

Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 06 February, 2017 at 7.30 p.m.

Present: Cllr Michael Themis – Vice
Chairman, elected as Chairman
Cllr Stephen Lawson Cllr. T Chettle
Cllr Helena Cox Cllr Bill Gardner

Also present: County Cllr Macpherson and District Cllr Branston and five members of the public.

The meeting was opened to the public.

Archie Harris advised that there are 3 blocked drains locally. One on Church Lane, one of Wotton End and one by Home Farm which is blocked. It has also been reported that there is a blocked drain on the High Street.

Archie Harris also mentioned that the hedge and Willow Tree on the Bicester Road need to be trimmed.

Action: Cllr Chettle agreed to contact TFB in relation to the issues raised.

Christine Lewin advised that at previous meetings it was discussed and agreed that questions in the open floor session should be better documented on future minutes.

Action: Cllr Chettle agreed to try and minute the meeting in greater detail.

Meeting was closed to the public.

120.0	Apologies Apologies were received from Cllr. R. Jones.												
121.0	Cllr Themis read a letter to the audience in relation to Cllr Thomas resigning from the Parish Council. RESOLVED Cllr Themis to be elected Chair until the May meeting (AGM)												
122.0	Declarations of Interest None declared.												
123.0	Minutes RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 9 th January 2017 - Copy attached LPC/08/1617												
124.0	Finance												
124.1	<u>Account Balances:</u> RESOLVED to note that the balances for the Lloyds Bank accounts are as follows: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurers Account</td> <td style="width: 20%; text-align: right;">£6,265.99</td> <td style="width: 20%; text-align: right;">(as at 30 Jan 2017)</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£ 2,507.41</td> <td style="text-align: right;">(as at 30 Jan 2017)</td> </tr> <tr> <td>Village Green Account</td> <td style="text-align: right;">£ 26,335.99</td> <td style="text-align: right;">(as at 30 Jan 2017)</td> </tr> <tr> <td>Play Area Account</td> <td style="text-align: right;">£5,558.68</td> <td style="text-align: right;">(as at 30 Jan 2017)</td> </tr> </table>	Treasurers Account	£6,265.99	(as at 30 Jan 2017)	Deposit Account	£ 2,507.41	(as at 30 Jan 2017)	Village Green Account	£ 26,335.99	(as at 30 Jan 2017)	Play Area Account	£5,558.68	(as at 30 Jan 2017)
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124.2	<u>Payments:</u> Treasurer's Account												

	<p>Cheques cut in between meetings:</p> <ul style="list-style-type: none"> • N/A <p>RESOLVED to make the following payments from the Treasurer's Account:</p> <ul style="list-style-type: none"> • Ms F Casey - £105.08 – Jan Salary – Final Salary (employment ceased 15th January 2017) – Cheque no 0118 • HMRC - £26.20 – PAYE for Ms Casey's Jan Salary – Cheque no 0119 • Henry Bosley – Tree cutting - £450 – Cheque number 0120
124.3	<p>Play Area Account</p> <p>RESOLVED to make the following payments from the Play Area Account:</p> <p>February draw: 200 Club prizes – to be drawn later in the meeting</p> <ul style="list-style-type: none"> • 1st place £50 - cheque no 109 • 2nd place £35 - cheque no 110 • 3rd place £25 - cheque no 111 • 4th place £20 – cheque no 112 <ul style="list-style-type: none"> • Paul Thomas - £6.99 – Specialist White Lithium Grease – cheque 113
124.4	<p>Income</p> <p>Members RESOLVED to note income:</p> <p>Income: Village Green Account - Interest for January -£1.12p Savings Account – Interest for January – 0.11p Play Area Account - Laura Taylor has donated £50 to the Play Area.</p>
124.5	<p>Income and Expenditure report</p> <p>Not available for the meeting.</p>
124.6	<p>2017/18 Budget and Precept</p> <p>2016/2017 Budget and Precept Members noted that the clerk has submitted the Precept request to AVDC</p>
124.7	<p>Transfer of Village Green maintenance monies</p> <p>Members discussed the transfer of £927.51 from the Village Green Account to the Treasurers Account for the felling of trees on the Village Green.</p> <p>RESOLVED – Agreed to transfer funds between accounts.</p>
125	<p>Police Matters</p> <p>Nothing to update from Thames Valley Police.</p>
126	<p>Parish Council Business</p>
126.1	<p>Local Transport Solutions</p> <p>Action: Cllr Themis to ask Paul Thomas whether he has resigned from this committee.</p>
126.2	<p>Parish Council Website/Transparency Code Act</p> <p>Cllr Chettle recommended that in the interim that Transparency Code and complaints procedure is added to our current village website.</p> <p>Action: Cllr Cox to add Transparency Code and Complaints procedure to village website.</p>
126.3	<p>PA System</p> <p>Members reviewed a quotation for a three mic PA system at a cost of £365.</p> <p>RESOLVED: Agreed to purchase PA System.</p>
126.4	<p>Play Area</p> <p>Cllr Themis had been to look at the play area and noted that some of the areas of shrinkage</p>

