

LUDGERSHALL PARISH COUNCIL
3 The Pightle • Drayton Parslow • Bucks MK17 0LQ
Tel: 07545 535257
Parish Clerk: Deborah O'Brien

Dear Councillors and Residents of Ludgershall,

12th May 2015

I hereby give you notice that a meeting of Ludgershall Parish Council will be held at Ludgershall Memorial Hall on Monday 18th May 2015 at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

Before and after the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien
Parish Clerk

Agenda

1. Nomination and Election of Chairman for the Municipal Year 2015/16. Once elected the Chairman shall sign an acceptance of office.
2. Nomination and Election of Vice- Chairman for the Municipal Year 2015/16. Once elected the Vice-Chairman shall sign an acceptance of office.
3. Apologies - Members are asked to receive apologies from members. Cllr Lawson has already submitted his – absent on business.
4. Code of Conduct

The Localism Act 2011 (Commencement No.6 and Transitional, Savings and Transitional Provisions) Order 2012 ('the 2012 Regulations') brought into force on 7 June 2012, confirms:-

- a parish council must, pursuant to s.27 of the 2011 Act, adopt a new code of conduct which complies with the provisions of s. 28 of the 2011 Act **to take effect on or after 1 July 2012.**
- the district/ unitary authority's Monitoring Officer must prepare a register of interests for members of parish councils in the principal authority's area **to take effect on or after 1 July 2012.**

As the requirement was that the new Code of Conduct should be adopted and that declarations of interest be made by councillors within 28 days of their co-option or re-election, this is the first time that this Code is to be adopted since the previous election was in May 2011. Members are asked to review and approve.

Copy attached 20150518 Code of Conduct

5. Disclosable Pecuniary Interests

Members are asked to review the AVDC Disclosable Interest Form

Copy attached 201505 AVDC Disclosable Interests

6. Elected Councillors to sign acceptances of office, Localism Act 2011 Code of Conduct and Disclosable Interest forms.

7. Declarations of Interest

- To receive declarations under consideration on this agenda in accordance with the Code of Conduct and Standing Orders.

8. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Monday 13th April 2015 Copy attached LPC/11/1415

9. Finance

9.1 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 4521.43	(as at 30 th April 2015)
Deposit Account	£ 2505.21	(as at 30 th April 2015)
Village Green Account	£30301.39	(as at 30 th April 2015)
Play Area Account	£ 2573.59	(as at 30 th April 2015)

9.2 Payments:

Treasurers Account:

D. O'Brien – £357.66 April Salary – standing order

D. O'Brien - £14.36 – stamps less repayment of PAYE – cheque 00025

HMRC - £0.80 – PAYE April/May – cheque 00026

Broker Network - £717.36 – annual insurance premium – cheque 00027

BALC - £53.44 – annual subscription – cheque 00028

Broker Network - £ t.b.c. - tractor annual insurance premium

Play Area Account:

AVDC £20 cheque 023 – annual 200 club licence renewal

£50 cheque 024 – 200 Club prize – to be drawn later in meeting

£35 cheque 025 – 200 Club prize – to be drawn later in meeting

£25 cheque 026 – 200 Club prize – to be drawn later in meeting

£20 cheque 027 – 200 Club prize – to be drawn later in meeting

Members are asked to decide whether or not to repay £1,000.00 to the Village Green Account in respect of historic legal fees.

9.3 Income:

Interest - 0.11 Savings A/C; £1.29 Village Green A/C

7/5/15 AVDC Precept - £4,330 + £270 National Grant payment (orig. transmitted to the old Co-op a/c in error)

A VAT refund has been applied for in the amount of £1,000.54 (01/01/14 – 31/03/15)

9.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports for year and month ending 30th April 2015.

Copies attached Appendices A & B

9.5 Internal Audit

Members are asked to review Section 1 of the Annual Return which has been compiled using the final income & expenditure reports dated 31st March 2015 and approved at the last meeting on 13th April. The Internal Auditor will examine the Parish books on 21st May 2015.

Copy attached Appendix C

10.0 Website & Code of Transparency

Members are advised that documents are now available on the website to comply with the new code of Transparency. (Agendas, draft minutes within one month of meetings) These will be added to as documents become available. (Internal Audit Report, Annual Return, bank reconciliations, asset registers by 1st July) <https://ludgershall.wordpress.com/> NALC has received govt. funding to enable smaller councils to develop websites specifically for Parish Council business – Cllr Cox/Clerk to advise.

