

Minutes of a meeting of Ludgershall Parish Council held at Ludgershall Memorial Hall, on Monday 09 January, 2017 at 7.30 p.m.

Present: Cllr. P. Thomas – Chairman Cllr. R. Jones
 Cllr Michael Themis Cllr. T Chettle
 Cllr Stephen Lawson Cllr Bill Gardner
 Cllr Helena Cox

Also present: Finn Casey, Parish Clerk; and nine members of the public.

The meeting was opened to the public.

A member of the public mentioned that a stile on a footpath was wobbly. The Chair said that it is the responsibility of the landowner to maintain the stile and to keep the footway clear.

Action: Cllr Themis to bring the footway maps to the next meeting so that the stile can be identified and the landowner informed.

Meeting was closed to the public.

104.0	<p>Apologies Apologies were received from County Cllr Macpherson and District Cllr Branston.</p>												
105.0	<p>Declarations of Interest Cllr Thomas declared a prejudicial interest in item 10.2 on the agenda relating to the planning application for Ramblers. Cllr Lawson declared an interest in item 13 on the agenda relating to Pennwood House.</p>												
106.0	<p>Minutes RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 05 December 2016 LPC/07/1617</p>												
107.0	<p>Finance</p>												
107.1	<p><u>Account Balances:</u> RESOLVED to note that the balances for the Lloyds Bank accounts are as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Treasurers Account</td> <td style="text-align: right; padding-left: 20px;">£6,871.70</td> <td style="text-align: right; padding-left: 20px;">(as at 31 Dec 2016)</td> </tr> <tr> <td style="padding-left: 20px;">Deposit Account</td> <td style="text-align: right; padding-left: 20px;">£2,507.30</td> <td style="text-align: right; padding-left: 20px;">(as at 31 Dec 2016)</td> </tr> <tr> <td style="padding-left: 20px;">Village Green Account</td> <td style="text-align: right; padding-left: 20px;">£26,334.87</td> <td style="text-align: right; padding-left: 20px;">(as at 31 Dec 2016)</td> </tr> <tr> <td style="padding-left: 20px;">Play Area Account</td> <td style="text-align: right; padding-left: 20px;">£5,836.28</td> <td style="text-align: right; padding-left: 20px;">(as at 31 Dec 2016)</td> </tr> </table>	Treasurers Account	£6,871.70	(as at 31 Dec 2016)	Deposit Account	£2,507.30	(as at 31 Dec 2016)	Village Green Account	£26,334.87	(as at 31 Dec 2016)	Play Area Account	£5,836.28	(as at 31 Dec 2016)
Treasurers Account	£6,871.70	(as at 31 Dec 2016)											
Deposit Account	£2,507.30	(as at 31 Dec 2016)											
Village Green Account	£26,334.87	(as at 31 Dec 2016)											
Play Area Account	£5,836.28	(as at 31 Dec 2016)											
107.2	<p><u>Payments:</u></p> <p><u>Treasurer's Account</u> Cheques cut in between meetings:</p> <ul style="list-style-type: none"> • N/A <p>RESOLVED to make the following payments from the Treasurer's Account:</p> <ul style="list-style-type: none"> • Ms F Casey – £262.60 – Dec Salary (net income tax) cheque number 114 • HMRC – £65.60 – PAYE for Ms Casey's Dec salary cheque number 115 • Martin Parker – Tractor Service cheque number 117 												
107.3	<p>Play Area Account RESOLVED to make the following payments from the Play Area Account:</p>												