	<p>were large and some were small.</p> <p>ACTION: Cllrs Themis and Chettle to get a quote for replacing the wet pour surface with tyre bark.</p>
126.5	<p>Surface water flooding on the High Street</p> <p>Action: Cllr Chettle to contact TfB.</p>
126.6	<p>Overhanging Trees at West View</p> <p>ACTION: Cllr Themis to contact VAHT to advise he does not believe that the trees are on Ludgershall Parish Council land</p>
126.7	<p>Overhanging Trees at Narnia</p> <p>A quotation was received from Henry Bosley . There are two clumps to be removed for the cost of £450 – members resolved between meetings that pollarding was to go ahead.</p> <p>RESOLVED: Work now completed.</p>
126.8	<p>Complaints Procedure</p> <p>Members discussed the draft procedure and agreed to adopt it subject to it being updated.</p> <p>RESOLVED - Agreed to adopt complaints procedure</p>
126.9	<p>Interim Parish Clerk Support</p> <p>The Parish Council agrees that Deborah O’Brien will act as the locum clerk to resolve financial issues, audit and transparency code and assist in the training of the new clerk to be employed by the Parish Council.</p> <p>RESOLVED – Deborah O’Brien to provide locum support and to obtain equipment necessary and create/set up website to meeting transparency code requirements, within budget set by grant.</p>
126.10	<p>Play Around the Parishes</p> <p>Session has been confirmed and booked for the 8th August at 09:30am – 12:30pm</p>
127	<p>Aylesbury Vale District Council (AVDC)</p>
127.1	<p>Cllr Branston advised that the AVDC budget was agreed last week. There have been some further changes to Aylesbury Vale Local Plan. The AVDC proposal for unitary status has now been submitted to the secretary of state.</p>
128	<p>Buckinghamshire County Council (BCC)</p>
128.1	<p>Community Leaders’ Fund – County Cllr Macpherson has agreed to contribute £200 towards the PA System</p>
129	<p><u>Circulated between Meetings</u></p> <p>Members noted the correspondence circulated between meetings.</p> <ul style="list-style-type: none"> • Modernising Local Government in Buckinghamshire • AVDC - News for the Parishes - 1/17 • MyBucks Special Edition • MEMBER BRIEFING - the latest on the roads • Modernising Local Government - Comparison between 1 and 2 Unitary approach • SAAA announcement of appointed auditors by county area 2017/18 - 2021/22 • Snow update - 13th Jan - Normal service resumes • New administrator for the Best Kept Village Competition • Modernisation of Local Government in Buckinghamshire. • Buckinghamshire County Council newsletter for Haddenham, Waddesdon and Grendon Underwood divisions • Community Impact Bucks - Tell us your training needs • Highway Satisfaction Survey 2017

