

*changes have been made to the front elevation of the 'garage' which were never considered on the consented application.*

*This is an unauthorised development or non-compliance with a planning condition or limitation or other planning agreement, which is causing immediate and/or irremediable harm in the locality. It is also unauthorised development in a conservation area.*

10.2 Decisions made by AVDC:

- 15/02138/APP Willow Cottage - Erection of two storey rear extension and single storey rear infill extension - Approved

10.3 Members are advised that the appeal relating to L/adj Kingswood Lane Wotton Underwood will be heard by the Planning Inspectorate on 10<sup>th</sup> November at AVDC Gateway.

10.4 14/03689/APP - St Anthonys Tetchwick Farm Road – Conversion of Agr bldg. (retrospective) This is to be discussed at Development Management Committee on 3<sup>rd</sup> September. Cllr Cartwright to update.

10.5 The Hovel – Duck Lane - Members are advised that the Clerk has written to Ms Pearson detailing NALC's legal ruling and has received a reply requesting details of costs. Estimated costs have been made available.

10.6 Members are advised that the Clerk will attend a Planning training meeting on 17/9/15.

11.0 Play Area

- 200 Club –11<sup>th</sup> & 12<sup>th</sup> drawings to take place. Quarterly return to be signed.

12.0 Highways

- A list of outstanding issues was sent to Cllr Macpherson on 4/8/15.
- BCC is holding a Transport Devolution meeting on 18/9/15 9am – 1pm., Southcourt.

13.0 Dates of next meetings – Ludgershall Parish Council:

5 <sup>th</sup> Oct 2015	Parish Council Meeting
2 <sup>nd</sup> Nov 2015	Parish Council Meeting
7 <sup>th</sup> Dec 2015	Parish Council Meeting