

Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 03 April, 2017 at 7.30 p.m.

Present: Cllr Michael Themis – Chairman
 Cllr Bill Gardner
 Cllr. R. Jones
 Cllr. T Chettle (Acting Clerk)

Also present: County Cllr Macpherson and District Cllr Branston; two candidates for co-option to the Parish Council – Christine Lewin and Peter Darvas; five members of the public

The meeting was opened to the public:

A resident asked when the PA system would be available. Cllr Gardner advised that this would be available for the next meeting.

A resident asked how we had ensured that we had received the best price for the old play area mower. Cllr Themis advised that the Council felt that this was the correct decision to make. Cllr Themis advised that had he dealt with the sale of the mower at the beginning then he would have dealt with it differently. He advised he would have got an independent evaluation. Jim Goss advised that when we bought the new mower from Longmoors they offered a lower amount.

Meeting was closed to the public.

149.0	Apologies Apologies were received from Cllr Stephen Lawson												
150.0	Declarations of Interest Cllr Chettle declared an interest in relation to agenda item 7.0 Parish Council Business – Unitary Authority.												
151.0	Minutes RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 6 th March 2017 - Copy attached LPC/10/1617												
152.0	Co-option of Councillors RESOLVED that Christine Lewin and Peter Darvas should be co-opted to join the Parish Council. Both signed their Acceptances of Office and submitted registers of disclosable interests which will be forwarded to the Monitoring Officer for Aylesbury Vale District Council.												
153.0	Finance												
153.1	<u>Account Balances:</u> RESOLVED to note that the balances for the Lloyds Bank accounts are as follows: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Treasurers Account</td> <td style="width: 20%; text-align: right;">£6731.09</td> <td style="width: 40%; text-align: right;">(as of 21st March 2017)</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£2507.62</td> <td style="text-align: right;">(as of 21st March 2017)</td> </tr> <tr> <td>Village Green Account</td> <td style="text-align: right;">£27782.05</td> <td style="text-align: right;">(as of 21st March 2017)</td> </tr> <tr> <td>Play Area Account</td> <td style="text-align: right;">£5318.68</td> <td style="text-align: right;">(as of 21st March 2017)</td> </tr> </table>	Treasurers Account	£6731.09	(as of 21 st March 2017)	Deposit Account	£2507.62	(as of 21 st March 2017)	Village Green Account	£27782.05	(as of 21 st March 2017)	Play Area Account	£5318.68	(as of 21 st March 2017)
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153.2	<u>Payments:</u> Treasurer's Account RESOLVED to make the following payments from the Treasurer's Account: Cheques cut in between meetings: <ul style="list-style-type: none"> • AVDC £311.19 (£259.32 + £51.87 VAT) - Dog waste collection – <i>cheque 0128</i> 												

	<p>Cheques to be cut at meeting:</p> <ul style="list-style-type: none"> • DVLA - £55, registration application – <i>cheque 0129</i> • Buckinghamshire & Milton Keynes Association of Local Councils - £57.65, annual subscription – <i>Cheque 0130</i> • Deborah O’Brien - £489.39 (45 hours 09/02-19/03; expenses of £14.28 for postage stamps and an ink cartridge £12.59) – <i>Cheque 0131</i> • HMRC - £115.60 PAYE for D. O’Brien April – <i>Cheque 0132</i> • Best Kept Village - £20.00 – entry fee – <i>cheque 0133</i> • Jim Goss - £25.00 fuel for play area mower – <i>cheque 0134</i> <p><u>Play Area Account</u> RESOLVED to make the following payments from the Play Area Account: April draw: 200 Club prizes – to be drawn later in the meeting:</p> <ul style="list-style-type: none"> • 1st place £50 – cheque no 117 • 2nd place £35 - cheque no 118 • 3rd place £25 - cheque no 119 • 4th place £20 – cheque no 120
153.3	<p><u>Income</u> Members RESOLVED to note income: <u>Treasurer’s Account :</u></p> <ul style="list-style-type: none"> • £500.00 LAF grant for exercise equipment • £2012.27 HMRC – VAT refund 2015/16 • £200.00 Grant from Cllr Macpherson/BCC Community Leader’s Fund (PA system) • £500.00 M. Parker - Sale of John Deere ride-on mower • £331.26 – net transfer from Village Green account as agreed at last meeting, minute 138.5 • £1184.57 Bucks CC – devolved services grant for 2017/18 <p><u>Village Green Account:</u></p> <ul style="list-style-type: none"> • £1.01 Interest • £1443.93 Gigaclear Wayleave (backdated to 2015 up to Dec 2017) • £10.00 BT Wayleave <p><u>Savings Account:</u></p> <ul style="list-style-type: none"> • Interest: £0.10
153.4	<p>Income and Expenditure report(s)</p> <p>RESOLVED : Members reviewed and approved the Income & Expenditure reports for year and month up to 21st March 2017.</p>
154.0	<p>Police Matters - No update</p>
155.0	<p>Parish Council Business</p>
155.1	<p>Annual Meeting Members considered who they would like to invited to the Annual Parish Meeting. ACTION: Members agreed to invite the following to the annual meeting: PCC, Village Hall Committee, County Council Cllr. Macpherson, District Council Cllr. Branson, Local PCSO, and a fishing club representative.</p>