	<p>January draw: 200 Club prizes – to be drawn later in the meeting</p> <ul style="list-style-type: none"> • 1st place £250 cheque number 106 • Playsafety Ltd - £117.60 cheque number 107
107.4	<p>Income Members RESOLVED to note income: Village Green Account: interest for Dec: £1.08 Savings Account: interest for Dec: £0.10</p>
107.5	<p>Income and Expenditure report Members reviewed the Income and Expenditure Report as at 31 Dec 2016, which was tabled at the meeting, and APPROVED the report. Cllr Thomas signed the report.</p> <p>Cllr Thomas returned the outstanding £55 cheque for DVLA for the registration of the tractor as he was not able to resolve the matter with DVLA.</p>
107.6	<p>2017/18 Budget and Precept The reason that the precept calculator seemed to be miscalculating for Ludgershall was due to an increase in the number of single occupancy properties and because one property had been removed. The Chair proposed keeping the precept the same which would result in a 1.38% increase for a Band D property. The £320 VAT refund would cancel out the £300 shortfall from keeping the precept the same. Members agreed to keep the precept the same.</p> <p>Action: Clerk to return the 2017/18 precept request to AVDC before 20 January 2017.</p>
108	<p>Police Matters Nothing to update from Thames Valley Police. Cllr Thomas advised that there had been a number of car thefts in Brill and Oakley, specifically where a property in Brill had been burgled and car keys and a laptop were taken from inside the property and the car stolen. All residents should be on the lookout for any suspicious behaviour.</p>
109	<p>Parish Council Business</p>
109.1	<p>Local Transport Solutions Cllr Thomas gave an update on the progress of the community bus. It's behind schedule but is currently being MOT'd. It's costing £2,000 to fix. The first tranche of approved drivers will happen in February. Clubs in the Waddesdon LAF area will be able to rent the bus and there will be a cost per day plus mileage rate and a cost per hour plus mileage rate.</p>
109.2	<p>Roadside Erosion and Kerbing A third quote has been obtained and members resolved to discuss this at the Annual General Meeting in May.</p>
109.3	<p>Parish Council Website NALC grant has been received and the equipment will be purchased. Office 365 was recommended.</p>
109.4	<p>PA System Members agreed to purchase a three mic PA system for a cost of £300-£500. Action: Cllr Gardner to arrange the purchase.</p>
109.5	<p>Play Area Cllr Themis had been to look at the play area and noted that some of the areas of shrinkage were large and some were small. Any additional shuttering would need to be bedded in cement and he felt that a repair of this type would be very short term. A better solution would be to leave the existing shuttering in place and replace the wet pour surface with tyre bark. Action: Cllrs Themis and Chettle to get a quote for replacing the wet pour surface with tyre bark.</p>
109.6	<p>Gigaclear The final agreement for the wayleave has been received and was signed by Cllr Thomas. It</p>

	amounted to an annual payment of £641.75
109.7	Overhanging Trees at West View Action: Cllr Jones to take a look at the trees to determine the extent of the work required.
109.8	Overhanging Trees at Narnia Cllr Thomas has inspected the trees in question and confirmed that they are in an areas owned by the parish. Action: Clerk to ask Henry Bosley to trim the trees at the entrance to Ludgershall Farm.
109.9	Complaints Procedure Members discussed the draft procedure and agreed to adopt it subject to it being updated. Action: adopt as standing orders next meeting.
109.10	Play Around the Parishes Cllr Cox proposed holding a three hour session at a cost of £370. Members agreed and a suggested date of 08 August was put forward. Action: Clerk to return the form to AVDC before the closing date in Feb.
110	Aylesbury Vale District Council (AVDC)
110.1	AVDC Cabinet Meeting The AVDC Cabinet is holding its next cabinet meeting in Brill on 10 January at the Church of England School. All residents of the Vale are welcome to attend. The Cabinet meeting will start with a question time at 6.15pm. The meeting will start formally at 6.30pm. Cabinet Members will also be available from 5.30pm to chat with any residents.
110.2	Full Council Meeting Council meeting is due to take place on 16 January to discuss AVDC's proposed unitary model.
111	Buckinghamshire County Council (BCC)
111.1	Community Leaders' Fund County Cllr Macpherson emailed to say that County Councillors each have a small pot of money that they can use each year in their communities to support local initiatives that are not funded by the local authority. Members agreed to ask for a contribution for the PA system. Action: Clerk to email Cllr Macpherson asking for funding for the PA system.
112	<u>Circulated between Meetings</u> Members noted the correspondence circulated between meetings. <ul style="list-style-type: none"> • Council Tax Referendum • AVDC press release - Vale's housing growth reduction in jeopardy by BCC proposal • Bucks Freight Strategy • Royal Garden Party Nominations • Adoption of Planning Policy Documents • Bucks, Oxon and Berks West Sustainability and Transformation Plan • Modernising Local Government in Bucks - update from the Districts
113	Footpaths Cllr Themis has five footpaths remaining and will update future meetings as and when those checks are completed. Checks will restart when the weather improves.
114	Planning
114.1	Update on existing applications 16/00140/AOP Westhaven - Demolition of existing dwelling and erection of 5 dwellings. No change 16/03752/APP 1 Hillview Cottages - First floor extension to form wet room incorporating disabled