11.0 Police Matters

- Members are advised that the PCSO is investigating problems with dog fouling at the pond.

12.0 Parish Council Business

- Rural Broadband – Cllr Thomas to update. Gigaclear are now ready to proceed. In addition, a group of residents is endeavouring to encourage Connected Counties to release some of the funds available to install service through BT. <http://www.connectedcounties.org/home>
- Members are advised that a second letter was sent to the owner of the Warrens regarding gravel on Village Green. Clerk to update. In addition, there are large amounts of rubbish deposited on the green again. (Photos sent via e-mail)
- Members are advised that Mr Bolster has been asked to quote regarding the refurbishment of the noticeboards at the Village Hall. In addition, a request has been made to clear the weeds under the hall notice boards.
- Members are asked to consider approval of the Marquee for Bike Night on 6th July.
- Members are advised that the Clerk contacted the Environment Agency regarding the bank between the stream and road in front of Ramblers. EA has advised that the bank is subject to Riparian responsibility which therefore falls to the Parish Council as owners of the unregistered village green. This work now should be delayed until after nesting season.
- Members are asked to consider the mowing of the area near 5 Bells which has been cleared of brambles.
- Members are advised that the Clerk has sent a thank you to Mr Rodham for his efforts with litter pick-up. Cllr Cox has also placed a thank you in the Bernwode News to all those who help.

13.1 Aylesbury Vale District Council (AVDC)

Members are advised that AVDC legal department has submitted paperwork filed on behalf of CAMRA to have the Bull & Butcher designated a Community Asset. Originally the application included Parish Council land in front of the Bull & Butcher, but this has been amended to reflect the Public House and its immediate curtilage of yard and storage area. Response from PC due 19th May.

13.2 Buckinghamshire County Council – nothing to report

14.0 Circulated in between meetings:

- Community Impact Bucks - all the latest news and updates from CIB
- BCC My Bucks – May newsletter
- AVALC Minutes of March, 2015 Executive Meeting
- BCC Parish Liaison Meeting notice 22/4/15
- Recent Legislative Changes to Planning Procedures and Permitted Development rights
- AVDC Community Safety CSP survey

- Asda Foundation - funding for community projects
- AVDC Legal – Community Asset Consultation – Bull & Butcher
- Buckinghamshire Parish Councils Wheelie bin stickers
- Armed Forces Day notice
- Addendum to Good Councillor's Guide
- WREN Round 2 grant funding now open
- BCC - Long Crendon Social (Day/Lunch) Club for older people are urgently in need of promotion to be able to continue supporting their existing attendees
- Child Bereavement UK fundraiser notices
- Cherwell Local Plan 2011 - 2031 (Part 2): Development Management Policies and Sites – **due 8/6/15**

15.0 Footpaths

- No further update regarding the path between New Farm & Kings Farm
- Inspection of Parish Footpaths – Cllr Themis to update. A request has been made for 4 hi-vis jackets. These can be purchased for less than £2 each.

16.0 Planning www.aylesburyvaldc.gov.uk/planningapplications

16.1 Applications received:

- 15/01219/APP Willow Cottage, The Green – Demolition of existing garage & replacement

16.2 Decisions made by AVDC:

- 15/00690/APP Kings Farm, Piddington Rd – Change of Use – Agricultural to equestrian – AVDC approved.

16.3 Members are advised that Planning Enforcement issued Enforcement Notice EN3/2015 L/adj Kingswood Lane Wotton Underwood - No further update at time of agenda.

16.4 The Hovel – Duck Lane - Members are advised that Ms Pearson has not yet supplied drawings/diagram to the Clerk for obtaining legal advice from NALC. Cllr Thomas to update.

17.0 Play Area

- Bucks UTC repair of round bench – This has now been completed.
- RoSPA inspection due May 2015
- 200 Club – Cllr Cox to update and 8th drawing to take place.

18.0 Highways

- Members are advised that the LAT has been transferred and we are awaiting a new appointment.
- Cllr Macpherson raised the issue of poor diversionary signage and further damage to Ludgershall roads due to the recent A41 repairs. There has been no response from TfB.

19.0 Dates of next meetings – Ludgershall Parish Council:

1st June 2015 Parish Council Meeting
 13th July 2015 Parish Council Meeting (Bike Night is 6th July)
 No meeting in August
 7th Sept 2015 Parish Council Meeting
 5th Oct 2015 Parish Council Meeting
 2nd Nov 2015 Parish Council Meeting
 7th Dec 2015 Parish Council Meeting