155.2	<p>Old Play Area John Deere X300 Members are advised that the mower has been sold to Martin Parker for £500 – cheque received.</p>
155.3	<p>Parish Council Assets Members reviewed and approved the 2016/17 Asset Register (including agreement to dispose of old printer which is not technologically compatible)</p> <p>RESOLVED: Members agreed that all assets were accounted for and for old printer to be disposed of.</p>
155.4	<p>Play Area Cllr Chettle and Cllr Themis provided an update in relation to the play area. Cllr Themis has recently spoken to a company called Safe and Sound – they have advised there are two different options for replacement surfaces which could be at a cost of £15,000. They have advised that repairs may cost in the region of £2,500. Cllr Themis agreed to consider options further before presenting full options to the Council. Cllr. Themis also suggested consulting with local child minders as to their opinion on suitable equipment to be purchased using the Bike Night donations.</p> <p>Cllr Themis feels that painting of the climbing frame could help improve our existing frame. Jim Goss has advised he would like the wooden stumps to be removed as they are very difficult to mow around.</p> <p>RESOLVED: Members agreed for the existing climbing frame to be painting. Cllr Themis has agreed to undertake this work. FURTHER RESOLVED: Members agreed to contact Joe Houston at AVDC to consider what upgrades may be beneficial to the play area. Cllr Themis to make contact with Joe Houston.</p>
155.5	<p>Overhanging trees at 16 West View A request has been received to cut back the trees in the village green that are overhanging the garden. Planning application made. Cllr Chettle advised that he had received an update from the tree conservation officer at AVDC who had advised he would not allow the trees to be cut down. The tree conservation officer will provide us with written feedback. At this stage members have agreed to wait for written feedback and should this confirm that the trees are not dead and cannot be cut down then the Parish Council will void their planning application. Cllr Jones advised he was concerned that the Parish Council may not own the trees or ditch but he agreed that at this stage it is not an issue. VAHT has advised that the trees are not theirs, however per the tree conservation officer it would be VAHT's responsibility to apply for permission to trim the trees overhanging their property.</p> <p>ACTION: Cllr Chettle to void application once written feedback is received from the tree conservation officer. Cllr Jones to visit the neighbouring property to inform the resident of the decision.</p>
155.6	<p>Blocked drain on Church Lane and Salters Lane Cllr Themis advised that this has been an ongoing issue for a number of years and provided the back ground as to why the drain is blocked. Cllr Gardner advised that do we need to consider paying for this ourselves as a Parish Council. Jim Goss advised that the ditch was cleared however when he rodded it was clear that the pipe was broken.</p> <p>Members agreed that Cllr Themis will dig a hole on the village green on Church Lane to identify where the pipe is broken. ** This was reviewed after the meeting and decided against due to utility supplies hidden in the ground and that Bucks CC is the statutory authority for highways.</p>