	<p>facility/fittings. – Approved</p> <p>16/03806/APP Rose Cottage - Detached oak framed garage – Approved</p> <p>16/03597/COUAR Land Adjacent To No 6 Wotton End - Determination as to whether prior approval is required – Refused. The proposal cannot now be considered under the prior notification procedure and full planning permission is required.</p> <p>16/03845/COUAR Determination as to whether prior approval is required. Refused. The development cannot be considered permitted development under class Class Q1.</p> <p>16/04159/APP Pennwood House - Demolition of Stable Block and Garage. Erection of Detached Dwelling – Awaiting decision.</p> <p>16/04166/APP Meadow Brook Farm - Single storey side and rear extensions – Approved.</p> <p>16/03983/ATC The Rectory - Application for tree works – Awaiting decision.</p>
114.2	<p>New applications received</p> <p>Cllr Thomas left the room.</p> <p>16/04367/APP The Ramblers, Salters Lane- Demolition of external staircase to outbuilding. Erection of one and half storey extension to outbuilding for garaging / workshop / storage and first floor home office with three dormer windows. Demolition of external staircase to outbuilding. Erection of one and half storey extension to outbuilding for garaging / workshop / storage and first floor home office with three dormer windows. Insertion of rooflights to north elevation and one gable window to south elevation to dwelling extension. Unanimous decision – no objection. Cllr Thomas rejoined the meeting.</p> <p>16/04203/APP The Old School House Church Lane - . Proposed Demolition of the Existing Rear Conservatory and Replacement with New Rear Conservatory, New Dormer Roof Light to the Front Elevation and First Floor Internal Re-Modelling. Majority decision - no objection.</p> <p>16/04165/APP 1 Rose Cottages The Green - Single storey rear extension and installation of front elevation rooflight. Majority decision – no objection.</p>

115.0	<p><u>Play Area</u></p> <p>200 Club 4th drawing of the subscription year took place.</p> <p>Members noted that the following 200 Club winner was drawn for January: 1st Number 50 – Laura Taylor</p>
116.0	<p><u>Highways update</u></p> <p>Piddington Road update - Cllr Macpherson has checked with TfB regarding the large crack in the road and was advised that there are no plans for surfacing anytime soon. The jet patcher will be back in operation after April, and this treatment will improve the surface. Currently there are failed road surface boards placed and a large patch marked out which has not yet been programmed in as this requires a road closure.</p> <p>Cllr Themis asked if the road had been reported as dangerous and was advised that because there are failed road surface boards out, cyclists and motorist are using the road at their own risk.</p>
117.0	<p><u>Correspondence</u></p> <p>Members noted the correspondence regarding the Pennwood house application.</p>
118.0	<p><u>Dates of next meetings</u></p> <p>Members noted the dates of future meetings to be as follows: 06 February 2017 06 March 2017 03 April 2016 08 May 2017</p> <p>In each case to commence at 19:30 in the Memorial Hall, High Street, Ludgershall.</p>
119	<p><u>AOB</u></p> <p>Members noted that the clerk had resigned from the post.</p> <p>The Chair, Cllr Thomas, announced that he too was stepping down from his post as Chair, effective immediately. He cited pressures of work as the reason for stepping down. Members resolved to elect a new chair at the start of the next meeting. Anyone who is interested in taking on the role of Chair is to indicate their interest before the next meeting. Cllr Chettle agreed to take the minutes at the next meeting.</p>
	<p>The meeting closed at 8.30. The following remarks were then received from the floor.</p> <p>Mr Richard Harris asked about standing orders and was advised that they are available on the website under governance.</p> <p>Mr Costar wished to advise residents and the parish council that British Cycling will take up a case for you if you come off your bike as a result of a damaged road.</p> <p>Mrs Ann Cartwright queried why village hall members were being asked about the ownership of the hall and why this wasn't in the minutes. Cllr Thomas said that he was asking on behalf of a resident who brought it up after the meeting.</p> <p>Mr Archie Harris brought up the subject of the blocked drains in the village as an ongoing issue. He was advised that the parish does bring these issues to the attention of TfB and that residents are able to report these faults themselves as well.</p>
	<p>SignedChairman</p> <p>Date</p>