	<ul style="list-style-type: none"> • Bernwode Litter Pick • MyBucks February 2017
130	<p>Footpaths</p> <p>Cllr Lawson confirmed he is happy to go ahead. Alan Turner-Smith confirmed he is willing to provide support to Cllr Lawson. Cllr Themis suggested that there should be a local footpath warden put into place to manage and coordinate future issues.</p> <p>ACTION: Cllr Lawson to recheck the current status of footpaths</p>
131	<p>Planning</p> <p>No new applications received</p>
131.1	<p>Update on existing applications</p> <p>16/00140/AOP Westhaven - Demolition of existing dwelling and erection of 5 dwellings. No change</p> <p>16/04159/APP Pennwood House - Demolition of Stable Block and Garage. Erection of Detached Dwelling – Awaiting decision. Additional documents added to application on the 17th January 2017.</p> <p>16/03983/ATC The Rectory - Application for tree works – Awaiting decision.</p> <p>16/04367/APP The Ramblers, Salters Lane. Demolition of external staircase to outbuilding. Erection of one and half storey extension to outbuilding for garaging / workshop / storage and first floor home office with three dormer windows. Demolition of external staircase to outbuilding. Erection of one and half storey extension to outbuilding for garaging / workshop / storage and first floor home office with three dormer windows. Insertion of rooflights to north elevation and one gable window to south elevation to dwelling extension. – Awaiting decision.</p> <p>16/03806/APP Rose Cottage - Detached oak framed garage – Approved</p> <p>16/04166/APP Meadow Brook Farm - Single storey side and rear extensions – Approved.</p> <p>16/04203/APP The Old School House Church Lane - . Approved</p>
132.0	<p>Play Area</p> <p>200 Club</p> <p>5th drawing of the subscription year took place.</p> <p>Members noted that the following 200 Club winner was drawn for February:</p> <ul style="list-style-type: none"> • 1st Prize £50: Number 12: Dennis Cox • 2nd Prize: £35 Number 51: Janet Moore • 3rd Prize: £25 Number 43: Ron Mole • 4th Prize: £20 Number 104: Roy Mapley
133.0	<p>Highways update</p> <p>Piddington Road update - Cllr Macpherson has checked with TfB regarding the large crack in the road and was advised that there are no plans for surfacing anytime soon. The jet patcher will be back in operation after April, and this treatment will improve the surface. Currently there are</p>

	<p>failed road surface boards placed and a large patch marked out which has not yet been programmed in as this requires a road closure.</p> <p>Cllr Macpherson has agreed to ask TFB whether anything can be done to improve the road surface in the interim.</p>
134.0	<p><u>Dates of next meetings</u></p> <p>Members noted the dates of future meetings to be as follows:</p> <p>06 March 2017 03 April 2016 08 May 2017</p> <p>In each case to commence at 19:30 in the Memorial Hall, High Street, Ludgershall.</p>
	<p><u>AOB</u></p> <p>Cllr Themis raised the question as to why the Parish Council meet monthly. It was agreed that we would raise this at the next Parish Council meeting and to consider a further debate at the annual parish meeting.</p> <p>ACTION: To add to agenda for next meeting.</p> <p>Cllr Chettle raised that there may be village assets at Paul Thomas's which should be accounted for.</p> <p>ACTION: Cllr Themis agreed to contact Paul Thomas in relation to this.</p>
	<p>The meeting closed at 8.35. The following remarks were then received from the floor.</p> <p>Christine Lewin raised that the Parish Council has agreed to organise an extraordinary meeting in relation to planning in the village. Christine advised that this meeting had not happened or taken place and that it is fast approaching the next annual parish meeting. A discussion took place in relation to what we want as a village in relation to housing Cllr Themis advised that it would be beneficial to view a map with parishioners and to determine where they may want houses to be built. Richard Harris advised that this may not be suitable as the land owner may not want to build any houses and another land owner may want to build a house. Cllr Branston advised there are options available for there to be a neighbourhood plan if the village wanted to consider this. Cllr Branston advised that the process of building a neighbourhood plan and explained that it is a very involved process. Cllr Macpherson advised that making the plan can take from 1 – 2 years. Archie Harris advised that there is a land owner in the village who may build a number of houses in the future.</p> <p>ACTION: To add to a future agenda.</p> <p>Archie Harris felt that the Parish Council should write to Mark Rodham to thank him for his efforts in keeping Ludgershall litter free.</p> <p>ACTION: Parish Council to write to Mr Rodham to thank him.</p>
	<p>SignedChairman</p> <p>Date</p>