155.7	<p>Dog Bins Members are asked to consider whether we should move the current dog bin from the pond to elsewhere in the village and ask AVDC for permission to do this. Members agreed that the dog bin should be located closer to Doyleys Farm and away from the pond. One resident asked that the positioning of the dog bin was such that it would not interfere with grass mowing. It was agreed that the Parish would ask AVDC permission to move the bin away from by the hedge, close to the corner of Piddington Road and the High Street.</p> <p>ACTION: Cllr Chettle to ask AVDC for permission.</p>
155.8	<p>ROSPA Play Area Inspection Members to agree to book the annual inspection which is due in May.</p> <p>ACTION: Cllr Chettle to book inspection.</p>
155.9	<p>Railings outside Ramblers. TfB have advised that they will replace the rusted railing. Further concerns were raised by Cllr Jones in relation to a brick structure which surrounds a drain in the bank beneath the railings. This is collapsing and becoming dangerous.</p> <p>ACTION: Cllr Chettle to find out who owns the brick/work drain at the same location.</p>
155.10	<p>Storage and organisation of Historic PC Records Members have agreed to book the village hall for this exercise to take place. Cllrs Lewin and Gardner have agreed to support Deborah with sorting our historic records. Those that need to be archived with the County archivist will be sent. Balance to be kept by new Clerk or put into storage.</p> <p>RESOLVED: Cllrs Lewin & Gardner & Mrs O'Brien will book the hall when convenient.</p>
155.11	<p>Planning Meeting Cllr Themis did not have an update for the meeting. Cllr Lewin felt that the village wanted a meeting about planning. Cllr Lewin felt there should be a discussion about planning at the annual meeting. It was agreed that the cost of approximately fifteen to twenty thousand pounds, as advised by Cllr Branston, was likely too expensive for the Parish Council to finance a full neighbourhood plan. Cllr Branston explained that there are different methods of doing neighbourhood plans. RESOLVED: Members have agreed to add to the agenda for the Annual Parish Meeting.</p>
155.12	<p>Fuel for Tractor Jim Goss and Cllr Jones have advised that there should be enough fuel for this year. At the present time no additional fuel will need to be purchased.</p>
155.13	<p>Local Transport Solutions The Bernwode Bus is now in use</p>
155.14	<p>Unitary Council A Parishioner had asked members to consider whether they have a preferred choice between that of the proposals put forward by AVDC or that of Bucks CC. At the present time there has been no update from the Secretary of State. The Parish Council demonstrated no strong opinion towards either proposal.</p>

155.15	<p>Best Kept Village 2017 Members considered whether we wanted to enter this year's competition. Entry fee is £20. RESOLVED: Members agreed to enter the competition. Cllr Themis asked members of the council and residents to create a list of useful repairs/changes around the village to consider, in order to improve the village for the competition. Cllr Lewin agreed to go around the village and make such a list but requested input from others.</p>
155.16	<p>Notice Board on Salters Lane Cllr Themis advised that the notice board would benefit from a "rub down" and varnished. RESOLVED: Members have agreed for this work to be undertaken. Cllr Lewin has agreed to do this. In addition Cllr Lewin will investigate including a footpath map on the noticeboard and making leaflets available in the Bull & Butcher and at the noticeboards.</p>
155.17	<p>Devolved services ride-on mower Members noted that an application to DVLA has been made for a registration plate.</p>
155.18	<p>Tree branch on Piddington Road – Cllr Themis and Cllr Jones have raised that they are concerned that there is a branch which is dangerous. This is on a tree on the village green. RESOLVED: Members agreed for Cllr Themis to get some quotes for work and consider whether the tree falls within the conservation area in which case a planning application will need to be made.</p>
155.19	<p>Land Registry – change of address for service. Members noted that Cllr Chettle has written to the Land Registry to change the address to Cllr Themis' home address. No confirmation has yet been received.</p>
155.20	<p>Swims Cllr Themis advised that only a licensed and insured contractor should make any changes to the swims. Anyone other than Stillwater undertaking work on the swims could invalidate the warranty with Stillwater. Cllr Lewin asked whether the railings were put there for health and safety which Cllr Themis confirmed. Cllr Themis asked the Council whether they should consider changing the existing railings. Cllr Jones also indicated that the swims were too short, and the railings inhibited fishermen/women. Cllr Themis advised that if we wanted to change the swims then we need to consider using the previous contractor. No decision was made regarding extending the swims further towards the pond.</p> <p>Cllr Jones wanted clarity on what was insured in relation to pond. Cllr Chettle with support from Deborah O'Brien agreed to find out what our current insurance covered.</p> <p>RESOLVED: Members agreed for Cllr Themis to contact the contractor to see whether changes could be made. ACTION: Cllr Chettle to confirm what the Parish Council insurance covers in relation to the Fishing Pond.</p>
156.0	<p>Aylesbury Vale District Council (AVDC) Cllr Branston advised that the housing white paper has affected the housing totals in the Aylesbury Vale.</p>
157.0	<p>Buckinghamshire County Council (BCC) Cllr Macpherson advised that the roads are her main concern at the moment. The work to the Piddington Road has been delayed however, due to the high demand of pot hole requests there will be a delay in this work being undertaken.</p>
158.0	<p><u>Circulated between Meetings</u> Members noted the correspondence circulated between meetings.</p> <ul style="list-style-type: none"> • Training course for Groundsmen

	<ul style="list-style-type: none"> • Revised unitary plans published for Oxfordshire, but remain divisive • CPRE Bucks Planning Roadshow 6th May • Chairmanship Skills Training from Buckinghamshire & Milton Keynes Association of Local Councils • Best Kept Village Competition 2017 - Entries Invited • HS2 Information • MyBucks - March 2017 • AVDC -News for the Parishes 2/17 • March 2017 Newsletter: Funding & opportunities, Training Events, Code of Fundraising Practice, Data Compliance, Dates for your diary and more... • Parish Council Grant Funding • Open Space Spring 2017 • London & Luton airport Development - New Century Park • BALC - Parish Precepts • New Legal Topic Notes • The Mix96 Tour de Vale Charity Bike Ride entries are open • Withdrawal of Red Rose service 17: Aylesbury – Bicester • Bucks district councils' unitary proposal • Agenda for Parish Liaison Meeting - 22 March 2017, 6pm, Judges Lodgings, Aylesbury • Spring Training and Events - dates for your diary
159.0	<p>Footpaths Cllr Themis advised that Alan Turner-Smith has some volunteers to help with re-checking the footpaths. This is currently ongoing and there will be an update for the next meeting.</p>
160.0 160.1	<p>Planning New Planning Application received: 17/00774/ACL - Sharps Hill Farm Bicester Road Kingswood - Change of use of agricultural barn to a single dwelling house. RESOLVED that the Parish Council has no objections to this application.</p>
160.2	<p>Update on existing applications 16/00140/AOP_ Westhaven - Demolition of existing dwelling and erection of 5 dwellings. No change – awaiting decision from AVDC</p>
161.0	<p>Play Area 200 Club - 7th drawing of the subscription year took place. Members noted that the following 200 Club winners were drawn for April:</p> <ul style="list-style-type: none"> • 1st Prize £50: Number 10– Pat Crisp • 2nd Prize: £35 Number 97: Sharon Evans • 3rd Prize: £25 Number 66 – Ron Jones • 4th Prize: £20 Number 1 – Helena Cox
162.0	<p>Highways update TfB – Issues on Piddington Road and drains logged with TfB.</p>
163.0	<p>Dates of next meetings Members are asked to confirm the next meeting dates In each case to commence at 7.30pm in the Memorial Hall, High Street, Ludgershall:</p> <ul style="list-style-type: none"> • 8th May 2017 – Election of Chair for new Municipal Year (Annual Parish Council Meeting) • 22nd May (Annual Parish Meeting) • 5th June 2017 • 10th July 2017 (3rd July is Bike Night) • No meeting in August • 4th September 2017 • 2nd October 2017 • 6th November 2017 • 4th December 2017
	<p>The public meeting closed at 9:10pm. The following remarks were then received from the floor:</p>

	<ul style="list-style-type: none"> • A member of the public asked whether the bridge could be painted on the Brill Road. ACTION: to add to future agenda although this is likely to fall to Bucks CC's remit. • A member of the public asked whether the village could provide footpath maps for members of the public. Cllr Themis advised that this information is available on our village website. Cllr Lewin advised that some information could be added to the notice boards. ACTION: Members have agreed to add this to a future agenda. • Cllr Themis would like devolved services to be added to a future agenda so that we can consider what equipment which we could purchase. ACTION: To add to future agenda. • Cllr Jones raised that there is a willow tree at the pond which needs to be cut ACTION: To add to future agenda – possible planning application required due to Conservation area. • Alan Turner-Smith advised that he used to monitor the notice boards and he is happy to do this again taking into account that we are entering Best Kept Village this year. Members did not feel this had to be on a future agenda and they were happy for Mr Turner-Smith to undertake this function for the village.
164.0	<p>Exclusion of Public and Press</p> <p>In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore RECOMMENDED, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.</p>
164.1	<p>Review of applicants for Parish Clerk/RFO</p> <p>So far three applicants have applied; two have been interviewed with a further interview to take place. The position is still being advertised.</p>
	<p>SignedChairman</p> <p>Date</p>